



East Ayrshire
COUNCIL

For official use only

Organisation
KLAEA (Kilmarnock &
Loudoun Adult
Education Association)

Reference Number
CG4290

grant assessment form

1 Aims and objectives of the organisation

The aims of Kilmarnock & Loudoun Adult Education Association are:

- Encourage participation of adults in all level of education.
- Encourage community participation in the planning and delivery of informal adult education and such other activities as are charitable in law.

2 Purpose of the grant (including breakdown of costs)

The grant would be used to cover letting costs within the new Grange Campus. The letting costs would be for Sep - Dec 2009 (10 weeks) & Jan – Mar 2010 (10 weeks).

The total amount requested is £2206.

3a How many people are on the organisation's Management Committee? 8

3b What is the organisation's total membership? 200+

3c How many members usually attend the organisation's meetings or events? Meeting 8
Classes 200+

3d How many members of the organisation would benefit from the grant? 200+

3e How many members of the community would benefit from the grant? 200+

4 How will the grant :- (a) develop the organisation; or

The grant will enable the organisation to continue to provide various activities within the Grange Campus.

(b) benefit the local community.

The local community will continue to access various learning opportunities within the area.

All questions on this form must be completed

5	Total cost of project		£ 2306.00
	Amount of grant requested		£ 2206.00
	Bank Balance(s)	Date 30 th April 2009	£ 4291.99
	Where the group has more than one bank account all balances should be recorded		
	Cash in hand	Date	£
Value of any other financial assets		Date	£
Name of other funding sources			
Amount and date of grant			
£		Date	

6 **If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**

The latest bank balance is different from the bank statements provided, this is because I was in contact with the Treasurer who was able to give me a most recent balance. The balance has went down significantly due to letting costs, tutor costs and insurances. The current balance will be used to cover the on-going costs such as letting costs and tutor costs.

7 **Recommendation**

Support

Refuse

Defer

Amount Recommended £ 1100

Reason for recommendation

The recommendation is to cover the additional costs associated with the rise in letting costs at the new Grange Campus. It is anticipated that the group will continue to operate effectively with this reduced recommendation. It should be noted that although the group internally discussed the potential for raising their charges for classes they have not taken any steps into whether this would be a viable alternative. The group have also been receiving support and assistance from Community Learning & Development who look to give advice and promote best practice within the organisation. The Learners at Grange Campus are from various areas but mainly the Grange, Gargieston and Annanhill areas. There are also learners from Onthank and Dean.

Management Risk Ranking <u> </u> / M / H Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.	Child Protection Risk Ranking <u> </u> / M / H Applications with a HIGH ranking are not recommended for support
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8 **If there are any revenue implications how will they be met in future years?**

9 **Does the project represent value for money?** Yes No

10 **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

	Nos	Amount	%
Northern Local Grants Committee			
Central North Local Grants Committee		£440	40
Central South Local Grants Committee		£660	60
Southern Local Grants Committee			
Other areas outwith EA			
Method of Division			

All questions on this form must be completed