

EAST AYRSHIRE COUNCIL

CABINET – 19 SEPTEMBER 2007

REMEMBRANCE SUNDAY – 11 NOVEMBER 2007

Report by the Depute Chief Executive/Executive Director of Corporate Support

1. PURPOSE OF REPORT

- 1.1** To advise the Cabinet of the arrangements made in respect of Remembrance Day Services held in East Ayrshire in 2006 and to propose the arrangements to be made for this year's Service.

2. BACKGROUND

- 2.1** Remembrance Day Services throughout East Ayrshire are organised by local organisations and individuals within the community, with the exception of the Service at the War Memorial in Kilmarnock which was previously organised by the Council's Neighbourhood Services Department on behalf of the local branch of the Royal British Legion. Following the recent Council restructuring, organisation of the event will now be the responsibility of the Department of Corporate Support (Democratic Services).
- 2.2** The Service in Kilmarnock last year was taken by the Very Reverend David Lacy. Flying Officer Jamie Downie of the Air Training Corps acted as Parade Commander and music was provided by the Salvation Army Band and Kilmarnock Pipe Band. Mrs Georgina Cairns represented the Royal British Legion. Lord Lieutenant John Duncan QPM on behalf of the Queen, and the Provost commenced the laying of wreaths at Kilmarnock War Memorial. Councillors McIntyre and Reid, Leaders of the Council and the Opposition respectively, then laid wreaths on behalf of the Council before a number of other organisations were invited to lay wreaths.
- 2.3** In relation to Services held in towns and villages outwith Kilmarnock the appropriate staff liaised with elected members who were provided with a wreath to lay on behalf of the Council.

3. DISCUSSION

- 3.1** In relation to Services outwith Kilmarnock it is proposed that staff of the Corporate Services Department again liaise with elected members and local organisations regarding the attendance of the former at those Services.
- 3.2** A Wreath will be purchased for individual Members or groups of Members who attend Services outwith Kilmarnock. The cards on the wreaths will be left blank to allow elected members to write their own personal message of remembrance on behalf of the Council. In previous years wreaths have been purchased with the Council's logo as an insert. It is suggested that similar wreaths be purchased this year.

- 3.3** It is proposed that the Kilmarnock Service be of an ecumenical nature, subject to availability of clergy, and the details of the Order of Service be agreed with those who participate this year.
- 3.4** The draft Order of Wreath Laying is attached as Appendix 1 to this report. This will be finalised following discussion on final arrangements with the British Legion and Provost Young.
- 3.5** In terms of Cabinet business arrangements, it is not intended to submit annual reports on this subject and accordingly, it is proposed that the arrangements for this year's Remembrance Day be replicated for services up to and including 2010. It should be noted that when Remembrance Day falls outwith a Sunday, normal arrangements will continue to be made for the Cenotaph to be opened from 10.30am till 11.30am on the 11th for any members of the public to lay wreaths.

4. FINANCIAL IMPLICATIONS

- 4.1** Based on last year's costs it is anticipated that the costs of wreaths (with insert) for elected members, one advertisement in the Kilmarnock Standard and a public address system will total approximately £1,200 to be met from the Democratic Process budget.
- 4.2** There will be staffing and other costs which cannot be quantified at present. These include inspection and, if necessary, cleaning of war memorials and the making available of suitable accommodation in the Dick Institute immediately prior to the Service, and during the Service in the event of inclement weather.

5. LEGAL/COMMUNITY PLANNING IMPLICATIONS

- 5.1** Not applicable.

6. POLICY IMPLICATIONS

- 6.1** Nil.

7. CONCLUSIONS

- 7.1** Staff of the Corporate Support Department will continue to make arrangements for elected members who wish to attend Remembrance Day Services within their own wards or in Kilmarnock. Arrangements will take cognisance of the new multi-member wards to ensure appropriate representation within all communities holding events.
- 7.2** Corporate Support staff will liaise with the appropriate organisations and elected members to organise the Remembrance Day Service to be held at the War Memorial in Kilmarnock.

8. RECOMMENDATION

- 8.1** It is recommended that the Cabinet agree that it be remitted to the Depute Chief Executive/Executive of Corporate Support to make the necessary arrangements, as detailed in this report, in relation to the Kilmarnock Service and for elected members' attendance at Remembrance Services throughout East Ayrshire for 2007 and for following years up to and including 2010.

Elizabeth Morton
Depute Chief Executive/Executive Director of Corporate Support

27 August 2007
JMcG/KS

LIST OF BACKGROUND PAPERS

1. Licensing and Community Safety files on Remembrance Day 1996 to 2006.

Any person wishing to inspect the background papers listed above should contact Jennifer Morrison, Administrative Officer, telephone 01563 576139 (for files from 2005 & 2006) and David Johnstone, Community Safety Manager, telephone 01563 554391 (for files pre-2005). Any person wishing further information on this report should contact Julie McGarry, Administration Manager, telephone 01563 576147.

Implementation Officer – Julie.mcgarry@east-ayrshire.gov.uk

APPENDIX 1

KILMARNOCK SERVICE OF REMEMBRANCE

11 NOVEMBER 2007

DRAFT ORDER OF WREATH LAYING

1. REPRESENTATIVE OF HER MAJESTY THE QUEEN
2. PROVOST YOUNG
3. ROYAL BRITISH LEGION
4. BURMA STAR ASSOCIATION
5. EAST AYRSHIRE COUNCIL
 - ❖ LEADERSHIP OF ADMINISTRATION
 - ❖ LEADERSHIP OF MAJORITY OPPOSITION
 - ❖ LEADERSHIP OF MINORITY OPPOSITION
6. DES BROWNE, MEMBER OF PARLIAMENT FOR KILMARNOCK AND LOUDOUN
7. WILLIE COFFEY, MEMBER OF THE SCOTTISH PARLIAMENT FOR KILMARNOCK AND LOUDOUN
8. STRATHCLYDE POLICE
9. STRATHCLYDE FIRE BRIGADE
10. ARMY CADET FORCE
11. AIR TRAINING CORPS
12. SALVATION ARMY
13. BRITISH RED CROSS
14. THE BOYS' BRIGADE – EAST AYRSHIRE BATTALION
15. EAST AYRSHIRE DISTRICT SCOUTS
16. KILMARNOCK PIPE BAND
17. GRANGE/HOWARD COMMUNITY COUNCIL
18. PIERSLAND/BENTINCK COMMUNITY COUNCIL
19. THE PROVINCIAL GRAND LODGE OF AYRSHIRE
20. THE FOUR KILMARNOCK MASONIC LODGES (one wreath between them)
21. ANY OTHER ORGANISATIONS AND/OR INDIVIDUALS PRESENT WISHING TO LAY WREATHS