

## Chief Executive's Department

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To: Councillors Douglas Reid (Chair), Iain Linton (Vice-Chair), John MacKay, Jim Buchanan, Hugh Ross, Jim Todd, Robert McDill, Eric Jackson, Jim Roberts and Kathy Morrice; Church Representatives: Bill McGregor, John McHugh and Dr Ivy Barclay; Teacher Representative: Iain Harvey; and Parent Representative: David Fraser.


26 June 2008

Dear Member

### **SPECIAL CABINET - 2 JULY 2008**

You are requested to attend a Special Meeting of the **Cabinet** to be held on **WEDNESDAY 2 JULY 2008** at **1000 HOURS** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to discuss the undernoted business.

Yours sincerely



Elizabeth Morton

Depute Chief Executive/Executive Director of Corporate Support  
CB/SC

## **BUSINESS**

### **INTIMATE APOLOGIES**

### **LIFELONG LEARNING**

- 1E. NAME OF NEWLY MERGED PRIMARY SCHOOL IN NEW CUMNOCK (pages 1-2)** - Submit report dated 19 June 2008 ([copy enclosed](#)) by the Executive Director of Educational and Social Services seeking approval for a name for the school resulting from the merger of Castle Primary School and Cairnhill Primary School
- 2E. ARDBEG COMMUNITY EDUCATION CENTRE** - Submit report ([copy enclosed](#)) by the Executive Director of Educational and Social Services seeking approval from Cabinet to declare Ardbeg Community Education Centre surplus to operational requirements.

- 3E. EAST AYRSHIRE EDUCATIONAL SERVICES ACCESSIBILITY STRATEGY (pages 3-21)** - Submit report dated 26 May 2008 ([copy enclosed](#)) by the Executive Director of Educational and Social Services presenting to Cabinet the second Accessibility Strategy for Children and Young People attending school who have a disability, providing information regarding progress in respect of the 2004-2007 strategy and seeking Cabinet approval for the new Strategy.
- 4E. CROSSROADS PRIMARY SCHOOL - UPDATE (pages 22-26)** - Submit report dated 11 June 2008 ([copy enclosed](#)) by the Executive Director of Educational and Social Services updating Members on the progress that has been made in discussions with Wallace Hendrie regarding his proposals for Crossroads Primary School and related issues and seeking approval for further action.

### **COMMUNITY PLANNING AND EQUALITIES**

- 5. EAST AYRSHIRE COMMUNITY PLANNING PROCESS - 2007/08 ANNUAL PERFORMANCE REPORT (pages 27-57)** - Submit report dated 18 June 2008 ([copy enclosed](#)) by the Chief Executive presenting to Cabinet the 2007/08 Annual Performance Report for Community Planning in East Ayrshire.

### **COMMUNITY WELLBEING**

- 6. EAST AYRSHIRE CHILD PROTECTION BUSINESS PLAN AND EAST AYRSHIRE CHILDREN AND YOUNG PERSON'S SERVICES PLAN (pages 58-59)** - Submit report dated 19 June 2008 ([copy enclosed](#)) by the Executive Director of Educational and Social Services providing Members of Cabinet with information regarding the East Ayrshire Child Protection Business Plan and the East Ayrshire Children and Young Persons Service Plan 2008-2011 and seeking approval for recommendations accordingly.
- 7. SOCIAL SERVICES BUDGET SUSTAINABILITY (pages 60-69)** - Submit joint report dated 26 June 2008 ([copy enclosed](#)) by the Executive Director of Educational and Social Services and the Executive Head of Finance and Asset Management proposing a range of actions designed to achieve a breakeven position in the 2008/09 Social Services budget and proposing further areas of work to be undertaken to ensure sustainability in the Social Services budget from 2009/10 onwards.

### **ENVIRONMENT AND REGENERATION**

- 8. FOOD STANDARDS AUDIT OF FOOD LAW ENFORCEMENT WITHIN EAST AYRSHIRE COUNCIL (pages 70-77)** - Submit report dated 20 June 2008 ([copy enclosed](#)) by the Depute Chief Executive/Executive Director of Corporate Support advising of the outcome of the Food Standards Agency Audit of Food Law Enforcement including Food Hygiene, Food Standards and Feeding stuffs enforcement within East Ayrshire.

