

EAST AYRSHIRE COUNCIL

CABINET – 4TH MARCH 2009

CHARGES FOR LEISURE SERVICE 2009/10

Report by Executive Director of Neighbourhood Services

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to seek approval for revised charges for a range of Leisure Services provided by the Council for implementation from 1st April 2009.

2. DISCUSSION

- 2.1 Within a framework of Best Value it is necessary to regularly review services and associated charges in order to continuously improve and ensure an appropriate balance of business and social objectives

- 2.2 In 1998, the Council approved a policy on charging which was based upon the Accounts Commission publication 'The Challenge of Charging'. The revised prices contained within the appendices of this report have been developed in accordance with the principles of this policy and the Challenge of Charging Checklist has been completed for each set of charges.

- 2.3 The Challenge of Charging Checklist has been introduced to ensure that the appropriate guidance has been followed when charging proposals are being developed for consideration. A checklist has been compiled for each set of charges within Leisure Services, a total of 9 checklists have been completed and are available in the Members' Portal and the Members' Lounge.

- 2.4 The Checklist requires Managers to consider several key issues in relation to charging and to record responses to a set of questions under the following titles:

- A. Consider objectives for charging and which services should be charged for
- B. Assess constraints
- C. Collect and analyse service information
- D. Examine options for different levels of charging
- E. Assess the impact of the proposed charged
- F. Forecast income and demand for proposed Charges
- G. Consult on proposals
- H. Set the Charge
- I. Monitor and review

The effectiveness of the checklist will be reviewed in 2009/10 and any necessary changes introduced prior to the consideration of charges for 2010/11.

- 2.5 It should be noted that the Value Added Tax rate on some services was altered during 2008/09, these charges referred to Community Recreation

(Appendix 2) in particular, the revised prices, which are currently in place are shown in the column headed 2008/2009 Revised.

- 2.6 This report covers charges for Arts and Museums; Leisure Development; Library, Registration and Information Services; Dean Castle Country Park / Countryside Services; Outdoor Amenities and Community Recreation. Appendices 1 to 6 outline details of the proposed charges on a service by service basis. Appendix 7 shows the current schedule of discounts under the Councils Letting Policy.

3. FINANCIAL IMPLICATIONS

- 3.1 The increases submitted for approval should raise overall income by 3% which matches the assumption made during the budget construction process. The proposed charges seek to balance the need to generate increased income with the need to provide services at affordable prices.
- 3.2 It is difficult to accurately predict total income levels and the impact of many factors influence the demand for Leisure Services however based on knowledge of the local market, it is expected that the prices proposed in this report will allow income targets to be met.

4. POLICY IMPLICATIONS

- 4.1 The introduction of the Challenge of Charging Checklist to underpin the proposals for 2009/10 charges will assist in ensuring that the Councils policy on charging has been fully implemented.

5. LEGAL IMPLICATIONS

- 5.1 The Councils duties and responsibilities for charging for services have been adhered to in developing the charging proposals for 2009/10.

6. RISK MANAGEMENT

- 6.1 Risks associated with failing to meet budget targets have been taken into account when developing these charging proposals. The requirement to generate income has been balanced with the need to promote usage of facilities and services. The statutory basis for certain charges has also been verified as part of this process.

7. COMMUNITY PLANNING IMPLICATIONS

- 7.1 The Council's Leisure Services assist in the delivery of a wide range of the outcomes of the Community Plan. Charges have been reviewed and proposed to ensure that accessibility for the whole community is balanced with the need to meet income targets.

8. RECOMMENDATIONS

8.1 It is recommended that Cabinet:

- (i) approve the proposed charges outlined in Appendices 1 to 6 to be implemented from 1st April 2009; and
- (ii) otherwise note the content of this report

William Stafford
Executive Director of Neighbourhood Services

WS/JAG
23rd February 2009

LIST OF BACKGROUND PAPERS

1. Challenge of Charging Checklists for Leisure Services

Any person wishing to inspect the background papers listed above should telephone 01563 578178 and ask for John Griffiths.

Implementation Officer – (john.griffiths@east-ayrshire.gov.uk)

ARTS AND MUSEUMS

Grand Hall Complex - Letting Rates from 1 April 2009

GRAND HALL	2008/2009 FER*	2009/2010 FER*
Main	£65.00	£67.00
Pillar	£43.00	£45.00
Art 1	£43.00	£45.00
Art 2	£43.00	£45.00
Reception	£43.00	£45.00
Backstage	£32.00	£33.00

Any additional staff, equipment, set-up or cleaning costs will be required to be charged separately.

Full quotations available on request. Sunday prices available on request.

*FER - Full Economic Rate

All Grand Hall hire charges are subject to the schedule included in the Councils Letting Policy (Appendix 7)

Palace Theatre Charges - from 1 April 2009

Auditorium - Rehearsal Only

Day	Between the hours of	2008/2009	2009/2010
		for first 7 hours access of part thereof	for first 7 hours access part thereof
Mon - Thur	09:00 & 23:00	£225.00	£232.00
Fri & Sat	09:00 & 23:00	£260.00	£268.00

Auditorium - Performance

Day	Between the hours of	2008/2009	2009/2010
		for first 7 hours access of part thereof	for first 7 hours access of part thereof
Mon - Thur	09:00 & 23:00	£360.00	£370.00
Fri & Sat	09:00 & 23:00	£460.00	£475.00

Auditorium - Additional Access

Day	Access within the following times	2008/2009	2009/2010
		per hour or part thereof	per hour or part thereof
Mon - Thur	09:00 & 23:00	£46.00	£47.50
Fri & Sat	09:00 & 23:00	£62.50	£64.50

