

**EAST AYRSHIRE COUNCIL**

**CENTRAL LOCAL COMMUNITY PLANNING FORUM**

**MINUTES OF MEETING HELD ON TUESDAY 28 AUGUST 2007 AT  
1405 HRS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON  
ROAD, KILMARNOCK**

**PRESENT:** Councillors Helen Coffey, Jim Todd; Maureen McKay, Tom Cook, Robert Keohone, Gordon Cree, Drew McIntyre, John Knapp and Hugh Ross; Community Representatives: John Timpany, John McIvor, Archie Pryce, Jean Churchill, Winnie Campbell, Maurice Ashbridge, Sally Roy, Joan Wark, Margaret Keachie, John Donaldson, Mark Hemphill, Charles McGowan and Jane Darnbrough; and Named Substitutes: Linda Thomson, Gordon McGowne, Tom Raffel, John Howard and Ellen Forsyth.

**ATTENDING:** Bill Walkinshaw, Head of Democratic Services; Eddie Fraser, Senior Manager, Social Work; Janice Harrison, Team Leader, Community Learning and Development; Susan Fulton, Disability Awareness Officer; Neil McKenna, External Funding and Sustainability Officer; Eddie Bulik, Monitoring and Administration Officer; Jennifer Morrison, Administrative Officer and Robert Beaton, Administrative Officer.

**APOLOGIES:** Councillors Willie Coffey, Iain Linton, Douglas Reid, Jim Buchanan, John Campbell; Community Representatives: Ian McVey, Beryl Graham, Michael Hayes, Peter Irons, Pauline Campbell and Named Substitutes: Alison McCann and Shirley Ferguson.

**CHAIR:** Councillor Helen Coffey, (Chair).

**ADJOURNMENT OF MEETING - TO ALLOW FOR A PUBLIC QUESTION AND  
ANSWER SESSION**

1. It was agreed to adjourn the meeting at 1406 hours to allow for a 15 minute (maximum) public question and answer session.

**RECONVENTION OF MEETING**

2. The meeting reconvened at 1432 hours with the same Councillors, Community Representatives, Named Substitutes and Officers present and in attendance.

**CORPORATE SUPPORT**

**BUILDING STANDARDS AND PARTNERSHIP WORKING WITH ACCESS  
PANELS**

3. The Committee received a presentation by Susan Fulton, Disability Awareness Officer on the work of Building Standards and Partnership Working with Access Panels.

Members of the Committee then had the opportunity to ask questions of Susan Fulton on the points made during the presentation.

The Chair then thanked the Disability Awareness Officer for the presentation which had been most interesting and informative.

## ORDER OF BUSINESS

4. The Chair, at her discretion and in terms of Standing Order 19, agreed to alter the order of business to that shown below.

### EDUCATIONAL AND SOCIAL SERVICES

#### MULTI-AGENCY INSPECTION OF LEARNING DISABILITY SERVICES

5. There was submitted and noted report dated 7 August 2007 (circulated) by the Executive Director of Educational and Social Services on the outcome of the Multi-Agency Inspection of Learning Disability Services.

### MINUTES

#### MINUTES OF PREVIOUS MEETING

6. There was submitted for information and noted the Minutes (circulated) of the Central Local Community Planning Forum meeting held on 5 June 2007.

#### 6.1 Matters Arising

##### 6.1.1 Community Grants to Local Organisations 2007/2008 (Items 3.1(A) 3.1(F)(V) 3.1(G)(li)

Kilmarnock Concert Brass Band (CG3546) - The Administrative Officer reported and it was noted that an award of £299.40 had been paid following receipt of the disclosure information.

Kilmaurs Glencairn Football Club (CG3645) - The Administrative Officer reported and it was noted that an award of £3,000 had been paid following receipt of the disclosure information.

Crosshouse Out of School Group (CG3706) - The Administrative Officer reported and it was noted that following receipt of a satisfactory assessment an award of £2,000 had been made by the Head of Democratic Services following remit to him.

#### COMMUNITY GRANTS TO LOCAL ORGANISATIONS 2007/2008

7. There was submitted a report dated 13 August 2007 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support on the financial position in respect of Community Grants to local organisations in 2007/08 together with individual assessments in respect of the undernoted applications and verbal reports in respect of Old High Kirk, Kilmarnock (CG3735) and Kingswell FC 1996 (CG3572). In addition, there was also circulated at the meeting a booklet which collated together the Community Grants assessments, for ease of reference.

#### 7.1 Applications Considered (for the purposes specified in the application), viz:-

##### (a) Arts and Cultural

- (i) Cumnock Acoustic Open Stage (CAOS) (CG 3532) - £110.94, subject to the group being registered with Disclosure Scotland or the Central Registered Body for Scotland and subject to the equipment being made available for loan by other local organisations;
- (ii) Catrine Drama Group (CG 3612) - £70.00;

(b) Community Associations

- (i) Knockinlaw Community Association (CG 3707) - £1,722.53 and noted that the group had been encouraged by Community Learning and Development to carry out more fund raising and become more self reliant and that Community Learning and Development would provide support to the group in this regard;

(c) Community Councils

- (i) Gatehead Community Council (CG 3734) - £800;
- (ii) Piersland/Bentinck Community Council (CG 3722) - £600;
- (iii) Bellfield Community Council (CG 3693) - £700;

(d) Environmental

- (i) Old High Kirk (CG 3735) – The Administrative Officer reported that an application had been received from the Old High Kirk in Kilmarnock in respect of removal of 14 trees from the Church yard and were seeking a community grant of £1,000 towards the overall cost of the project of £1,350 and that an assessment report was awaited.

