

## **EAST AYRSHIRE COUNCIL**

### **CABINET – 30 SEPTEMBER 2009**

#### **SINGLE OUTCOME AGREEMENT ANNUAL PERFORMANCE REPORT 2008/09**

##### **Report by the Chief Executive**

### **1. PURPOSE OF REPORT**

- 1.1 To present to Cabinet for consideration and endorsement the first annual performance report (2008/09) in respect of the East Ayrshire Community Planning Partnership Single Outcome Agreement (SOA).

### **2. SINGLE OUTCOME AGREEMENT**

- 2.1 Cabinet will recall that Community Planning Partners in East Ayrshire prepared a three-year SOA (1 April 2008-31 March 2011) from the outset, which was approved by Cabinet on 26 March 2008, signed off by all Community Planning Partners and by John Swinney, MSP and Cabinet Secretary for Finance and Sustainable Growth, on behalf of the Scottish Government, on 2 July 2008.
- 2.2 Cabinet will also be aware that following endorsement by Cabinet on 25 February 2009 and by all Community Planning Partners, our updated SOA was submitted for consideration on 7 May 2009 to Derek Feeley, East Ayrshire's Lead Scottish Government Director, who subsequently recommended the document for Ministerial approval and sign off.
- 2.3 Correspondence issued by the Scottish Government on 16 June 2009 confirmed approval of East Ayrshire's updated SOA with the overall Ministerial sign off completed by Stewart Stevenson, MSP and Minister for Transport, Infrastructure and Climate Change, on 23 July 2009 as part of the Scottish Government's planned Ministerial summer tour.
- 2.4 The Corporate Management Team has fully considered the annual performance report and approved it at its meeting of 15 September 2009.

### **3. EAST AYRSHIRE SOA ANNUAL PERFORMANCE REPORT 2008/09**

- 3.1 As Members will be aware, an important element of the Single Outcome Agreement approach is the annual reporting process, with the first reports on progress made in 2008/09 due to be submitted to the Scottish Government by September 2009.

#### **Components of the SOA Annual Review**

- 3.2 The Concordat Oversight Group (COG) has agreed how reporting in respect of Single Outcome Agreements should be taken forward as follows:
  - "The SOA Annual Report will be a factual statement covering progress against national and local outcomes. The report will be made in September each year, on the basis of data available from the previous financial year. The COG has issued a template which Councils and CPPs should use in presenting this information and one table should be used for each national outcome.

- The Annual Review is a qualitative assessment designed to provide the Council, the CPP and the Scottish Government with information about the effectiveness of the SOA approach”.
- 3.3 An IT-based performance management system is being introduced across the Council and significant work is planned and being taken forward in 2009 in this regard. It has been agreed that this system will be utilised in the future to facilitate accurate and effective SOA reporting; however, until the system has become fully operational, it was agreed that the following interim arrangements would be implemented to ensure that the 2008/09 SOA Annual Performance Report is prepared within the timescale for submission to the CPP Board and Scottish Government in September 2009.
- 3.4 SOA Outcome Reporting Templates, based on the Scottish Government’s template, were prepared by the Community Planning and Partnership Unit (CPPU) and issued to appropriate Lead Officers for dissemination to identified data/information providers within their respective departments/agencies. Prior to issue, the reporting templates were populated to reflect the information included in the SOA Outcome Templates (as at 26 June 2008). In addition, data updates where available have been requested in respect of the new indicators included in our updated SOA.
- 3.5 The information requested from departments/Partner agencies to complete the reporting templates and meet the requirements of the guidance issued by the COG includes:
- narrative on progress in improving the delivery of the National Outcome, including achievements to date, anticipated challenges for future years, and support/actions required to sustain continuous improvement and the delivery of improved outcomes;
  - progress at 31 March 2009 on local outcomes, including provision of the most up to date key performance information/evidence, where this is available, to measure progress against each local outcome (where performance data is not available, provision of narrative around progress is required and an indication of when and how data is likely to become available); and
  - narrative on progress on local outcomes, including a description of the benefits and changes in outcome terms to the quality of people’s lives.
- 3.6 To ensure effective reporting in respect of the Fairer Scotland Fund (FSF), which requires to be included in the SOA Annual Performance Report, an additional section has been included in the reporting template to allow departments/Partner agencies to reflect progress on FSF linked outcomes and indicators.
- 3.7 In addition, information on progress against the agreed commitments contained within the Concordat has also been included within the SOA Annual Performance Report.
- 3.8 Completed templates required to be signed off by relevant Lead Officers and returned to the CPPU by Friday 17 July 2009. Subsequently, the CPPU co-ordinated the annual returns provided by the Council and Partner agencies, and prepared the consolidated SOA Annual Performance Report for consideration by Cabinet, Partner Agencies and the CPP Board, prior to submission to the Scottish Government.

