

## Department of Finance and Corporate Support

Executive Director: Alexander McPhee ACMA

Direct Dial: (01563) 576279 Fax: (01563) 570525

Email: [alex.mcphee@east-ayrshire.gov.uk](mailto:alex.mcphee@east-ayrshire.gov.uk)

If telephoning or calling please ask for:-

Stuart Nelson: Direct Dial Number: (01563) 576151

E-mail: [stuart.nelson@east-ayrshire.gov.uk](mailto:stuart.nelson@east-ayrshire.gov.uk)

To: Councillors Douglas Reid (Chair), Iain Linton (Vice-Chair), John MacKay, Maureen McKay, Jim Buchanan, Hugh Ross, Jim Todd, Robert McDill, Jim Roberts, Barney Menzies and Kathy Morrice; and Church Representatives: Maria Dorrian and Ian Rennie; Parent Representative: David Fraser; and Teacher Representative: Bryce Wilson.

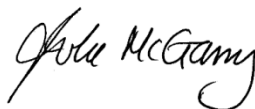
17 February 2011

Dear Member

### **CABINET - WEDNESDAY 23 FEBRUARY 2011**

You are requested to attend a meeting of **Cabinet** to be held on **WEDNESDAY 23 FEBRUARY 2011** at **1000 HOURS** in the **COUNCIL CHAMBERS, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to consider the undernoted business.

Yours sincerely



Alex McPhee

Executive Director of Finance and Corporate Support  
SN/SR

### **BUSINESS**

#### **INTIMATE APOLOGIES**

#### **PROMOTING LIFELONG LEARNING**

- 1E. TEACHING SCOTLAND'S FUTURE - REPORT OF A REVIEW OF TEACHER EDUCATION IN SCOTLAND GRAHAM DONALDSON (pages 1-7)** - Submit report dated 25 January 2011 ([copy enclosed](#)) by the Executive Director of Educational and Social Services updating Cabinet on the recommendations of the recently published report on the Donaldson Review of Teacher Education titled: "Teaching: Scotland's Future" and seeking approval of the involvement of the Department of Educational and Social Services in any further deliberation at national level arising as a result of the report.

COUNCIL HEADQUARTERS  
L O N D O N R O A D  
KILMARNOCK KA3 7BU  
T E L : 0 1 5 6 3 5 7 6 0 0 0  
F A X : 0 1 5 6 3 5 7 6 5 0 0  
Legal Post LP18  
[www.east-ayrshire.gov.uk](http://www.east-ayrshire.gov.uk)

- 2E. PROPOSED SCHOOL HOLIDAY ARRANGEMENTS 2012/2013 (pages 8-12)** - Submit report dated 9 February 2011 ([copy enclosed](#)) by the Executive Director of Educational and Social Services seeking approval to consult with educational establishments, Parent Councils, the Chamber of Commerce, Churches and the Teachers' Unions on proposed School Holiday arrangements 2012/2013.

#### **STRATEGIC PLANNING, MANAGEMENT AND RESOURCES AND EQUALITIES**

- 3E. REVIEW OF HEALTH AND SAFETY (pages 13-58)** - Submit report dated 16 February 2011 ([copy enclosed](#)) by the Depute Chief Executive/Executive Director of Neighbourhood Services to advise of the final report, and recommendations, of the Review of the Council's Health and Safety Arrangements and to outline the steps which have been taken to address the matters identified in the final report.
- 4E. HEALTH AND SAFETY PERFORMANCE UPDATE REPORT 2010/2011: QUARTER 2 (pages 59-73)** - Submit report dated 16 February 2011 ([copy enclosed](#)) by the Depute Chief Executive/Executive Director of Neighbourhood Services to provide a performance update on the operation of the Corporate Health and Safety Section in Quarter 2 of 2010/11.
- 5E. ROYAL WEDDING HOLIDAY (pages 74-77)** - Submit report dated 14 February 2011 ([copy enclosed](#)) by the Executive Director of Finance and Corporate Support to recommend to Cabinet arrangements to celebrate the wedding of His Royal Highness Prince William and Miss Catherine Middleton on Friday 29 April 2011, and to designate that day as an additional public holiday for all Council employees.

#### **DELIVERING COMMUNITY REGENERATION**

- 6. KILMARNOCK TOWNSCAPE HERITAGE INITIATIVE AND CONSERVATION AREA REGENERATION SCHEME - APPROVAL OF GRANT FUNDING PROCESS (pages 78-83)** - Submit report dated 16 February 2011 ([copy enclosed](#)) by the Depute Chief Executive/Executive Director of Neighbourhood Services seeking approval to transfer delegated authority for the determination of Kilmarnock CARS grants from the Head of Planning and Economic Development to the Kilmarnock Townscape Heritage Initiative Partnership.