The Administrative Officer further reported that the application had been presented for consideration, in principle, up to an agreed amount with arrangements for payment of any grant being remitted to the Head of Democratic Services in consultation with the Chair and Vice-Chair and subject to receipt of a satisfactory assessment report, on the basis that the project formed part of a programme of works and related Health and Safety issues.

It was agreed to continue the application to the next meeting when the assessment report would be available.

(e) Heritage

- (i) East Ayrshire Family History Society (CG 3741) - £350;

(f) Leisure Activities

- (i) Bellfield Bowling Club (CG 3736) - £1,000;

(g) Older People

- (i) Kilmarnock North Elderly Forum (CG 3705) - £402.50;
- (ii) Crosshouse Senior Citizens Club (CG 3715) - £2,235;

(h) Social Inclusion

- (i) The Buchanan Centre (CG 3696) – To note that an award of £500 for the purchase of foil trays to meet their immediate need had been awarded to the group under delegated powers by the Head of Democratic Services in consultation with the Chair and Vice-Chair following receipt of a satisfactory assessment report.

The External Funding and Sustainability Officer advised that an application for funding to the Lottery had been submitted in respect of £8,810 towards the cost of the project.

The Team Leader, Community Learning and Development reported a revised recommendation that the Forum consider making an interim award or fund the project in instalments subject to Community Learning and Development reporting back on the sustainability of the Buchanan Centre and that the Executive Head of Social Work be asked to clarify if the Meals on Wheels service provided by the Buchanan Centre was complimentary to or a duplication of service provided by the Meals at Home Service.

Having noted that the group also provided social welfare services that allowed service users to socially network, it was agreed:-

- (i) to award £4,088.40 in respect of utility bills and equipment;
- (ii) subject to Community Learning and Development providing development support to the group; and
- (iii) to request that the Executive Head of Social Work clarify if the service provided by the Buchanan Centre was complimentary to or a duplication of service provided by the Meals at Home Service.

(i) Sport

- (i) Hurlford Badminton Coaching Group (CG 3747) - £203.50;

(j) Young People

- (i) North West Kilmarnock Youth Project (CG 3700) - agreed to award up to £2,000 subject to: (i) the group checking if camping equipment could be loaned from other resources within the Council, failing which, an initial grant of up to £1,500 be released to the group subject to the condition that the Group Leaders undertake any training recommended by the Principal Officer, Outdoor Education prior to the event; (ii) that the group provide clear evidence that they would make the camping equipment available for loan to all youth groups within the area covered by the Northwest Kilmarnock Youth Project; and (iii) in the event emergency accommodation was required by members of the group, that receipted expenses be submitted to the Head of Democratic Services who was authorised to release the remainder of grant up to £500 to meet actual costs incurred.

Councillor Drew McIntyre left the meeting at this point.

- (ii) Crosshouse Boys Club (CG 3704) - £545;
- (iii) Kilmarnock Balmoral Football Club FC 21 (CG 3737) - £1,051.48 subject to conditions as detailed within the report;
- (iv) Kingswell FC 1996 (CG 3752) - the Administrative Officer reported receipt of an application for grant funding for up to 16 players (aged 11 years of age) to attend a football tournament in Malta during the October school week. The total cost of the project was £2,954 in respect of airline flights, equipment and football strips with the group seeking £1,109 towards the cost of the project.

It was agreed in principle, to award up to £1,345 being £800 towards the cost of flights, and £545 towards football strips and equipment and

to delegate further consideration of the application to the Head of Democratic Services, in consultation with the Chair and Vice-Chair and subject to receipt of a satisfactory assessment report.

Councillor McIntyre re-joined the meeting during discussion of the above application.

### **NAMING OF STREETS BY LOCAL COMMUNITY PLANNING FORUM**

#### **NEW STREET NAMES FOR NEW HOUSING AT LONGPARK, KILMARNOCK**

8. There was submitted a report dated 24 August 2007 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which sought street names for new housing in Longpark, Kilmarnock.

It was agreed:-

- (i) to note that North West Kilmarnock Community Council's suggestions for the street names were still awaited;
- (ii) to remit, consideration of the 3 street names for new housing at Longpark, Kilmarnock, to the Head of Democratic Services, in consultation with the Chair and Vice-Chair of the Local Community Planning Forum and the local Members, following receipt of the North West Kilmarnock Community Council's suggestions;
- (iii) that the Executive Head of Finance and Asset Management be advised accordingly; and
- (iv) otherwise, to note the contents of the report.

#### **DATE OF NEXT MEETING**

9. It was agreed to note that the next meeting would be held on Tuesday 23 October 2007 at 1400 hours.

The meeting terminated at 1620 hours.