- 3.9 The following table provides the agreed timescales for annual reporting in respect of the SOA to meet the requirements of the CPP Board and the Scottish Government.

<b>Action</b>	<b>Timescale</b>
Prepare and issue SOA Annual Reporting Template 2008/09 to Departments/Partner Agencies	By end May 2009 <b>(Completed)</b>
Lead Officers from departments/Partner agencies to complete and submit SOA Annual Reporting Template returns	Friday 17 July 2009 <b>(Completed)</b>
CPPU to prepare consolidated SOA Annual Report 2008/09	July–August 2009 <b>(Completed)</b>
Feedback from Research, Information and Performance Group	28 July 2009 <b>(Completed)</b>
Feedback from the CHP Committee on health related outcomes	24 August 2009 <b>(Completed)</b>
Annual Report presented to Cabinet and Partner Agencies	End August–September 2009
Annual Report presented to CPP Board for final endorsement	30 September 2009
Annual Report to be submitted to Scottish Government	30 September 2009

\*Please note that a definitive date in September 2009 for submission of the SOA Annual Report 2008/09 has as yet not been provided by the Scottish Government. An update from the Scottish Government Lead Director has advised of a provisional submission date of 30 September 2009.

- 3.10 A full copy of the SOA Annual Performance Report 2008/09 is attached at Appendix 1 for Cabinet’s consideration. In addition, a summary of progress against the National Outcomes is attached at Appendix 2 and a glossary of terms relating to the Annual Performance Report is attached at Appendix 3.

#### **Review of reporting arrangements**

- 3.11 To facilitate streamlining of reporting within the Community Planning process, work will be progressed towards the integration of reporting in relation to the Community Plan Action Plan Annual Performance Reports and the SOA reporting process from 2009/10 onwards, where possible.
- 3.12 The COG will continue to monitor the need to provide supplementary advice on reporting on the SOA, both to the Scottish Government and as part of local Public Performance Reporting. Additional guidance will be reviewed from an East Ayrshire perspective as and when received.

#### **4. SOA DEVELOPMENT: PRIORITISATION**

- 4.1 At its meeting on 30 April 2009, the CPP Board agreed to progress a piece of work to highlight the key strategic priorities/local outcomes for the Partnership. The priorities agreed by the CPP Board at its meeting on 30 July 2009 are attached at Appendix 4 and have been highlighted within the SOA Annual Performance Report to be submitted in September 2009.
- 4.2 Work will take place over the forthcoming year to consider how best to demonstrate the impact of the key strategic priorities within the Single Outcome Agreement.

#### **5. FINANCIAL IMPLICATIONS**

- 5.1 Success in taking forward the East Ayrshire Community Planning Partnership Single Outcome Agreement will assist in securing sustained Scottish Government funding required to provide and further improve services to our communities. It will

also assist in maintaining the current reduction in ring-fenced funding and in the drive to further reduce ring-fenced funding to the Council and its Partners.

## **6. COMMUNITY PLANNING/POLICY/LEGAL IMPLICATIONS**

- 6.1 East Ayrshire Community Planning Partnership's Single Outcome Agreement is founded upon Section 20 of the Local Government in Scotland Act 2003. This sets out the Council's general power to advance well-being for its area and persons within that area. The general power is also supported with Statutory Guidance issues under section 21 of the Act and general guidance issues in support of the November 2007 Concordat.
- 6.2 The entire SOA is built upon an understanding of joint intent and accountability between Local Government and the Scottish Government. The November 2007 Concordat, and by implication the SOA, is not seen by CoSLA, or the Council, as forming a contract enforceable in law.