5% charge on all ticket sales handled by the Box Office

*Any additional staff, equipment or cleaning costs will require to be charged separately

Full quotations available on request

* Stage Get Out will be charged at £35 per Stage Crew required

Grand Hall Show Charges - from 1 April 2009

Entire Complex - 7 Hours

Day	Between the hours of	2008/2009	2009/2010
		for first 7 hours access of part thereof	for first 7 hours access part thereof
Mon - Thur	09:00 & 23:00	£700.00	£725.00
Fri & Sat	09:00 & 23:00	£900.00	£930.00

Entire Complex - 12 hours

Day	Between the hours of	2008/2009	2009/2010
		for first 7 hours access of part thereof	for first 7 hours access of part thereof
Mon - Thur	09:00 & 23:00	£1,000.00	£1,030.00
Fri & Sat	09:00 & 23:00	£1,300.00	£1,340.00

Entire Complex - Additional Access

Day	Access within the following times	2008/2009	2009/2010
		per hour or part thereof	per hour or part thereof
Mon - Thur	09:00 & 23:00	£75.00	£77.00
Fri & Sat	09:00 & 23:00	£100.00	£103.00

5% charge on all ticket sales handled by the Box Office

*Any additional staff, equipment or cleaning costs will require to be charged separately

Full quotations available on request

* Stage Get Out will be charged at £35 per Stage Crew required

COMMUNITY RECREATION

1. Sports Halls

	2008/2009 £	2008/2009 Revised £	2009/2010 Proposed £
Full Hall – Adult (Off Peak)	12.00	11.75	12.00
Full Hall – Adult (Peak)	20.00	19.55	20.00
Full Hall – Concession (Off Peak)	6.00	5.85	6.00
Full Hall – Concession (Peak)	12.00	11.75	12.00
Badminton Court – Adult (Off Peak)	3.50	3.45	3.50
Badminton Court – Adult (Peak)	4.50	4.40	4.50
Badminton Court – Concession (Off Peak)	2.00	1.95	2.00
Badminton Court – Concession (Peak)	3.50	3.45	3.50
Table Tennis – Adult (Off Peak)	2.50	2.45	2.50
Table Tennis – Adult (Peak)	3.50	3.45	3.50
Table Tennis – Concession (Off Peak)	1.50	1.45	1.50
Table Tennis – Concession (Peak)	3.50	3.45	3.50
Conditioning Room – Adult (Off Peak)	2.50	2.45	2.50
Conditioning Room – Adult (Peak)	2.75	2.70	2.75
Squash – Adult (Off Peak)	3.50	3.45	3.50
Squash – Adult (Peak)	4.50	4.40	4.50
Squash – Concession (Off Peak)	2.00	1.95	2.00
Children's Sessions 1 Hour	1.25	1.25	1.30
Children's Sessions 1.5 Hours	1.50	1.50	1.60
Children's Sessions 2 Hours	2.00	2.00	2.00
Commercial Hire – Main Hall	14.00	13.70	14.00

2. Children's Parties & Soft Play

	2008/2009 £	2008/2009 Revised £	2009/2010 Proposed £
Bouncy Castle – 20 minute session	0.60	0.60	0.65
Bouncy Castle – 1 hour session	1.50	1.45	1.60
Kids Play Party – Maximum 2 hours (Minimum Charge £50.00)	2.25 per child	2.20	2.50
Funtastic Themed Children's Parties	31 – 40 Children £3.70 per child	3.60	31 – 40 Children £3.70 per child
	21 – 30 Children £3.95 per child	3.85	21 – 30 Children £3.95 per child
	10 – 20 Children £4.20 per child	4.10	10 – 20 Children £4.20 per child
Disco Bounce Party	130.00	127.25	130.00
Disco Bounce Party With Additional Castle	150.00	146.80	150.00
Adventure World Party	90.00	88.10	90.00
Discomania Childrens Parties	150.00	146.80	150.00
Airzone Party	175.00	171.25	175.00

3. Fitness Classes

Adult Classes	Per Class 2008/2009 £	2008/2009 Revised £	2009/2010 Proposed £
Pedal Power	3.00	3.00	3.00
Personal Training	15.00	15.00	15.00
Gym Induction	10.00	10.00	10.00

Under Sixteen Classes	2008/2009 £	2008/2009 Revised £	2009/2010 Proposed £
Teen Fit	1.50	1.50	1.50
Dance Class	1.50	1.50	1.50

Gym Membership	2008/2009 £	2008/2009 Revised £	2009/2010 Proposed £
3 Month Gym Membership Card	55.00	53.85	55.00
6 Month Gym Membership Card	100.00	97.85	100.00
Annual Gym Membership Card	180.00	176.15	180.00

4. Pitch Hire Charge

	2008/2009 £	REVISED 2008/2009 £	2009/2010 Proposed £
Over 19's per match	25.50	24.95	26.00
Over 19's training	20.00	19.55	20.50
Under 19's per match	14.75	14.45	15.25
Under 19's training	12.00	11.75	12.50
Soccer 7's per hour	8.00	7.85	8.50
Broomfield Floodlight Soccer 7's (½ Pitch)			
Over 18's per 1½ hours training session	35.00	34.25	35.50
Under 18's per 1½ hours training session	24.50	24.00	25.00
Broomfield Floodlight (Full Pitch)			
Over 18's per 1½ hours Game	50.00	48.95	50.50
Under 18's per 1½ hours Game	40.00	39.15	40.50
Murray Park, Muirkirk (Synthetic Pitch)			
Murray Park – Adult (Peak)	18.00	17.60	18.00
Murray Park – Adult (Off Peak)	9.00	8.80	9.00
Murray Park – Junior (Peak)	9.00	8.80	9.00
Murray Park – Junior (Off Peak)	5.00	4.90	5.00
Fun Fairs – Lease of Land			
Kilmarnock (per week)	1800.00	1800.00	1900.00
Cumnock (per week)	750.00	750.00	850.00
Other Areas (per week)	600.00	600.00	700.00
Lease of Playing Fields			
Large Events	350.00	350.00	450.00
Local Gala/Festivals			
Half Day (Maximum 4 hours)			120.00
Full Day (Maximum 8 hours)			180.00

5. Hall Charges (Departmental Lets will be charged accordingly with overtime being added when these take place outwith normal hours).

