

EAST AYRSHIRE COUNCIL

CABINET - 18 AUGUST 2010

SKILLS DEVELOPMENT SCOTLAND – SERVICE DELIVERY AGREEMENT

Report by the Executive Director of Finance and Corporate Support

1. PURPOSE OF REPORT

- 1.1 To present to Cabinet for consideration and endorsement the draft Service Delivery Agreement between East Ayrshire Council and Skills Development Scotland.

2. BACKGROUND

- 2.1 Skills Development Scotland was created by the Scottish Government in April 2008 to “work in partnership with others in an ambitious drive to change the way in which the people of Scotland learn, develop and utilise their skills, and to help the business and organisations of Scotland build their own capabilities and put these skills to most productive use”.
- 2.2 The organisation was formed by bringing together Learndirect Scotland, Careers Scotland and the main skills and training interventions of Scottish Enterprise and Highlands and Islands Enterprise.
- 2.3 During 2009/10, the Skills Development Scotland (SDS) Chief Executive and Management Team visited each Local Authority in Scotland to raise awareness of the role of SDS and gain an increased understanding of the issues facing local communities. As part of this exercise, SDS agreed to develop a Service Delivery Agreement with each local authority for 2010/11 to allow SDS to be more responsive to local need and ensure that strong strategic links were made in advance of Single Outcome Agreements being updated in 2011.
- 2.4 Skills Development Scotland met with the Chief Executive and nominated officers from the Council on 22 February 2010. From this meeting, a half day workshop was organised with officers from both the Council and SDS on 22 April 2010 to develop the draft Service Delivery Agreement. The action contained within the Service Delivery Agreement is targeted activity over and above the core level of service provision delivered by SDS to the East Ayrshire area.

3. DRAFT SERVICE DELIVERY AGREEMENT

- 3.1 The Service Delivery Agreement will operate between Skills Development Scotland and the Council over 2010/11 as an interim arrangement to allow Skills Development Scotland to bed in their strategic links to community

planning and the single outcome agreement development processes across Scotland.

- 3.2 The main actions arising from the Delivery Agreement are summarised below, with a full copy of the document attached as an appendix to this report.

National Outcome 2: We will realise our full economic potential with more and better employment opportunities for our young people.

- To consolidate and improve links with employers: SDS/EAC to undertake a mapping exercise showing how and where all partners engage with employers at the East Ayrshire level and agree a mechanism for co-ordinated engagement with employers in East Ayrshire.
- SDS to participate in discussions with the Council and the University of the West of Scotland around the development of a Public Sector Academy.
- SDS to continue to support and provide input to local activity around the closure of the Diageo plant and future opportunities to develop the site, including discussions around the development of traditional building skills.

National Outcome 4: Our young people are successful learners, confident individuals, effective contributors and responsible citizens.

- SDS to discuss with ESS how to improve the provision of specialist support for young people with additional support needs and work with Careers Advisers to build capacity in this regard.
- SDS to continue to work with partners to improve the data sharing arrangements and tracking of school leaver destinations.

National Outcome 15: Our public services are high quality, continually improving, effective and responsive to local needs.

- SDS and EAC to review access to employability services in rural communities across East Ayrshire.
- SDS to use existing forums and networks to disseminate information relating to any additional training provision secured via the European Social Fund.
- SDS to consider how to widen the relationship at a strategic level in East Ayrshire beyond the involvement of the Area Manager.
- EAC to undertake a mapping exercise of social enterprise activity in East Ayrshire and investigate the potential to develop projects involving young people with additional support needs.

- SDS to support local service delivery via building capacity of partner agencies by offering front line guidance training.
- SDS Advisers to provide a service to the wider Learning Communities.

4. COMMUNITY PLAN/POLICY/LEGAL IMPLICATIONS

4.1 The Service Delivery Agreement links strategically to the priorities of the Community Plan and the related Community Plan Action Plans, in particular, Promoting Lifelong Learning and Delivering Community Regeneration.

4.2 In addition, the Agreement links to the outcomes contained within the Community Planning Partnership Single Outcome Agreement.

5. FINANCIAL IMPLICATIONS

5.1 Nil arising from this report.

6. RECOMMENDATIONS

6.1 Cabinet is asked to:

- i) consider and approve the actions contained within the draft Service Delivery Agreement;
- ii) make arrangements for the overall sign off of the document; and
- iii) otherwise, note the content of the report.

Alex McPhee
Executive Director of Finance and Corporate Support
28 June 2010

Any person wishing further information on this report should contact Gwen Barker, Community Planning and Partnership Manager, (Tel: 01563 554602).

Implementation Officer: Gwen Barker, Community Planning and Partnership Manager.

