

grant assessment form

1 Aims and objectives of the organisation

To support local businesses and projects therefore reducing the carbon pollution by cutting down on transportation also to negotiate for ECO friendly products, wrappings and locally sourced food: to encourage walking and cycling and to raise awareness of the benefits of communities becoming ECO friendly. To encourage the formation of "Heal the Earth " in other communities.

2 Purpose of the grant (including breakdown of costs)

To contribute to cost of production of information packs to promote a Plastic Bag Free campaign, packs will be distributed to retailers within Kilmarnock Town Centre. To purchase a laser printer, ink, 100% recycled paper to produce leaflets to promote the campaign. To contribute to the cost of expenses of volunteers. We also plan to work with secondary schools to create art from recycled plastic bags which will be displayed in local libraries., halls schools and centres.

Printer / cartridges	£855.67
Stationery / general admin costs	£1166.79
Printing of awareness cards	£105.75
Printing of poster	£75.00
Accounting costs	£352.50
Insurance	£315
Total	£2870.71

3a	How many people are on the organisation's Management Committee?	8
3b	What is the organisation's total membership?	13
3c	How many members usually attend the organisation's meetings or events?	10
3d	How many members of the organisation would benefit from the grant?	all
3e	How many members of the community would benefit from the grant?	Everyone in the community

4 How will the grant :-

(a) develop the organisation; or

The grant will allow the group to continue to promote Eco-friendly products and To encourage new members to join the group.

(b) benefit the local community.

Emphasise the need for communities to contribute to the cause.

5	Total cost of project		£2870.71
	Amount of grant requested		£2870.71
	Bank Balance(s)	Date 11.06.08	£ 184.15
	Where the group has more than one bank account all balances should be recorded		
	Cash in hand	Date	n/a
Value of any other financial assets		Date n/a	£
Name of other funding sources			

Amount and date of grant	
	Date

6 **If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**

7 **Recommendation**

Support	<input checked="" type="checkbox"/>
Refuse	<input type="checkbox"/>
Defer	<input type="checkbox"/>
Amount	£1987.42
Recommended	
Reason for recommendation	
This will allow the group to develop and encourage local people to become more environmentally friendly. The amount recommended has been reduced, taking into account the number of members residing outwith East Ayrshire.	
Management Risk Ranking	L <input checked="" type="checkbox"/> / M / H
Child Protection Risk Ranking	L <input checked="" type="checkbox"/> / M / H
Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.	
Applications with a HIGH ranking are not recommended for support	

8 **If there are any revenue implications how will they be met in future years?**

N/A

9 **Does the project represent value for money?** Yes No

10 **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

	Nos	Amount	%
Northern Local Grants Committee			
Central North Local Grants Committee		993.71	35
Central South Local Grants Committee		993.71	35
Southern Local Community Planning Forum			
Other areas outwith EA		883.29	30
Method of Division			

All questions on this form must be completed

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