

grant assessment form

1 Aims and objectives of the organisation

To participate in concerts and brass band contests. To provide social and musical development and opportunities for its members. To provide a life long learning experience for its members. To bring enjoyment and quality performance to the public.

2 Purpose of the grant (including breakdown of costs)

To purchase 2 Sovereign Bb Basses with cases - £2,400

3a How many people are on the organisation's Management Committee? 3

3b What is the organisation's total membership? 30

3c How many members usually attend the organisation's meetings or events? 25+

3d How many members of the organisation would benefit from the grant? All

3e How many members of the community would benefit from the grant? 2,000+

**4 How will the grant :-
(a) develop the organisation; or**

Band members would have the use of new and better quality instruments.

(b) benefit the local community.

Higher quality instruments will in turn produce a high quality performance for audience members who attend concerts & contests.

5	Total cost of project		£ 2,400.00
	Amount of grant requested		£ 1,900.00
	Bank Balance(s)	Date 15 January 2007	£ 3,343.17
	Where the group has more than one bank account all balances should be recorded		
	Cash in hand	Date	£ 0
Value of any other financial assets		Date Sept 2006	£ 33,870.00
Name of other funding sources			
Amount and date of grant			
£ 0		Date	

6	If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?
	Funds ring-fenced for running costs of the band i.e. heating, lighting costs of band room; insurance; outlays for concerts and contests.

7	Recommendation		
	Support	Full Support recommended	
	Refuse		
	Defer		
	Amount	£ 1759.40	
Recommended			
Reason for recommendation			
The amount is lower than requested as 2 members are from outwith East Ayrshire. This grant will allow this organisation to continue its good work in maintaining a local band with national status for its members and to provide concerts for the wider community & promote Kilmarnock through concert and contest participation throughout Scotland. Noted that Disclosure Scotland registration process is underway. Please ensure that a condition of any grant award is that this process is completed before any monies are forwarded.			
Management Risk Ranking	L	Child Protection Risk Ranking	M
Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.		Applications with a HIGH ranking are not recommended for support	

8	If there are any revenue implications how will they be met in future years?
	N/A

9	Does the project represent value for money?	Yes	

10	Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)

	Nos	Amount	%
Central Local Community Planning Forum	18	£1,265.40	66.6%
Northern Local Community Planning Forum	7	£494.00	26%
Other areas outwith EA	2	£140.60	7.4%
Method of Division	Membership numbers		

All questions on this form must be completed