

grant assessment form

1 Aims and objectives of the organisation

- a) Promote close co-operation between parents and teachers
- b) Study and discuss matters of mutual interest relating to the education and welfare of pupils
- c) Engage in activities which support and advance the education of the pupils attending the school.

2 Purpose of the grant (including breakdown of costs)

New equipment to sustain healthy eating course and refurbishment of parent room in Hillhead Primary School.

Kitchen Utensils/Equipment	£448.86
Paint, brushes, dust sheets etc.	£241.90
Total Cost	£690.76

3a How many people are on the organisation's Management Committee? 10

3b What is the organisation's total membership? 10

3c How many members usually attend the organisation's meetings or events? 7 - 10

3d How many members of the organisation would benefit from the grant? 10

3e How many members of the community would benefit from the grant?

**4 How will the grant :-
(a) develop the organisation; or**

Provide new facilities for the organisation and improve the group's working environments.

(b) benefit the local community.

The improved facilities will be accessible to the school, teachers, local community and outside agencies.

5	Total cost of project		£ 690.76
	Amount of grant requested		£ 590.76
	Bank Balance(s)	Date 26 August 2008	£ 232.75
	Where the group has more than one bank account all balances should be recorded		
	Cash in hand	Date	£
Value of any other financial assets		Date	£
Name of other funding sources			

Amount and date of grant	
£	Date

6	If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?
	N/A

7	Recommendation	
	Support	<input checked="" type="checkbox"/>
	Refuse	<input type="checkbox"/>
	Defer	<input type="checkbox"/>
	Amount	£ 500.76
Reason for recommendation		
Community Learning & Development encourages groups to fundraise therefore the recommended amount of £500.76 provides a fair basis in which the overall aims of the project can be achieved. The Grant funding will provide educational opportunities for adult learners within the school facility.		
Management Risk Ranking L / M / H Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.		Child Protection Risk Ranking L / M / H Applications with a HIGH ranking are not recommended for support

8	If there are any revenue implications how will they be met in future years?
	N/A

9	Does the project represent value for money?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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10 **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

	Nos	Amount	%
Northern Local Grants Committee			
Central North Local Grants Committee			
Central South Local Grants Committee			
Southern Local Grants Committee			
Other areas outwith EA			
Method of Division			

All questions on this form must be completed