	2008/2009 £	REVISED 2008/2009 £	2009/2010 Proposed £
Medium Units	42.00	42.00	44.00
Small Units	35.00	35.00	37.00

All hall hire charges are subject to the schedule included in the Councils Letting Policy (Appendix 7)

6. Staging & Equipment Hire

	2008/2009 £	No Change (Price excl. VAT)	2009/2010 Proposed £
Table	2.00	2.00	2.00
Chair	0.75	0.75	0.75
Delivery	30.00	30.00	30.00
Addabox	12.00	12.00	12.00
New Staging – Community Groups			
Hire	27.00 per unit	27.00 per unit	27.00 per unit
Delivery	60.00	60.00	60.00
Construction	30.00 per hours	30.00 per hours	30.00 per hours
New Staging – Commercial Hire			
Hire	32.00 per unit per day	32.00 per unit per day	32.00 per unit per day
Delivery	60.00	60.00	60.00
Construction	30.00 per hour	30.00 per hour	30.00 per hour
Inflatables			
1 Item 2 Members of Staff (Maximum hire 4 hours)			100.00
2 Items 3 Members of Staff (Maximum hire 4 hours)			200.00
3 Items 4 Members of Staff (Maximum hire 4 hours)			300.00
4 Items 5 Members of Staff (Maximum hire 4 hours)			400.00

7. Doon Valley Swimming Pool

	2008/2009 £	Revised 2008/2009 £	2009/2010 Proposed £
Adult Swim	2.30	2.25	2.30
Concession Swim	1.20	1.15	1.20
Juvenile Swim	1.20	1.15	1.20
Child Swimming Lesson (block of eight)	19.00	19.00	19.00
Adult Swimming Lesson (block of eight)	19.00	19.00	19.00
Primary School Lessons (per child)	1.10	1.10	1.10
Children's Activity Session	1.25	1.25	1.25
Aqua Aerobics	2.75	2.75	2.75
Pool Hire (per hour)	20.00	19.55	20.00
Pool Party (2 hours)	40.00	39.15	40.00
Gym (per hour)	2.75	2.70	2.75
Gym and Swim 3 Month Card	65.00	63.60	65.00

8. PPP Schools

	2009/2010 Proposed £
Synthetic Grass Pitches (Approved by Cabinet - 4th February 2009)	
Full Pitch - Adult 1 Hour	44.00
Full Pitch – Juvenile 1 Hour	27.50
Full Pitch – Adult Match 2 Hours	80.00
Full Pitch – Juvenile Match 2 Hours	55.00
1/3 Pitch – Adult 1 Hour	33.00
1/3 Pitch – Juvenile 1 Hour	22.00

	2008/2009 £	Revised 2008/2009 £	2009/2010 Proposed £
St Josephs 4 Court Main Hall			
Sports Halls			
Full Hall Adult	40.00	39.15	35.00
Full Hall Concession	20.00	19.55	25.00
½ Hall Adult	20.00	19.55	17.50
½ Hall Concession	10.00	9.80	12.50
Badminton Court Adult	4.50	4.40	4.50
Badminton Court Concession	3.50	3.45	3.50
Gymnasium Adult	14.00	13.70	15.00
Gymnasium Concession	7.00	6.85	10.00
Climbing Wall		14.70	15.00
Hall Charges			
Assembly Hall - Medium Unit	42.00		44.00
Drama Studio - Small Unit	35.00		37.00
Community Hall - Small Unit			37.00
Classroom - Small Unit			37.00
Events			
Events – ½ Day (Maximum 4 hours)			200.00
Events – Full Day (Maximum 8 hours)			350.00

	2008/2009 £	Revised 2008/2009 £	2009/2010 Proposed £
Grange 8 Court Main Hall			
Sports Halls			
Full Hall Adult	44.00	43.05	70.00
Full Hall Concession	22.00	21.55	50.00
½ Hall Adult	22.00	21.55	35.00
½ Hall Concession	11.00	10.75	25.00
Badminton Court Adult	4.50	4.40	4.50
Badminton Court Concession	3.50	3.45	3.50
Gymnasium Adult	14.00	13.70	15.00
Gymnasium Concession	7.00	6.85	10.00
Hall Charges			
Assembly Hall - Medium Unit	42.00		44.00
Dance Studio - Small Unit	35.00		37.00
Community Hall - Small Unit			37.00
Classroom - Small Unit			37.00
Events			
Events – ½ Day (Maximum 4 hours)			350.00
Events – Full Day (Maximum 8 hours)			500.00

Main Hall prices are adjusted to indicate actual size of sports halls.

Should VAT be altered in the November budget Community Recreation would absorb the cost and add no further charges to customers at this time.

