

grant assessment form

1 Aims and objectives of the organisation

To partake in recreational activities such as carpet bowls, darts and dominos and to have general conversation and interaction amongst members.

2 Purpose of the grant (including breakdown of costs)

The grant will be used for a Christmas dance on 11 December 2009 in Onthank Community Hall.

Christmas Meal -	£ 800
Band	£ 250
Hall	£ 15
Total	£1065

3a How many people are on the organisation's Management Committee? 12

3b What is the organisation's total membership? 26

3c How many members usually attend the organisation's meetings or events? 20-22

3d How many members of the organisation would benefit from the grant? 26

3e How many members of the community would benefit from the grant? 30

4 How will the grant :- (a) develop the organisation; or

It can create an opportunity for membership expansion as it may encourage new members to join and if they enjoy the event, they may become long-term members of the club.

(b) benefit the local community.

It creates an opportunity for members of the local community to come along and socialise within the club at a time that can be lonely for a lot of older people.

5	Total cost of project		£ 1,065	
	Amount of grant requested		£ 800	
	Bank Balance(s)	Date 1/09/09	£ 494.76	
	Where the group has more than one bank account all balances should be recorded			
	Cash in hand	Date	£	
	Value of any other financial assets		Date	£
	Name of other funding sources			
	n/a			
	Amount and date of grant			
	£	Date		
	n/a	n/a		

6	If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?
	The group will contribute £265 towards this project, the rest of the funds held are ring-fenced for running costs.

7	Recommendation	
	Support	√
	Refuse	
	Defer	
	Amount	£ 636.43
	Recommended	
	Reason for recommendation	
	I think that this is a worthwhile cause as it is a once a year event where people can come and have a nice dinner and listen to a live band whilst meeting both old and new friends.	
	The amount recommended has been reduced to take into account the fact only 26 of the 56 people attending the dinner dance are members of the group.	
	Management Risk Ranking L √ / M / H	Child Protection Risk Ranking L √ / M / H
	Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation. Applications with a HIGH ranking are not recommended for support	

8	If there are any revenue implications how will they be met in future years?

9	Does the project represent value for money?	Yes	

10	Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)

	Nos	Amount	%
Northern Local Grants Committee			
Central North Local Grants Committee	24	£585.52	92
Central South Local Grants Committee	2	£50.91	8
Southern Local Grants Committee			
Other areas outwith EA			
Method of Division			

All questions on this form must be completed