

# grant assessment form

**1 Aims and objectives of the organisation**

The main aims and objectives of this group are to address issues which concern older people including pensions, advocacy, health and transport.

**2 Purpose of the grant (including breakdown of costs)**

The purpose of the grant is to provide an outing for the members to Dunoon Museum followed by a high tea and also pay running costs for a year.

Costs are:

Travel	£345.00
Morning Coffee	£50.00
Museum Entry	£ 37.50
High Tea	£225.00
Running Costs	£ <u>290.00</u>
<b>Total</b>	<b>£947.50</b>

**3a How many people are on the organisation's Management Committee?**

**3b What is the organisation's total membership?**

25

**3c How many members usually attend the organisation's meetings or events?**

15

**3d How many members of the organisation would benefit from the grant?**

25

**3e How many members of the community would benefit from the grant?**

25

**4 How will the grant :-**

**(a) develop the organisation; or**

Will allow the group to visit museum and allow potential new members to meet and get to know present members.

**(b) benefit the local community.**

5	<b>Total cost of project</b>		£ 947.50
	<b>Amount of grant requested</b>		£ 897.50
	<b>Bank Balance(s)</b>	<b>Date</b> September 2008. Please note, bank statements only issued if there is a transaction.	£ 101.36
	Where the group has more than one bank account all balances should be recorded		
	<b>Cash in hand</b>	<b>Date</b> March 09	£ 41.42
	<b>Value of any other financial assets</b>	<b>Date</b>	£
<b>Name of other funding sources</b>			
N/A			
<b>Amount and date of grant</b>			
	<b>£</b>	<b>Date</b>	

6 **If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**

N/A

7 **Recommendation**

<b>Support</b>	
<b>Refuse</b>	
<b>Defer</b>	
<b>Amount Recommended</b>	£ 897.50
<b>Reason for recommendation</b>	
The group has not applied for running costs in several years and it would be in order to pay the full grant. Group are also contributing what they can to outing.	
<b>Management Risk Ranking</b> <input type="radio"/> L / <input type="radio"/> M / <input type="radio"/> H <small>Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.</small>	<b>Child Protection Risk Ranking</b> <input type="radio"/> L / <input type="radio"/> M / <input type="radio"/> H <small>Applications with a HIGH ranking are not recommended for support</small>

8 **If there are any revenue implications how will they be met in future years?**

N/A

9 **Does the project represent value for money?** Yes  No

10 **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

	Nos	Amount	%
Northern Local Grants Committee			
Central North Local Grants Committee	18	718.00	80%
Central South Local Grants Committee	4	179.50	20%
Southern Local Grants Committee			
Other areas outwith EA			
Method of Division			

**All questions on this form must be completed**