

# grant assessment form

**1 Aims and objectives of the organisation**

The group, Silverwood Home & School Association, exists to raise funds for extra curricular events and activities for the pupils of Silverwood Primary.

**2 Purpose of the grant (including breakdown of costs)**

The Home & School Association is providing a disco as a special Christmas event. The cost of hiring the disco is £50 and a Selection Box for every pupil is £531.63 –**Total £581.63**. The Association is asking for the cost of the Selection Boxes.

**3a How many people are on the organisation’s Management Committee?** 12

**3b What is the organisation’s total membership?** 300 pupils

**3c How many members usually attend the organisation’s meetings or events?** 10

**3d How many members of the organisation would benefit from the grant?** 300 pupils

**3e How many members of the community would benefit from the grant?** N/A

**4 How will the grant :-**

**(a) develop the organisation; or**

The pupils will all receive a special selection box treat at their school disco.

**(b) benefit the local community.**

N/A

5	<b>Total cost of project</b>		£ 581.63
	<b>Amount of grant requested</b>		£ 531.63
	<b>Bank Balance(s)</b>	<b>Date 15 October</b>	£ 1200.17
	Where the group has more than one bank account all balances should be recorded		
	<b>Cash in hand</b>	<b>Date 9.11.07</b>	£ 50
<b>Value of any other financial assets</b>		<b>Date N/A</b>	£
<b>Name of other funding sources</b>			

N/A

**Amount and date of grant**

£	Date
	N/A

6 **If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**

7 **Recommendation**

Support	<input checked="" type="checkbox"/>
Refuse	<input type="checkbox"/>
Defer	<input type="checkbox"/>
Amount Recommended	£ 400.00

**Reason for recommendation**

The Association has ringfenced funds to provide a Christmas Fayre and some of the funds could be used to partly finance selection boxes.

Management Risk Ranking <b>L</b> / M / H Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.	Child Protection Risk Ranking <b>L</b> / M / H Applications with a <b>HIGH</b> ranking are not recommended for support
--	---

8 **If there are any revenue implications how will they be met in future years?**

N/A

9 **Does the project represent value for money?** Yes  No

10 **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

	Nos	Amount	%
Northern Local Community Planning Forum			
Central Local Community Planning Forum	300	£400.00	100
Southern Local Community Planning Forum			
Other areas outwith EA			
Method of Division			

All questions on this form must be completed