

grant assessment form

1	Aims and objectives of the organisation	
	Provide opportunities for Senior Citizens to participate in various social activities such as group outings, social evenings and xmas dinner.	
2	Purpose of the grant (including breakdown of costs)	
	To provide group members with xmas dinner £450, Total cost of project £530 Group contribution £80 – Hire of Musician £35, hotel staff costs £15, £30 for small xmas gift.	
3a	How many people are on the organisation's Management Committee?	7
3b	What is the organisation's total membership?	31
3c	How many members usually attend the organisation's meetings or events?	28-30
3d	How many members of the organisation would benefit from the grant?	30
3e	How many members of the community would benefit from the grant?	Group members
4	How will the grant :- (a) develop the organisation; or	
	(b) benefit the local community.	
	To develop activities that increase social inclusion	

5	Total cost of project		£530.00
	Amount of grant requested		£450.00
	Bank Balance(s)	Date 16/10/07	£1255.06
	Where the group has more than one bank account all balances should be recorded		
	Cash in hand	Date	£
Value of any other financial assets		Date	£
Name of other funding sources			

6 **If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**

Bank balance exceeds the cost of the project this money is ringfenced to purchase equipment and administration costs for the group. Group could make a higher contribution to the cost of the project.

7 **Recommendation**

Support	Yes
Refuse	
Defer	
Amount	£ 300.00
Recommended	
Reason for recommendation	
This group provides a valuable service for its elderly members by addressing social inclusion.	
Management Risk Ranking L / M / H	Child Protection Risk Ranking L / M / H
<small>Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.</small>	<small>Applications with a HIGH ranking are not recommended for support</small>

8 **If there are any revenue implications how will they be met in future years?**

9 **Does the project represent value for money?** Yes ✓ No

10 **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

	Nos	Amount	%
Northern Local Community Planning Forum			
Central Local Community Planning Forum	30	£300	100
Southern Local Community Planning Forum			
Other areas outwith EA			
Method of Division			

All questions on this form must be completed