



East Ayrshire
COUNCIL

For official use only

Organisation Silverwood Home
and School Organisation

Reference Number CG 3683

grant assessment form

1 Aims and objectives of the organisation

Silverwood Home and School Association exists to promote and enhance Silverwood Primary School via various fundraising activities.

2 Purpose of the grant (including breakdown of costs)

The grant will be used to help with the cost of an educational trip to Holland.

3a How many people are on the organisation's Management Committee? 12

3b What is the organisation's total membership? 12

3c How many members usually attend the organisation's meetings or events? 300

3d How many members of the organisation would benefit from the grant? 38 children

3e How many members of the community would benefit from the grant? 38 children

4 How will the grant :- (a) develop the organisation; or

The grant will motivate the organisation to continue fundraising to meet most of the costs of extra curricular activity.

(b) benefit the local community.

Young people who attend Silverwood Primary will benefit from a highly educational and life enhancing trip.

All questions on this form must be completed

5	Total cost of project		£ 11,108
	Amount of grant requested		£ 5,816
	Bank Balance(s)	Date March 2007	£ 1,838.46
	Where the group has more than one bank account all balances should be recorded		
	Cash in hand	Date	£ None
Value of any other financial assets		Date	£
Name of other funding sources			

None apart form school and parent contributions.

Amount and date of grant

£	Date

6 **If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**

7 **Recommendation**

Support	<input checked="" type="checkbox"/>
Refuse	<input type="checkbox"/>
Defer	<input type="checkbox"/>
Amount Recommended	£ 4,914

Reason for recommendation

Trip is funded through parental contribution and grant aid, there is no additional fundraising apart from £200 from group.

The recommendation is for £115 per head for each child (38) and the full cost of £544 for 2 adult places – total £4914. Amount to be fundraised by group = £29 per head per child.

Management Risk Ranking <u> </u> / M / H	Child Protection Risk Ranking <u> </u> / M / H
<small>Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.</small>	<small>Applications with a HIGH ranking are not recommended for support</small>

8 **If there are any revenue implications how will they be met in future years?**

Future grants and school fundraising events.

9 **Does the project represent value for money?** Yes No

10 **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

	Nos	Amount	%
Nothern			
Central	38 child + 2 adult	£4,914	100%
Southern			
Other areas outwith EA			
Method of Division	By membership List		

All questions on this form must be completed