DEAN CASTLE COUNTRY PARK

Dower House		Existing 2008/2009	Proposed 2009/2010
De Walden Room	Full day	£165	£170
	Half day	£110	£115
Glencairn Room	Full day	£165	£170
	Half day	£110	£115
Scott Ellis Room	Full day	£115	£120
	Half day	£75	£80
Boyd Room	Full day	£95	£95
	Half day	£65	£65
Auditorium	Full day	£160	£165
	Half day	£105	£110
Evening Rates		£100 + £25 per hour	£100 + £26 per hour
Weddings		£360	£380

Ranger Service Visits		Existing 2008/2009	Proposed 2009/2010
Non East Ayrshire School Parties (per pupil)		£1.85	£1.90
East Ayrshire group visits outwith hours (adults)		£3.70	£3.80
East Ayrshire group visits outwith hours (children)		£1.85	£1.90
Non East Ayrshire group visits outwith hours (adults)		£5.60	£5.80
Non East Ayrshire group visits outwith hours (children)		£2.90	£3.00
Minimum outwith hours charge		£62.00	£64.00

LEISURE DEVELOPMENT

SESSIONS

Non-vatable	08/09	09/10
Kids Clubs	£1.60 for 1 st child/80p sibling	No change
CHAMPS Club	£1.60 for 1 st child/80p sibling	No change
SOFA Club	£1.60	No change
Drama Club	£1.60	No change
Sports Coaching & Development	£2.30	No change
Sports Club Partnership Activities	£1.00	No change
Diversionsary Sports Activities	Free	Free
Adult Participation Activities (Sport)	£1.60	No change
Arts Instruction – 1 hour	£2.60	No change
Arts Instruction – 2 hours	£4.20	No change
Lifestyle Classes (CHIP)	£1.00	No change
Cookwell Classes (CHIP)	£1.00	£2.00
Weight Off Wisely (WOW)	Free	£2.00 per session
Newmilns ASAC	£3.00	No change

*Kids Clubs and CHAMPS Club are free with SHOUT card and other children's activity sessions are a reduced rate with SHOUT card

*Cookwell – Discounts are available as part of block booking (£10 for 6 week block)

*Weight Of Wisely (WOW) – Pilot will be offered free until June 2009, if successful will charge £2.00 per 2 hour session from September 2009.

RESOURCE DIRECTORY*EQUIPMENT REQUIRING DELIVERY*

VAT inclusive	08/09	09/10
Bouncy Castle	£84 up to 4 hrs	£85 up to 4 hours
	£134 4-8 hrs	£135 4-8 hours
Pre 5 Play Pack	£84 up to 4 hrs	£85 up to 4 hours
	£134 4-8 hrs	£135 4-8 hours
Towdabout/Tadpull	£84 up to 4 hrs	£85 up to 4 hours
	£134 4-8 hrs	£135 4-8 hours

EQUIPMENT COLLECTED

VAT inclusive	08/09	09/10
Badge Maker	£2.85	No change
Badge components	25p each	No change
Keyring components	30p each	No change
Standard Kits	£2.85	No change

EQUIPMENT DELIVERED AND STAFFED

Non-vatable	08/09	09/10
Face Paints	£16.75 per hour	£16.90 per hour
Badge Maker	£22.25 per hour	£22.45 per hour
New Games Pack	£16.75 per hour	£16.90 per hour
Circus Skills Pack	£16.75 per hour	£16.90 per hour
Traditional Games Pack	£16.75 per hour	£16.90 per hour
Physical Play Pack	£16.75 per hour	£16.90 per hour
Balloon Modelling Workshop	£28.00 per hour	£28.25 per hour
Drama Workshop	£16.75 per hour	£16.90 per hour
Arts & Crafts Workshop	£22.25 per hour	£22.45 per hour
Wannabe Popstars Workshop	£28.00 per hour	£28.25 per hour
Healthy Lifestyle Pack	£16.75 per hour	£16.90 per hour
Giant Health Challenge	£16.75 per hour	£16.90 per hour
Tri golf	£16.75 per hour	£16.90 per hour
Sports Pack	£16.75 per hour	£16.90 per hour
New Age Kurling	£16.75 per hour	£16.90 per hour

EVENTS PACKAGES

Non-vatable	08/09	09/10
Mini Fun Day	£200 up to 4 hours	£201.60 up to 4 hrs
	£355 4-8 hours	£357.85 4-8 hours
Mega Fun Day	£355 up to 4 hours	£357.85 up to 4 hrs
	£665 4 – 8 hours	£670.40 4-8 hours

Mini Fun Day – suitable 3+

Including: Bouncy Castle, Pre-school Kit or Giant Games Kit & face paints. Price includes 3 members of staff.

Mega Fun Day – suitable 3+

Including: Bouncy Castle, Pre-school Kit or Giant Games Kit, Balloon Modelling, face paints, badge making & New Games. Price includes 6 members of staff.

MISCELLANEOUS

	08/09	09/10
Replacement SHOUT card	£2	£2

HEALTHWORKS

VAT excluded	08/09			09/10		
	Cost			Cost		
	0 – 25 staff	26 - 75	>75	0 – 25 staff	26 - 75	>75
East Ayrshire						
Bronze 15 minutes	£10.50 per Client	£9.50	£8.50	£10.82 per Client	£9.79	£8.76
Silver 30 minutes	£15.50 per Client	£14.50	£13.50	£15.97 per Client	£14.94	£13.91
Gold 1 hour + 1 hour	£41.50 per client	£39	£36	£42.75 per client	£40.17	£37.08
Lifestyle 30 minutes	£15.50 per Client	£14.50	£13.50	£15.97 per Client	£14.94	£13.91

VAT excluded	08/09			09/10		
	Cost			Cost		
	0 – 25 staff	26 - 75	>75	0 – 25 staff	26 - 75	>75
* Outwith East Ayrshire Minimum of 8 clients						
Bronze 15 minutes	£12.50 per Client	£11.50	£10.50	£12.88 per Client	£11.85	£10.82
Silver 30 minutes	£17.50 per Client	£16.50	£15.50	£18.03 per Client	£17.00	£15.97
Gold 1 hour + 1 hour	£46.50 per client	£43	£41.50	£47.90 per client	£44.29	£42.75
Lifestyle 30 minutes	£17.50 per Client	£16.50	£15.50	£18.03 per Client	£17.00	£15.97

* Prices exclusive of travel/accommodation costs

TRAINING

VAT inclusive	08/09	09/10
Training courses		£5 per hour

Leisure Development offers a range of courses which are both innovative and practical to individuals who work with children and young people.