9. **DEVELOPER CONTRIBUTIONS - SUPPLEMENTARY PLANNING GUIDANCE (pages 78-85)** - Submit report dated 16 June 2008 ([copy enclosed](#)) by the Depute Chief Executive/Executive Director of Corporate Support considering various refinements to the approach to Developer's Contributions, approved on 24 October 2007, and updating Cabinet on the preparation of the Supplementary Planning Guidance.
10. **CONSERVATION AREA REGENERATION SCHEME (CARS) FOR CUMNOCK CONSERVATION AREA (pages 86-90)** - Submit report dated 18 June 2008 ([copy enclosed](#)) by the Depute Chief Executive/Executive Director of Corporate Support seeking approval of Cabinet to enable a bid for grant assistance to establish a Conservation Area Regeneration Scheme (CARS) for Cumnock Conservation Area to be submitted to Historic Scotland.
11. **GALSTON TOWN CENTRE REGENERATION (pages 91-96)** - Submit joint report dated 18 June 2008 ([copy enclosed](#)) by the Depute Chief Executive/Executive Director of Corporate Support and Executive Head of Finance and Asset Management seeking approval to take forward a Regeneration Strategy for Galston Town Centre as part of the Restoring Communities Programme, with the aim of delivering on the ground improvements to the benefit of the Town Centre and the wider Galston community, including the refurbishment of the existing Council accommodation at 7-9 and 11 Cross Street, Galston.
12. **REGENERATION PROJECTS AND BUDGET ALLOCATIONS (pages 97-109)** - Submit report dated 18 June 2008 ([copy enclosed](#)) by the Depute Chief Executive/Executive Director of Corporate Support providing Cabinet with an update on the programme of priority regeneration projects being progressed by the Development, Planning and Regeneration Section; to note indicative funding allocations to projects from the Planning and Economic Development Project Budget; and seeking a revision in the delegated authority approved by Cabinet in relation to the approval and dispersal of grants under the Kilmarnock CARS Scheme.
13. **HOMECOMING 2009 (pages 110-114)** - Submit report dated 25 June 2008 ([copy enclosed](#)) by the Executive Director of Neighbourhood Services advising of the recently announced programme for the Homecoming 2009 particularly with regard to East Ayrshire events which have received funding.
14. **CORE FUNDING PAYMENT TO EXTERNAL PARTNERSHIPS, SUBSCRIPTIONS TO EXTERNAL BODIES AND FUNDING FOR SPECIAL PROJECTS IN THE FINANCIAL YEAR 2008/2009** - Submit report ([copy enclosed](#)) by the Depute Chief Executive/Executive Director of Corporate Support seeking approval to make payments to external bodies, partnerships and special projects in the financial year 2008/2009.
15. **PROPOSED CORPORATE ENFORCEMENT UNIT (pages 115-120)** - Submit report dated 23 May 2008 ([copy enclosed](#)) by the Head of Legal, Procurement and Regulatory Services presenting for consideration and approval a proposal for the development of a Corporate Enforcement Unit (CEU) to support and enhance the operation of all statutory enforcement regimes across a range of Council services which involve the issuing of Fixed Penalty Notices and associated activity.

## MANAGEMENT AND RESOURCES

16. **CROSS-CUTTING REVIEW OF THE COUNCIL'S POLICIES ON CHARGING FOR SERVICES (pages 121-122)** - Submit report dated 25 June 2008 ([copy enclosed](#)) by the Chief Executive advising on the arrangements for undertaking a cross-cutting review of the Council's policies on charging for services and seeking agreement in respect of the remit and associated timescales for reporting on the matter.
17. **CORPORATE WIDE AREA DATA/VOICE NETWORK - MILL STREET FIBRE (pages 123-127)** - Submit report dated 27 May 2008 ([copy enclosed](#)) by the Depute Chief Executive/Executive Director of Corporate Support advising Members of risk management issues in respect of elements of the Council's Wide Area Data/Voice Network (WAN) and seeking approval to mitigate these risks by adopting a "spend to save" solution by re-routing elements of the existing cable network.
18. **REVISED ABSENCE MANAGEMENT PROCEDURES FOR ALL COUNCIL EMPLOYEES (pages 128-136)** - Submit report dated 23 June 2008 ([copy enclosed](#)) by the Depute Chief Executive/Executive Director of Corporate Support asking Cabinet to approve proposed amendments to the Council's Absence Management Procedures, subject to consultation with Trade Unions.
- 18A. **EFFICIENT GOVERNMENT (pages 224-228)** - Submit report dated 26 June 2008 ([copy enclosed](#)) by the Executive Head of Finance and Asset Management presenting the proposed Efficient Government Report to the Council for approval prior to submission to CoSLA for incorporation into a Scotland Wide report for the Scottish Government.
19. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that Cabinet pass the following Resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the Paragraphs shown against each item of Schedule 7A of the Act".
20. **REVISED SENIOR MANAGEMENT ARRANGEMENTS IN THE DEPARTMENT OF EDUCATIONAL AND SOCIAL SERVICES (PARA 1) (pages 137-140)** - Submit report dated 2 June 2008 (copy enclosed) by the Executive Director of Educational and Social Services seeking approval for revised Senior Management Arrangements in the Department of Educational and Social Services. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
21. **CROSS CUTTING BEST VALUE SERVICE REVIEW OF EAST AYRSHIRE COUNCIL'S PROPERTY MAINTENANCE ARRANGEMENTS (PARA 11) (pages 141-210)** - Submit report dated 26 June 2008 (copy enclosed) by the Executive Director of Neighbourhood Services informing Cabinet of the results of the Cross Cutting Best Value Service Review of the Council's Property Maintenance arrangements including Housing, Property and Building and Works. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**