Service Delivery Agreement for 2010-2011

Signed by

On behalf of Skills Development Scotland

On behalf of East Ayrshire Council



Local Outcome & Issues	National Outcome	SDS Outcome	Inputs	Actions	Who	Timescale	Progress Indicators
<p>Outcome Good quality job opportunities are available which are accessible to local people in East Ayrshire</p> <p>Our young people are properly prepared to enter the world of work</p>	2. We will realise our full economic potential with more and better employment opportunities for our people.	Employers are more productive as a result of investment in skills and development of their employees	Meeting with relevant partners: SDS EAC C of Commerce	<ul style="list-style-type: none"> Undertake a mapping exercise showing how and where all partners engage with employers and agree a mechanism for co-ordinated engagement with employers at the East Ayrshire level 	SDS - Brian Cameron EAC – Econ Development	March 2011	Process agreed Mapping exercise undertaken Engagement Strategy and processes agreed
Produce workplan			<ul style="list-style-type: none"> SDS to be involved in discussions with East Ayrshire Council, Kilmarnock College and University of West Of Scotland around public sector academy. 				
Issues		More effective labour supply	SDS invited to future discussions	<ul style="list-style-type: none"> SDS to continue to support and provide any additional relevant input to local activity around the closure of the Diageo plant and future opportunities to develop the site, including discussions around the development of traditional building skills 	SDS – Brian Cameron	Ongoing	Number of employees accessing SDS support
	SDS support to Kilmarnock Works initiative	Develop links with EAC/Construction Skills, Princes Trust and Historic Scotland	EAC – Alan Neish		Ongoing	Skills and learning demand re Kilmarnock Works are addressed	
	Identify appropriate National Training Programme to support skills development in “traditional skills”		SDS – Vincent Logue EAC – Bob Greer		August 2010 & ongoing	Skills and learning demand re developments at Dumfries House and Knockroon Farm are developed and implemented	
Educational wider achievements (non academic achievements) and skills for work/vocational programmes increased as defined by the four capacities of Curriculum for Excellence (CfE)	4: Our young people are successful learners, confident individuals, effective contributors and responsible citizens		Develop and implement training for SDS staff	<ul style="list-style-type: none"> SDS to hold discussions with the schools and Education Department on how best to improve the provision of specialist support for young people with additional support needs and work with careers advisers to build capacity in this regard 	SDS – Learning & Development Department	March 2010	Minimum of 2 additional Careers Advisers developing their expertise in this area of activity
Partnership agreements negotiated with relevant schools		SDS – Vincent Logue EAC – Headteachers	August/September 2010		Clarity on the support SDS can provide to young people with ASN		

<p>Participation by young people in community based learning and active citizenship increased</p> <p>Issues</p> <p>Issue</p>			<p>SDS to act as the data hub for 16+ Learning Choices</p> <p>Schools, colleges and Training Providers to provide SDS with data on pupils, students and leavers</p> <p>New Data Access Agreements to be developed and agreed</p>	<ul style="list-style-type: none"> SDS to work with partners – Local Authority, Kilmarnock and Ayr Colleges, Training providers - to continue to improve the data sharing arrangements and tracking of leaver destinations 	<p>SDS – Fiona Jaap/Vincent Logue</p> <p>EAC – Pam Dunsmore</p>	Ongoing	<p>Data Access Agreements are in place</p> <p>Early identification of young people requiring targeted support</p> <p>Data analysis informing MCMC Strategy Group and 16+ Learning Choices Operational Group</p>
<p>Resources and services delivered maximised through shared premises</p> <p>Issues</p>	<p>15: Our public services are high quality, continually improving, efficient and responsive to local needs</p>	<p>SDS is valued and has a strong reputation with customers and key stakeholders</p> <p>SDS influences and stimulates a high performing skills system</p>	<p>Partnership review of access to services for individuals living in rural areas</p> <p>Review to inform partnership delivery of services</p> <p>SDS to develop a communication strategy for partners, customers and stakeholders</p> <p>SDS to review representation within CPP structure.</p> <p>Mapping exercise</p> <p>Develop links with Social Enterprise sector</p>	<ul style="list-style-type: none"> SDS and EAC to review access to employability services in rural areas in East Ayrshire SDS to use existing forums and networks to disseminate information relating to any additional training provision secured via the European Social Fund SDS to consider how to widen the relationship at a strategic level in East Ayrshire beyond the involvement of the area manager EAC to undertake a mapping exercise of social enterprise activity in East Ayrshire and investigate the potential to develop projects involving young people with ASN. 	<p>SDS – Brian Cameron/Vincent Logue</p> <p>EAC – Martin Robertson/Bob Greer</p> <p>SDS – Service Design and Innovation Directorate (Marketing)</p> <p>SDS – Marlene McGlynn/Brian Cameron</p> <p>EAC – John Spooner</p> <p>SDS – Vincent Logue</p>	<p>December 2010</p> <p>September 2010</p> <p>July 2010</p> <p>Ongoing</p>	<p>Collaborative delivery of key services to rural areas</p> <p>National and local mechanisms in place</p> <p>Increased visibility of senior SDS staff in East Ayrshire</p> <p>Mapping exercise completed</p> <p>Number of young people accessing new opportunities in this sector</p>

			<p>Gauge demand for Frontline Guidance Training (FLG)</p> <p>Deliver appropriate number of training sessions</p> <p>Review role of SDS staff in supporting schools and their associated communities</p>	<ul style="list-style-type: none"> • SDS to support local service delivery via building capacity of partner agencies by offering Front Line Guidance training. • SDS Advisers to provide a service to the wider Learning Communities 	<p>SDS – Vincent Logue</p> <p>EAC – Tommy Burns</p> <p>SDS – Vincent Logue</p> <p>EAC – Martin Robertson/Pam Dunsmore</p>	<p>November 2010</p> <p>August 2010 and ongoing</p>	<p>Number of FLG sessions delivered</p> <p>Service Delivery Agreements with each secondary school agreed</p>
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