

Chief Executive's Department

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To: Councillors Douglas Reid (Chair), Iain Linton (Vice-Chair), John MacKay, Jim Buchanan, Hugh Ross, Jim Todd, Robert McDill, Eric Jackson, Jim Roberts and Kathy Morrice; Church Representatives: Bill McGregor, John McHugh and Dr Ivy Barclay; Teacher Representative: Iain Harvey; and Parent Representative: David Fraser.

15 May 2008

Dear Member

CABINET - 21 MAY 2008

You are requested to attend a meeting of the **Cabinet** to be held on **WEDNESDAY 21 MAY 2008** at **1000 HOURS** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to discuss the undernoted business.

Yours sincerely



Elizabeth Morton

Depute Chief Executive/Executive Director of Corporate Support
CB/SC

BUSINESS

INTIMATE APOLOGIES

LIFELONG LEARNING

- 1E. BETTER SCHOOLS: BETTER LEARNING UPDATE (pages 1-18)** - Submit report dated 5 May 2008 (copy enclosed) by the Executive Director of Educational and Social Services summarising the position reached on the Better Schools: Better Learning initiative and to seek agreement on the way forward.



- 2E. SCHOOL HOLIDAY ARRANGEMENTS 2009/2010 (pages 19-23)** - Submit report dated 6 May 2008 (copy enclosed) by the Executive Director of Educational and Social Services informing of the consultation exercise carried

out regarding school holiday arrangements for school session 2009/2010 and seeking agreement to implement the preferred school holiday option.

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ENVIRONMENT AND REGENERATION

- 3. PROPOSED ALTERATION OF SPEED LIMITS - VARIOUS LOCATIONS (pages 24-31)** - Submit report dated 8 May 2008 (copy enclosed) by the Executive Director of Neighbourhood Services seeking approval to reduce the length of the 40mph speed limit and extend the existing 30mph speed limit on Route B7083 Cumnock and Auchinleck; extend the existing 30mph speed limit on U1 Clockston Road, Galston and extend the existing 30mph speed limit on C66 Waterside Road, Fenwick.

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- 4. REPORT ON THE REVIEW OF THE WASTE RECYCLING POLICY/TECHNICAL EVALUATION OF THE KERBSIDE RECYCLING SCHEME (pages 32-33)** - Submit report dated 14 May 2008 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support presenting the outcome report by Members of the Governance and Scrutiny Committee on their recent review of the Waste Recycling Policy/Technical Evaluation of the Kerbside Recycling Scheme and to agree, or otherwise, the recommendations contained in the report

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- 5. SURPLUS PROPERTY** - Submit report dated 8 May 2008 by the Executive Head of Finance and Asset Management proposing action to demolish certain properties which have been declared surplus and for which there is no current foreseeable use.

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MANAGEMENT AND RESOURCES

- 6. CALLED-IN DECISIONS OF CABINET - 26 MARCH 2008: CHARGES FOR COMMUNITY USE OF COUNCIL PREMISES 2008/2009 AND CHARGES FOR LEISURE SERVICES 2008/2009 (page 34)** - Submit report dated 9 May 2008 (copy enclosed) by the Chair of the Governance and Scrutiny Committee presenting the recommendations of the Governance and Scrutiny Committee of 2 May 2008 in respect of the called-in decisions of the Cabinet meeting relating to the charges for community use of Council premises 2008/2009 and charges for leisure services 2008/2009.

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- 7. LOCAL HOUSING ALLOWANCE - SAFEGUARD POLICY (pages 35-42)** - Submit report dated 2 April 2008 (copy enclosed) by the Executive Head of Finance and Asset Management seeking approval of the proposed Local Housing Allowance Safeguard Policy.

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8. **NEGOTIATED PROCUREMENT OF HOSTED CARD PAYMENT SERVICES (pages 43-46)** - Submit joint report dated 3 April 2008 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support and Executive Head of Finance and Asset Management seeking approval for the negotiated purchase of a Hosted Card Payment Service contract which will support the Council's move towards full compliance with Payment Card Industry Data Security Standards.

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9. **LOCAL GOVERNMENT EMPLOYEES, CRAFT EMPLOYEES AND CHIEF OFFICIALS REVISED HARASSMENT AND BULLYING POLICY AND PROCEDURES (pages 47-49)** - Submit report dated 16 April 2008 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support asking Cabinet to approve proposed amendments to the Council's Harassment and Bullying Policy and Procedures, subject to consultation with Trade Unions.

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10. **SCOTTISH REFUGEE COUNCIL - APPLICATION FOR FINANCIAL ASSISTANCE (pages 50-51)** - Submit report dated 1 May 2008 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support advising of a request for financial assistance which has been received from the Scottish Refugee Council and recommending accordingly.

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11. **ETHNIC MINORITIES LAW CENTRE (EMLC) - GRANT APPLICATION (pages 52-53)** - Submit report dated 30 April 2008 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support asking Cabinet to consider a request for funding from the Ethnic Minorities Law Centre (EMLC) and making recommendations accordingly.

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12. **HUMAN RESOURCE MANAGEMENT - WORKFORCE PLANNING STRATEGY (pages 54-83)** - Submit report dated 1 May 2008 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support setting out the good progress in taking forward the Council's Human Resource Management Workforce Planning Improvement Agenda and seeking approval for the next important stage in the process, which is full integration of Workforce Planning within the Council's Service Planning arrangements.

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13. **2008/2009 FINANCE AND SERVICE STRATEGY REPORT** - Submit report dated 7 May 2008 by the Executive Head of Finance and Asset Management providing details of the Finance and Service Strategy Report which will provide a framework to monitor revenue and capital expenditure linked to service performance.

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14. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that Cabinet pass the following Resolution:- “That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in the paragraphs of Schedule 7A of the Act as shown against each item”.
15. **ASSET IMPROVEMENT - PROCUREMENT OF INTERIM MANAGEMENT SERVICES (PARAS 1 & 9) (pages 85-86)** - Submit report dated 13 May 2008 (circulated) by the Executive Head of Finance and Asset Management seeking approval for the negotiation of appropriate contractual terms with Solace Enterprises Limited for the provision of an interim manager for the Asset Improvement Section. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
16. **SEVERANCE ARRANGEMENT (PARA 1) (pages 87-88)** - Submit report dated 8 May 2008 (copy enclosed) by the Executive Director of Corporate Support seeking approval of a severance arrangement for an employee within the Department of Neighbourhood Services. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
17. **CAPITAL MONITORING REPORT TO PERIOD 13 (31/3/08) (PARA 8)** - Submit report by the Executive Head of Finance and Asset Management advising of the financial position for General Services and Housing Investment Capital programmes for 2007/2008 based on information provided by Executive Directors. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**