LIBRARY, REGISTRATION AND INFORMATION SERVICES

LIBRARY CHARGES

FINES		2008/09	2009/10	NOTES
Overdue Books (Adult)	per day per item	£0.10	£0.10	
	per day per item	£0.05	£0.05	
Maximum Charge	per item	£4.00	£4.00	
	concessions	£2.00	£2.00	
Overdue Books (Junior)		NIL	NIL	
Maximum Charge		NIL	NIL	

Fines only apply to the days we are open to the public. No charges for days closed eg. Sundays, Public Holidays.

		2008/09	2009/10	NOTES
Overdue Audio and Video Material (Adult and Junior)	per day per item	£0.25	£0.25	
	concessions	£0.15	£0.15	
Maximum Charge	per item	£16.00	£16.00	
	concessions	£10.00		
Inter Library Loans	per item	£3.50	£4.00	
	concessions	£1.80	£2.00	

ANCILLARY SERVICES		2008/09	2009/10	NOTES
Replacement Membership Tickets	Plastic (Adult) each	£1.00	£1.00	
Replacement Membership Tickets	Plastic (Children) each	£0.50	£0.50	

RESERVATIONS		2008/09	2009/10	NOTES
Books, Audio and Software (paid in advance)	ADULTS ONLY	£0.35	£0.35	
	concessions	£0.20	£0.20	

LOANS		2008/09	2009/10	NOTES
Audio Loans (Weekly)	per item	£0.50	£0.50	
	concessions	£0.40	£0.40	
DVD Hire Charge - New Releases (no concession)	DVD-PLUS	£2.75	£2.10	Reduce loan period to 2 days (reduce by 33%) to stimulate faster turnover/increased issues/income) with hire fee reduced 23%
	DVD-NEW	£1.75	£1.75	
DVD/VIDEO - Weekly Charge	Concession	£1.25	£1.25	
	DVD	£1.30	£1.30	
	Concession	£0.80	£0.80	
	DVD-PROM	£0.60	£0.60	
	Concession	£0.50	£0.50	Terminate this service - issues have declined by 84% over the last 3 years
Fax (no concessions)	incoming per sheet	£0.10	£0.10	
	outgoing U.K. per sheet	£1.00	£1.00	
	outgoing non-U.K. per sheet	£2.00	£2.00	
Photocopying	A4 per sheet	£0.10	£0.10	
	A4 per sheet (Children)	£0.05	£0.05	
	A3 per sheet	£0.15	£0.15	
	A3 per sheet (Children)	£0.08	£0.08	
	A4 colour per sheet		£0.30	New Service Burns Monument Centre / Dick Institute
	A4 colour per sheet (Children)		£0.15	New Service Burns Monument Centre / Dick Institute
	A3 colour per sheet		£0.50	New Service Burns Monument Centre / Dick Institute
Diskettes		£0.50	£0.50	
		£1.00	£1.00	
PC Printout	B & W per sheet (Adult)	£0.10	£0.10	A4 only
	B & W per sheet (Children)	£0.10	£0.05	A4 only
	Colour per sheet (Adult)	£0.30	£0.30	A4 only
	Colour per sheet (Children)	£0.15	£0.15	A4 only
Business, Professional and Commercial enquiries (no concessions)	(inc. VAT) per enquiry	£55.00	£55.00	

DISCARDED STOCK		2008/09	2009/10	NOTES
Paperback books		£0.50 - £0.75	£0.40	Stock not selling at current prices.
Hardback Books		£1.50 - £2.00	£1.00	Stock not selling at current prices.
Cassettes (talking books)	per item	£1.00	£1.00	
	(double cassette set)	£2.00	£2.00	
CD's	per item	£1.00	£1.00	
	(double CD set)	£2.00	£2.00	
CD talking books (up to 4 CD's)		£2.50	£2.50	
CD talking books (over 4 CD's)		£5.00	£5.00	
DVD	per item	£2.50	£2.00	Stock not selling at current prices.
DVD (double set)	per item	£4.50	£4.00	Stock not selling at current prices.
Videos		£0.50	£0.50	

BRAILLE PRINTING - New Service for business purposes		2008/09	2009/10	NOTES
> 50 pages printed from electronic format	per sheet	£0.10	£0.10	
< 50 pages printed from electronic format	per sheet + £5.00 per hour		0.10p + £5.00 per hour	
Scanning / retyping documents	per sheet + £5.00 per hour		0.10p + £5.00 per hour	
Braille tubes/postage (if required)			Current rates apply	

NB Registered Blind customers get 1 copy of a document free of charge. Additional copies to be charged as above.