## **7. RECOMMENDATIONS**

7.1 Cabinet is requested to:

- i) note that the updated SOA was 'signed off' by the Scottish Government on 23 July 2009;
- ii) note that the first SOA Annual Performance Report on progress made in 2008/09 requires to be submitted to the Scottish Government by 30 September 2009;
- iii) from a Council perspective, consider and endorse the first Annual Report as attached at Appendix 1, subject to minor textual amendment;
- iv) note that due to the timescales involved, this decision will require to be implemented prior to any consideration by the Governance and Scrutiny Committee under the call-in process, as to delay the decision would mean that the document would not be submitted to the Scottish Government by the due date of 30 September 2009;
- v) note the proposals to work towards the integration of reporting on the Community Plan Action Plan Annual Performance Reports with the SOA reporting process, where possible;
- vi) note the key strategic priorities/local outcomes linked to the SOA, which have been agreed by the CPP Board;
- vii) receive a report back from the Chief Executive on the actions being taken from a Council perspective to improve performance; and
- viii) otherwise, note the content of the report.

**Fiona Lees**  
**Chief Executive**  
**23 September 2009**

### **List of Background Papers**

1. The Scottish Spending Review 2007 financial settlement Concordat document agreed between the Scottish Government and Local Government – 14 November 2007.
2. Single Outcome Agreement – Guidance for Community Planning Partnerships (October 2008); jointly supported by the Scottish Government, Audit Scotland, CoSLA, Solace, and the Improvement Service.
3. Single Outcome Agreements 2009 – Governance and Accountability for SOAs – advice note issued by the Scottish Government 5 February 2009.

Any person wishing to inspect the above background papers or to seek further information on this report should contact Gwen Barker, Community Planning and Partnership Manager, (Tel: 01563 554602).

**Implementation Officer:** Gwen Barker, Community Planning and Partnership Manager.

## EAST AYRSHIRE COMMUNITY PLANNING PARTNERSHIP SINGLE OUTCOME AGREEMENT 2008-2011

## ANNUAL PERFORMANCE REPORT 2008/09 – SUMMARY OF PROGRESS: SEPTEMBER 2009

National Outcome	Number of relevant indicators (all elements)	Improving progress ✓	Maintaining progress =	Improvement required X	Data unavailable O
1. We live in a Scotland that is the most attractive place for doing business in Europe.	5	3	0	2	0
2. We realise our full economic potential with more and better employment opportunities for our people.	6	3	0	3	0
3. We are better educated, more skilled and more successful, renowned for our research and innovation.	24	13	2	8	1
4. Our young people are successful learners, confident individuals, effective contributors and responsible citizens.	31	25	3	1	2
5. Our children have the best start in life and are ready to succeed.	6	5	0	0	1
6. We live longer, healthier lives.	12	4	0	6	2
7. We have tackled the significant inequalities in Scottish society.	14	6	1	3	4
8. We have improved the life chances for children, young people and families at risk.	9	5	2	2	0
9. We live our lives safe from crime, disorder and danger.	6	5	1	0	0
10. We live in well-designed, sustainable places where we are able to access the amenities and services we need.	6	3	0	2	1
11. We have strong, resilient and supportive communities where people take responsibility for their own actions and how they affect others.	5	3	0	1	1
12. – We value and enjoy our built and natural environment and protect it and enhance it for future generations.	4	3	0	1	0
13. We take pride in a strong, fair and inclusive national identity.	4	2	0	2	0
14. We reduce the local and global environmental impact of our consumption and production.	6	4	0	0	2
15. Our public services are high quality, continually improving, efficient and responsive to local people's needs.	2	2	0	0	0
<b>TOTAL</b>	<b>140</b>	<b>86</b>	<b>9</b>	<b>31</b>	<b>14</b>
<b>Percentage Total</b>	<b>(100%)</b>	<b>(61.5%)</b>	<b>(6.4%)</b>	<b>(22.1%)</b>	<b>(10.0%)</b>