#### **IMPROVING COMMUNITY SAFETY**

- 7. PROVISION OF "NO WAITING AT ANY TIME" RESTRICTIONS ON PORTLAND ROAD, PORTLAND PLACE AND SPRINGHILL GARDENS, KILMARNOCK (pages 84-89)** - Submit report dated January 2011 ([copy enclosed](#)) by the Depute Chief Executive/Executive Director of Neighbourhood Services seeking approval to provide "No Waiting at Any Time" Restrictions on both the north and south kerblines of Portland Road at the approach to the signalised junction with North Hamilton Street, Kilmarnock.

8. **THE CONTROL OF DOGS (SCOTLAND) ACT 2010 (pages 90-94)** - Submit report dated 10 February 2011 ([copy enclosed](#)) by the Executive Director of Finance and Corporate Support to advise of the Control of Dogs (Scotland) Act 2010 and the implications of the legislation in terms of new powers and duties of Local Authorities.

### **IMPROVING COMMUNITY HEALTH AND WELLBEING**

9. **RESHAPING CARE FOR OLDER PEOPLE (pages 95-111)** - Submit report dated 15 February 2011 ([copy enclosed](#)) by the Executive Director of Educational and Social Services (i) to advise of progress in the development of the Reshaping Care for Older People Programme; (ii) to provide information in respect of the Change Fund Guidance circulated by the Scottish Government on 23 December 2010; and (iii) to seek endorsement of an initial Transformation Plan that sets out for East Ayrshire Community Planning Partnership an Investment and Implementation Strategy to utilise the resources allocated through the Change Fund in support of further progressing the Reshaping Care agenda.

### **STRATEGIC PLANNING, MANAGEMENT AND RESOURCES AND EQUALITIES**

10. **REVISED REDUNDANCY POLICY AND PROCEDURES (pages 112-140)** - Submit report dated 10 February 2011 ([copy enclosed](#)) by the Executive Director of Finance and Corporate Support recommending to Cabinet proposed changes to the Council's Redundancy Policy and Procedures following consultation with the Trade Unions.
11. **MINUTES OF CENTRAL JOINT CONSULTATIVE COMMITTEE (pages 141-142)** - Submit Minutes of meeting of the Central Joint Consultative Committee held on 3 February 2011 for noting ([copy enclosed](#)).
12. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that Cabinet pass the following Resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 1 of Schedule 7A of the Act".
13. **SEVERANCES AND UPDATE ON THE COUNCIL'S REDUNDANCY PAYMENTS SCHEME (pages 143-157)** - Submit report dated 16 February 2011 by the Executive Director of Finance and Corporate Support (i) to seek Cabinet's approval of severance arrangements relating to 2 employees in the Department of Finance and Corporate Support, one employee in the Chief Executive's Office, 7 employees in the Department of Educational and Social Services and 20 employees in the Department of Neighbourhood Services; and (ii) to advise Cabinet of the number of employees who have left the Council's service under the Council's Redundancy Payments Scheme via the Head of Human Resources' delegated authority. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**

14. **REQUESTS FOR EARLY RETIREMENT (WITHOUT ENHANCEMENT) (pages 158-160)** - Submit joint report dated 8 February 2011 by the Executive Director of Educational and Social Services and the Executive Director of Finance and Corporate Support informing Cabinet that 12 teachers in the primary, secondary and EAST additional support team sectors within the Department of Educational and Social Services have been allowed to retire early without enhancement from the Council's service as per the delegated authority of the Executive Director of Educational and Social Services. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
  
15. **TEACHER REFRESH SCHEME - REQUESTS FOR EARLY RETIREMENT WITH TWO YEARS ENHANCEMENT (pages 161-166)** - Submit joint report dated 9 February 2011 by the Executive Director of Educational and Social Services and the Executive Director of Finance and Corporate Support seeking approval for Teachers in the Department of Educational and Social Services to retire from the Council's service under the terms of the Teachers (Compensation for Premature Retirement) (Scotland) Regulations 1997. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
  
16. **PROPOSED MINUTE OF AGREEMENT WITH ZURICH ASSURANCE LTD IN CONNECTION WITH THE PROPOSED SURRENDER OF THE EXISTING SUB-LEASE AND RE-LETTING OF UNIT 20 BURNS MALL, KILMARNOCK (pages 167-170)** - Submit report dated 21 February 2011 by the Executive Director of Finance and Corporate Support seeking Cabinet approval (i) to grant Landlord's consent to enable Zurich Assurance Ltd to enter into a Surrender Agreement in respect of the existing tenancy and to enter into a new sub-lease of Unit 20, Burns Mall, Kilmarnock; (ii) to fund the Council's financial contribution associated with the sub-letting of Unit 20 from the Repairs and Renewals Fund; and (iii) to enter into a Minute of Agreement with Zurich Assurance Ltd to regulate the procedure for paying the Council's share of the costs associated with the sub-letting of Unit 20. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**