ECDL		2008/09	2009/10	NOTES
Logbooks		£25.00	£25.00	
Tests and resits EALRIS registered students		£5.00	£5.00	
Tests and resits non-EALRIS registered students		£10.00	£10.00	

LEARNING CENTRE HIRE		2008/09	2009/10	NOTES
Business, professional, commercial	Full day	£100.00	£100.00	
	Half day	£50.00	£50.00	
Community groups / council depts		Staffing costs	Staffing costs	

ADDITIONAL/NEW CHARGES		2008/09	2009/10	NOTES
Magnifying sheets/each			£1.80	
Headphones			£1.00	
Jute bags			£2.50	
Jute bags/8 items borrowed			£1.00	
Paper bags			£0.20	
Tea/coffee etc			£0.50	
Refuse sacks/each				Charges set by Cleansing Service
Compost bags				Charges set by Cleansing Service

REGISTRATION CHARGES

		2008/09	2009/10	NOTES
Accommodation Fees	Cumnock	£100.00	£100.00	
	Dalmellington	£100.00	£100.00	
	Galston	£30.00	£30.00	
	Kilmarnock	£100.00	£100.00	
Saturday Wedding Fees	Kilmarnock	£200.00	£200.00	
	Cumnock	£200.00	£200.00	
	Sunday/Public Holidays	£200.00	£200.00	
Marriages Outwith Offices	Monday - Friday	£180.00	£180.00	
	Monday - Friday outside office hours	£230.00	£230.00	
	Saturday	£230.00	£230.00	
	Sunday/Public Holidays	£230.00	£230.00	
Period Approval		£570.00	£590.00	
Temporary Approval		£370.00	£390.00	
Statutory Marriage Fees	(Charge set by Registrar General)	£107.00	£114.50	(GRO seeking approval to implement from 1st April 2009)
Citizenship Ceremonies	(Charge set by Home Office)	£80.00	£80.00	

NAMING CEREMONIES

		2008/09	2009/10	NOTES
Monday-Friday in Office		£110.00	£115.00	
Saturday in Office		£260.00	£265.00	
Sunday/Public Holidays in Office		£260.00	£265.00	
Monday-Friday outwith Office		£150.00	£155.00	
Saturday outwith Office		£295.00	£300.00	
Sunday/Public Holidays outwith Office		£295.00	£300.00	
Naming Ceremony during Civil Marriage		£85.00	£90.00	

RENEWAL OF MARRIAGE VOWS

		2008/09	2009/10	NOTES
Monday-Friday in Office		£110.00	£115.00	
Saturday in Office		£260.00	£265.00	
Sunday/Public Holidays in Office		£260.00	£265.00	
Monday-Friday outwith Office		£150.00	£155.00	
Saturday outwith Office		£295.00	£300.00	
Sunday/Public Holidays outwith Office		£295.00	£300.00	

COMMITMENT CEREMONIES

		2008/09	2009/10	NOTES
Monday-Friday in Office		£110.00	£115.00	
Saturday in Office		£260.00	£265.00	
Sunday/Public Holidays in Office		£260.00	£265.00	
Monday-Friday outwith Office		£150.00	£155.00	
Saturday outwith Office		£295.00	£300.00	
Sunday/Public Holidays outwith Office		£295.00	£300.00	

SEARCH AND EXTRACT FEES (Charges set by Registrar General)

		2008/09	2009/10	NOTES
General Search (Assisted) Per Hour		£10.00	£20.00	(Including Roots Magic Package)
Particular Search (Assisted) Per Hour		£5.00	£5.00	
Extract Fee for Current Year		£8.50	£9.00	(GRO seeking approval to implement from 1st April 2009)
Extract Fee for Outwith Current Year		£13.50	£14.00	(GRO seeking approval to implement from 1st April 2009)
Paper copy of Historical Extracts (Charges set by Registrar General)		£1.00	£1.00	

BURNS MONUMENT CENTRE FEES
ACCOMODATION FEES FOR MARRIAGES / CP'S

		2008/09	2009/10	NOTES
Monday - Friday			£100.00	
Saturday			£200.00	
Sunday/Public Holidays			£200.00	
Statutory Marriage Fees	(Charge set by Registrar General)		£114.50	(GRO seeking approval to implement from 1st April 2009)
Citizenship Ceremonies	(Charge set by Home Office)		£80.00	

NAMING CEREMONIES

		2008/09	2009/10	NOTES
Monday-Friday			£115.00	
Saturday			£265.00	
Sunday/Public Holidays			£265.00	
Naming Ceremony during Civil Marriage			£90.00	

RENEWAL OF MARRIAGE VOWS

		2008/09	2009/10	NOTES
Monday-Friday			£115.00	
Saturday			£265.00	
Sunday/Public Holidays			£265.00	

COMMITMENT CEREMONIES

		2008/09	2009/10	NOTES
Monday-Friday			£115.00	
Saturday			£265.00	
Sunday/Public Holidays			£265.00	

SEARCH AND EXTRACT FEES

		2008/09	2009/10	NOTES
General Search (Assisted) Per Hour			£20.00	(Including Roots Magic Package)
Particular Search (Assisted) Per Entry			£5.00	
Unassisted Search (daily)			£10.00	
Extract Fee for Current Year			£9.00	(GRO seeking approval to implement from 1st April 2009)
Extract Fee for Outwith Current Year			£14.00	(GRO seeking approval to implement from 1st April 2009)
Photocopy of Historical Extracts			£1.00	

CONFERENCES

		2008/09	2009/10	NOTES
Half Day			£180.00	
Full Day			£300.00	

TRAINING ROOM

		2008/09	2009/10	NOTES
Half Day			£90.00	
Full Day			£150.00	

ARCHIVE FEES

RESEARCH RATES		2008/09	2009/10	NOTES
General Research (Assisted) per hour			£20.00	
Tenancy Enquiry for council house purchases			£20.00	