**COMMUNITY PLANNING PARTNERSHIP SINGLE OUTCOME AGREEMENT –  
GLOSSARY OF TERMS**

AMECA	Ayrshire Minority Ethnic Community Action Group
BMI	Body Mass Index
CARS	Conservation Area Regeneration Scheme
CCF	Coalfield Communities Federation
CCOF	National Community Care Outcomes Framework
CHP	Community Health Partnership
CO <sub>2</sub>	Carbon dioxide
CMT	Corporate Management Team
COPD	Chronic Obstructive Pulmonary Disease
CPP	Community Planning Partnership
CVO	Council of Voluntary Organisations
CoSLA	Convention of Scottish Local Authorities
CfE	Curriculum for Excellence
DDA	Disability Discrimination Act
DMQ	Deer Management Qualifications
DTI	Department of Trade and Industry
DtS	Determined to Succeed
ESOL	English for Speakers of other Languages
FE	Further Education
FSF	Fairer Scotland Fund
FTE	Full Time Equivalent
GIRFEC	Getting It Right For Every Child
GROS	General Register Office for Scotland
HE	Higher Education
HEAT targets	Health Efficiency Access and Treatment Targets
HMIE	Her Majesty's Inspectorate of Education
ISD	Information Services Division (NHS National Services Division)
JPIAF	Joint Performance Community Care Outcomes Framework
LANTRA	Land Based National Training Organisation
LEAMS	Local Environmental Audit and Management System
MCMC	More Choices More Chances
MSP	Member of Scottish Parliament
NEC	National Entitlement Card
NHS	National Health Service
Nomis	Official labour market statistics provided by the Office for National Statistics
NO <sub>2</sub>	Nitrogen dioxide
NPTC	National Proficiency Tests Council
QIO	Quality Improvement Officer
SALSUS	Scottish Schools Adolescent Lifestyle and Substance Use Survey
SCRA	Scottish Children's Reporter Administration
SEED	Scottish Executive Education Department
SGED	Scottish Government Education Directorate
SIMD	Scottish Index of Multiple Deprivation
SLIMS	Consultancy services specialising in economic and labour market analysis and policy development
SOA	Single Outcome Agreement
SOLACE	Society of Local Authority Chief Executives

SPI	Statutory Performance Indicator
SPT	Strathclyde Partnership for Transport
SQA	Scottish Qualifications Authority
SSR 2007	Scottish Spending Review 2007
STEAM	Scottish Tourism, Evaluation and Monitoring Report
THI	Townscape Heritage Initiative
TOTS	Truth on Teenage Pregnancy
VOICE	Visioning Outcomes in Community Engagement

**EAST AYRSHIRE COMMUNITY PLANNING PARTNERSHIP**

**SINGLE OUTCOME AGREEMENT 2008-2011**

**STRATEGIC PRIORITIES FROM AN AGENCY / PARTNERSHIP PERSPECTIVE**

**1. INTRODUCTION**

- 1.1 At its meeting of 30 April 2009, the Community Planning Partnership (CPP) Board agreed to progress a piece of work to highlight the key strategic priorities/local outcomes for the Partnership during the implementation of East Ayrshire's Single Outcome Agreement (SOA); and that this work required to be progressed over the summer months and reported in the SOA Annual Performance Report in September 2009.
- 1.2 A range of key strategic priorities/local outcomes from individual organisational perspectives were identified by Partners and, subsequently, considered and refined at the Joint Officers (JOG)/Lead Officers' Group meeting of 14 July 2009 and endorsed by the CPP Board on 30 July 2009.

**2. STRATEGIC PRIORITIES**

- 2.1 The strategic priorities/local outcomes detailed below are consistent with the priority themes of the Community Plan and encompass the identified national and local outcomes in the SOA.
- 2.2 In addition, the identified strategic priorities are consistent with the priorities identified in 'Achieving our Potential', the Scottish Government's Framework to tackle poverty and income inequality in Scotland, the Early Years Framework and Equally Well, the report of the Ministerial Task Force on Health Inequality.
- 2.3 The ten high level, strategic priorities agreed by the CPP Board are as follows:
- Improving educational and skills attainment in schools.
  - Increasing the capacity of the local workforce and ensuring our young people are properly prepared for the world of work.
  - Promoting economic regeneration.
  - Regenerating our town centres.
  - Protecting and sustaining our environment.
  - Improving community safety in neighbourhoods and homes and protecting our most vulnerable residents.
  - Reducing crime and anti-social behaviour.
  - Reducing fatalities and casualties as a result of road traffic collisions.
  - Shifting the balance of care for older people and community care groups
  - Improving health and reducing health inequalities.

**30 July 2009**