



Organisation

Buchanan Centre

Reference Number

CG3696

grant assessment form

1 Aims and objectives of the organisation

The aims of the Organisation are to provide hot nutritional meals for all people of the Community but target those who are socially isolated. The service users are able to socially network with one another and without the service they may not get that opportunity. There is also a meals on wheels service which delivers to people who are unable to cook for themselves or who are housebound.

2 Purpose of the grant (including breakdown of costs)

The grant will be used for foil trays for their meals on wheels service. The trays are mandatory according to Environmental Health and play a vital part of their service. The trays cost £4,588.40 and covers are estimated at £977. Through the application the group have also applied for water costs and repairs to their roof. The water costs are £3,985.65 and roof repairs are £3,848.12.

3a How many people are on the organisation's Management Committee? 5

3b What is the organisation's total membership? See cover letter (Drop-in)

3c How many members usually attend the organisation's meetings or events? 25 Drop-in

3d How many members of the organisation would benefit from the grant? 180+ Drop-in + Meals on wheels

3e How many members of the community would benefit from the grant? 180+ Drop-in + Meals on wheels

4 How will the grant :- (a) develop the organisation; or

The grant will enable the Organisation to continue providing their service to the community and also make repairs to their building which will enable them to let out one of their rooms for extra revenue for the Organisation.

(b) benefit the local community.

The grant will enable the local community and socially isolated access to hot nutritional meals and a place where they can socially network with one another.

5	Total cost of project		£ 13,400
	Amount of grant requested		£ 13,400
	Bank Balance(s)	Date 2 nd February 2007	£ 822.82
	Where the group has more than one bank account all balances should be recorded		
	Cash in hand	Date	£
Value of any other financial assets		Date	£
Name of other funding sources			
Amount and date of grant			
£		Date	

6 **If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**

7 **Recommendation**

Support

Refuse

Defer

Amount Recommended

Reason for recommendation

I recommend that the Group should be awarded the sum of £4588.40. This award would cover the water bills of £3985.55 and £602.85 towards the cost of foil trays. The other money the group have applied for should be generated through other funding sources or fundraising events which they have said they will do within their application.

Management Risk Ranking <u> </u> / M / H Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.	Child Protection Risk Ranking <u> </u> / M / H Applications with a HIGH ranking are not recommended for support
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8 **If there are any revenue implications how will they be met in future years?**

9 **Does the project represent value for money?** Yes No

10 **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

	Nos	Amount	%
Cumnock Area			
Doon Valley			
Kilmarnock Central			
Kilmarnock North			
Kilmarnock South			
Irvine Valley			
Northern Area			
Other areas outwith EA			
Method of Division			

All questions on this form must be completed

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