REPROGRAPHIC RATES		2008/09	2009/10	NOTES
Photocopies of archival material	(per A4 & A3 sheet)		£0.60	
Internet & Computer Prints			£0.10	
Digital copies on photo paper	(per image up to A4)		£5.00	
Digital copies on CD ROM	(for a maximum 5 images)		£10.00	
Per Image Thereafter			£3.00	
Digital Copies per image sent by e-mail			£5.00	
Reproduction fee for book,magazine,video of archival item			£40.00	
Self service photography users own camera	(Per Day)		£5.00	
Reproduction of Burns Monument Centre artwork (dependent on size)			£10 - £50	

HERITAGE CHARGES		2008/09	2009/10	NOTES
Family/Local History Enquiry (per hour)			£20.00	
Business Family/Local History Enquiry			£55.00	
A4 Photocopy			£0.10	
A3 Photocopy			£0.15	
A4 Reader/Printer Copy			£0.29	
A3 Reader /Printer Copy			£0.49	
PC Printout (B&W)			£0.10	
PC Printout (Colour)			£0.29	

GOLF CHARGES

No increase proposed for 2009/10. Whilst season tickets met their allocated targets last year, there was a reduction in played round income.

CAPRINGTON AND ANNANHILL - 18 holes

	OFF PEAK		PEAK	
	2008/09 £	2009/10 £	2008/09 £	2009/10 £
Adult Round	16.50	16.50	21.00	21.00
Concession Round	8.50	8.50	11.00	11.00
Day Ticket	28.00	28.00	39.00	39.00
Band 1 Season Ticket - Adult (one course)	261.00	261.00	Allows play at peak & off peak times	
Band 2 Season Ticket - Adult (three courses)	306.00	306.00	Allows play at peak & off peak times	
Band 1 Season Ticket - Concession (one course)	96.00	96.00	Allows play at peak & off peak times	
Band 2 Season Ticket - Concession (three courses)	119.00	119.00	Allows play at peak & off peak times	
Band 1 U16 Season Ticket (one course)	71.00	71.00	Restricted use to off peak unless accompanied by adult	
Band 2 U16 Season Ticket (three courses)	96.00	96.00	Restricted use to off peak unless accompanied by adult	
Lockers	10.00	10.00		

PATNA 9 HOLE COURSE (2 x 9 holes)

	OFF PEAK		PEAK	
	2008/09 £	2009/10 £	2008/09 £	2009/10 £
Adult Round	12.00	12.00	14.00	14.00
Concession Round	6.50	6.50	7.00	7.00
Band 1 Season Ticket - Adult (Patna)	119.00	119.00	Allows play at peak & off peak times	
Band 2 Season Ticket - Adult (three courses)	306.00	306.00	Allows play at peak & off peak times	
Band 1 Season Ticket - Concession (Patna)	59.50	59.50	Allows play at peak & off peak times	
Band 2 Season Ticket - Concession (three courses)	119.00	119.00	Allows play at peak & off peak times	
Band 1 U16 Season Ticket (Patna)	48.00	48.00	Restricted use to off peak unless accompanied by adult	
Band 2 U16 Season Ticket (three courses)	96.00	96.00	Restricted use to off peak unless accompanied by adult	
Lockers	10.00	10.00		

CAPRINGTON 9 HOLE COURSE

	OFF PEAK		PEAK	
	2008/09 £	2009/10 £	2008/09 £	2009/10 £
Season Ticket	59.50	59.50		
Adult Day Ticket	12.00	12.00		
Adult Round	7.50	7.50		
Junior Day Ticket	8.00	8.00		
Junior Round	4.00	4.00		

Note

Season Ticket for the 9 hole course covers the full year.

Round Tickets allow for 2 x 9 holes.

GOLF DISCOUNT / PROMOTIONS 2009/10

Winter Green Fees would cover the period from 1st November 2009 to 28th February 2010.

There would be no differential between Temporary or Full Green Fee rate:-

(Concession fees will operate during this promotion)

Adult Round	Annanhill	Caprington	Patna
Winter Green Fee Monday to Friday	11.50	11.50	9.00
Winter Green Fee Saturday / Sunday	14.00	14.00	10.00

Concession Round	Annanhill	Caprington	Patna
Winter Green Fee Monday to Friday	6.00	6.00	4.50
Winter Green Fee Saturday / Sunday	7.50	7.50	5.50

Juvenile U16	Annanhill	Caprington	Patna
Winter Green Fee Monday to Friday	6.00	6.00	4.50
Winter Green Fee Saturday / Sunday	7.50	7.50	5.50

3 Round Green Fee Pass - this fee would be used Midweek on Monday to Friday (Not Bank and Public Holiday) and would be in place throughout the year.

3 Round Green Fee Pass	32.50	54 Holes
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(This promotion has been deleted due to no uptake during the year)

Special Rates for Party Advance Bookings

(10% discount on parties of 20 or over)

Annanhill Golf Club	12 Golfers for Price of 10 24 Golfers for Price of 20 28 Golfers for Price of 24	Exclude Saturday Exclude Saturday Exclude Saturday
Caprington Golf Course	12 Golfers for Price of 10 24 Golfers for Price of 20 28 Golfers for Price of 24	Exclude Saturday Exclude Saturday Exclude Saturday
Doon Valley Golf Club	2 Golfers for Price of 1	Monday to Friday

Parties would not exceed 28 Golfers and would not be allowed to use medal tees.

A £5 deposit per person is required to book and is non refundable.

Evening Green Fees - Reduced Green Fee prices after 5pm Monday to Sunday and running May to August. Green Fee would be based on availability of tee times and could not be pre booked.

