



East Ayrshire
COUNCIL

For official use only

Organisation
Hillhead PTA

Reference Number **CG4550**

grant assessment form

| | | | | | | | | | | | |
|---------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|----------|--------------|--------|---------------------------------|---------|-------|--------|--|-----------------|
| 1 | Aims and objectives of the organisation | | | | | | | | | | |
| | <p>To promote close co-operation and communication between parents and teachers.</p> <p>To study and discuss matters of mutual interest relating to education and welfare of pupils.</p> <p>Engage in activities which support and advance the education of the pupils attending the school.</p> | | | | | | | | | | |
| 2 | Purpose of the grant (including breakdown of costs) | | | | | | | | | | |
| | <table border="1" style="width: 100%;"> <tr> <td>Painting of the parents room</td> <td style="text-align: right;">£1256.00</td> </tr> <tr> <td>Notice board</td> <td style="text-align: right;">£60.00</td> </tr> <tr> <td>Seven new chairs at £90.30 each</td> <td style="text-align: right;">£632.10</td> </tr> <tr> <td>Table</td> <td style="text-align: right;">£72.00</td> </tr> <tr> <td></td> <td style="text-align: right;">£2020.10</td> </tr> </table> | Painting of the parents room | £1256.00 | Notice board | £60.00 | Seven new chairs at £90.30 each | £632.10 | Table | £72.00 | | £2020.10 |
| Painting of the parents room | £1256.00 | | | | | | | | | | |
| Notice board | £60.00 | | | | | | | | | | |
| Seven new chairs at £90.30 each | £632.10 | | | | | | | | | | |
| Table | £72.00 | | | | | | | | | | |
| | £2020.10 | | | | | | | | | | |
| 3a | How many people are on the organisation's Management Committee? | | | | | | | | | | |
| | 8 | | | | | | | | | | |
| 3b | What is the organisation's total membership? | | | | | | | | | | |
| | All parents in the school are eligible | | | | | | | | | | |
| 3c | How many members usually attend the organisation's meetings or events? | | | | | | | | | | |
| | 14 | | | | | | | | | | |
| 3d | How many members of the organisation would benefit from the grant? | | | | | | | | | | |
| | All | | | | | | | | | | |
| 3e | How many members of the community would benefit from the grant? | | | | | | | | | | |
| | All Parents or guardians | | | | | | | | | | |
| 4 | How will the grant :- | | | | | | | | | | |
| | <p>(a) develop the organisation; or</p> <p>Encourage more participation in the group and in educational classes.</p> | | | | | | | | | | |
| | <p>(b) benefit the local community.</p> <p>Improve the environment for those using the room.</p> | | | | | | | | | | |

All questions on this form must be completed

| | | | |
|--------------------------------------------|--------------------------------------------------------------------------------|----------------------|-----------|
| 5 | Total cost of project | | £ 2020.10 |
| | Amount of grant requested | | £ 1920.10 |
| | Bank Balance(s) | Date 08.10.09 | £ 388.37 |
| | Where the group has more than one bank account all balances should be recorded | | |
| | Cash in hand | Date 26.3.10 | £ 44 |
| Value of any other financial assets | | Date | £ |
| Name of other funding sources | | | |

n/a

Amount and date of grant

| £ | Date |
|---|------|
| | |

6 **If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**

7 **Recommendation**

| | |
|-------------|-------------------------------------|
| Support | <input checked="" type="checkbox"/> |
| Refuse | <input type="checkbox"/> |
| Defer | <input type="checkbox"/> |
| Amount | £ 760.00 |
| Recommended | <input type="checkbox"/> |

Reason for recommendation

It is recommend that grant funding be used only for to assist with costs of chairs, table and a noticeboard and not to paint the parents room as this is the responsibility of the school. The grant is conditional to the group submitting an up to date bank statement and outstanding receipts from previous grant award.

Management Risk Ranking **L** / M / H
 Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.

Child Protection Risk Ranking **L** / M / H
 Applications with a **HIGH** ranking are not recommended for support

8 **If there are any revenue implications how will they be met in future years?**

9 **Does the project represent value for money?** Yes No

10 **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

| | Nos | Amount | % |
|--------------------------------------|-----|--------|---|
| Northern Local Grants Committee | | | |
| Central North Local Grants Committee | | | |
| Central South Local Grants Committee | | | |
| Southern Local Grants Committee | | | |
| Other areas outwith EA | | | |
| Method of Division | | | |

All questions on this form must be completed