(Concession fees will operate during this promotion)

Adult Round	Annanhill	Caprington	Patna
Monday to Friday	12.00	12.00	8.50
Saturday / Sunday	14.50	14.50	10.50

Concession Round	Annanhill	Caprington	Patna
Monday to Friday	6.00	6.00	5.00
Saturday / Sunday	7.50	7.50	5.00

Juvenile U16	Annanhill	Caprington	Patna
Monday to Friday	6.00	6.00	5.00
Saturday / Sunday	8.00	8.00	5.50

Season Ticket Guest Voucher - 2009/10 Additional benefits of free guest passes for season ticket sales as shown below.

Golf Course	Season Type	Promotion
Annanhill/Caprinton/Patna Adult	Band 1 - Season	3 Free Rounds (Total) Home course - reduced from 4 2008/09
Annanhill/Caprinton/Patna Adult	Band 2 - Season	4 Free Rounds (Total) Any course - reduced from 6 2008/09
Annanhill/Caprinton/Patna Concession	Band 1 - Season	2 Free Rounds (Total) Home course - reduced from 3 2008/09
Annanhill/Caprinton/Patna Concession	Band 2 - Season	3 Free Rounds (Total) Any course - reduced from 4 2008/09
Annanhill/Caprinton/Patna U16	Band 1 - Season	2 Free Rounds (Total) Home course - no change
Annanhill/Caprinton/Patna U16	Band 2 - Season	3 Free Rounds (Total) Any course - no change

Voucher to be issued at the time of sale of the season ticket.

Vouchers can only be used Monday to Friday and not on Peak Times, Public Holidays, or Competition dates.

(Restrictions were not in place last year)

Home-Coming Round (New Promotion)

10% Discount for visitors from outwith Scotland.

Appropriate proof is to be provided at the time of ticket purchase.

BEREAVEMENT SERVICES CHARGES

	Existing 2008/09 £	Proposed 2009/10 £
Purchase of Lair	330.00 (360.00)	381.00 (383.12)
Purchase of Cremation Casket Lair	175.00 (200.00)	206.00 (231.65)
Interment of Adult	330.00 (343.00)	381.00 (367.28)
Interment of Child	No Charge	No Charge
Interment of Ashes	95.00 (96.00)	99.00 (103.25)
Duplicate Lair Certificates	20.00	20.00
Monumental Permit Full Fee (Includes Foundation)	130.00	134.00
Monumental Permit (small book, plaque, bible, etc) Up to and Inclusive of 24" X 18"	50.00	52.00
Monumental Permit (small book, plaque, bible, etc) Over 24" X 18" and inclusive of 30"X 24"	75.00	77.00
Memorial Ancillary Permit (Allows upgrading, re-lettering etc)	25.00	25.00
Transfer of lair papers	20.00	20.00
Search of records (Public)	15.00	20.00
Purchase of Individual Lair – Baby Section - Kilmarnock Cemetery	130.00	134.00
Single Lair, Baby Sections - Cumnock & Kilmarnock Cemeteries	No Charge	No Charge
Name on Baby Section Plaque - Kilmarnock Cemetery	25.00	25.00

SATURDAY INTERMENTS 100% SURCHARGE

PUBLIC HOLIDAYS 100% SURCHARGE

Additional charges will be made for interments requested outwith normal hours Clarification statement for undertakers. This practice has been operating for many years.

There is also a 100% surcharge for any Bereavement services for persons who have resided outside East Ayrshire for 2 years or more.

Scottish averages where available are shown in brackets.

Cabinet report Burial Charges 2008/09 26/03/09 refers - charges to be brought closer to national average over next three years.

**EAST AYRSHIRE COUNCIL
LETTING POLICY – CHARGES 2009/10**

CATEGORY 1**Special Commercial Events – Negotiated Rate**

- Any Special Events run on a commercial basis; for example Commercial Concerts or Commercial Dances i.e. large scale events.

CATEGORY 2**Standard Commercial Events – Full Economic Rate (FER) plus 15%**

- All commercial lets run for financial gain or profit by individuals or commercial organisation; for example sales, fairs, fashion shows.
- Elections – National and Local

CATEGORY 3**Fundraising and Social Events – 50% of FER**

- Community or private events run for social, not financial gain; for example Weddings, Birthday Parties, Organisation's Social Events.
- Fundraising events run by Youth, Voluntary, and Charitable and not for profit Organisations.
- Recreational commercial lets run on a regular basis targeting young people.
- Departmental use out with the letting plan.
- MP Surgeries.
- Councillors Surgeries and meetings out with the establishment's letting plan.

CATEGORY 4**Parents Groups Fundraising – 20% of FER**

- Fundraising events run by Parents Organisation in support of their school activities – a maximum of 2 per year per school.

CATEGORY 5**Regular Meetings – 10% of FER**

- Within the establishments letting plan:-
- Regular Community Group lets e.g. Mother and Toddlers, Sports Groups, School Activities, Youth Groups, Community Councils, Church Groups and Community Group Committee Meetings.
- Meeting of Political Groups (including business of Political Parties) and Trade Unions.

CATEGORY 6**Priority Areas, as identified in Regeneration Strategy – 50% of Cat 5 Charge**

- All groups named above in Category 5.

CATEGORY 7**100% Remission of Rate – No Charge**

- Departmental use of their own premises, within the letting plan.
- Councillors Surgeries within the establishment's letting plan.
- **NB.** Any additional janitorial/cleaning costs will require to be charged separately.

FACILITIES

Medium Units – includes small halls, gymnasias and kitchens.

Small Units – includes classrooms, general purpose rooms, meeting rooms, workshops, dressing rooms and staff rooms.