

EAST AYRSHIRE COUNCIL

CABINET – 18 AUGUST 2010

HEALTH & SAFETY PERFORMANCE UPDATE REPORT: QUARTER 1 2010/11

Report by Depute Chief Executive/Executive Director of Neighbourhood Services

1. PURPOSE OF REPORT

- 1.1 To provide Cabinet with a performance update on the operation of the Corporate Health & Safety Section in quarter 1 of 2010/11.

2. BACKGROUND

- 2.1 At Cabinet on the 19 May 2010 it was agreed that the Depute Chief Executive / Executive Director of Neighbourhood Services would provide Cabinet with a quarterly Health & Safety Performance update.

3. PERFORMANCE 2010/11

- 3.1 A range of measures detailing the performance of Health & Safety across the Council have been developed. The measures are based on Health & Safety best practice and include:-

- Total number of incidents
- RIDDOR Measures
- Near Misses
- Non reportable injuries to employees
- Non reportable injuries to others
- Property damage
- Failure of procedures
- Training
- Incident Investigations
- Fire Risk assessments
- Master Safety File Standards

- 3.2 Enclosed below is a comparison of the Health & Safety performance measures for quarter 1 in 2010/11 compared to quarter 1 in 2009/10.

| Category | Quarter 1 2010/11 | Quarter 1 2009/10 | % Change |
|--|--------------------------|--------------------------|-----------------|
| Total No. of Incidents | 370 | 363 | +2% |
| RIDDOR* Reportable Fatality | 0 | 0 | No Change |
| RIDDOR Reportable Injury Employees | 9 | 21 | -57% |
| RIDDOR Reportable Injury Others | 2 | 5 | -60% |
| RIDDOR Reportable Dangerous Occurrence | 0 | 0 | No Change |
| RIDDOR Reportable Disease | 0 | 6 | -100% |
| Near Miss | 11 | 3 | +268% |
| Non-Reportable Injury Employees | 163 | 148 | +10% |
| Non-Reportable Injury Others | 185 | 174 | +6% |
| Property Damage | 0 | 6 | -100% |
| Failure of Procedures | 0 | 2 | -100% |
| Incident Investigations | 8 | 10 | -20% |
| Fire Risk Assessments | 4 | 27 | -85% |
| Fire Risk Reviews | 9 | 6 | +50% |
| Master Safety File Standards Issued | 2 | 0 | +100% |
| H&S Events Attended | 2 | 0 | +100% |

*RIDDOR – The reporting of injuries, diseases and dangerous occurrences regulations 1995

- 3.3 In relation to the overall Health & Safety position there was a 2% rise in the number of incidents reported to the Corporate Health and Safety Section in quarter 1 of 2010/11 up from 363 in 2009/10 to 370 in 2010/11. The increase can be attributed to improved monitoring and reporting arrangements.
- 3.4 In relation to RIDDOR events there has been a 65% drop in the number of incidents reported to the Health & Safety Executive. In quarter 1 of 2010/11 RIDDOR events were down from 32 in 2009/10 to 11 in 2010/11. This reflects the work carried out in implementing the Health & Safety Improvement Plan.
- 3.5 Near misses rose from 3 in quarter 1 of 2009/10 to 11 in quarter 1 of 2010/11 a rise of 266%. This rise can be attributed to improved monitoring and reporting.
- 3.6 Non reportable injuries to employees and others rose by 10% and 6% respectively or 8% overall in quarter 1 of 2010/11 compared to quarter 1 in 2009/10. This rise can be attributed to improved monitoring and reporting arrangements.
- 3.7 The number of property damage reports in quarter 1 of 2010/11 fell to zero from 6 in quarter 1 of 2009/10. This reduction in property damage reports is due to an increase in the level of work place inspections being undertaken, increased use of CCTV surveillance and quick responses from the Risk Management Centre to incidents.
- 3.8 The number of “Failure of procedures” incidents fell from 2 in quarter 1 in 2009/10 to zero in quarter 1 of 2010/11. This reduction is due to the large quantity of training in procedures and tool box talks carried out in the last year.

- 3.9 In quarter 1 of 2010/11 8 accident investigations were undertaken compared to 10 in quarter 1 of 2009/10 a reduction of 20%. The reduction in accident investigation required in 2010/ 11 was due to the introduction of improved H&S practices.
- 3.10 In quarter 1 of 2010/11, 4 fire risk assessments were completed compared to 27 in quarter 1 of 2009/10 a reduction of 85%. In 2009/10 there was a backlog of fire risk assessments to be carried out and in 2010/11 the backlog was cleared.
- 3.11 In quarter 1 of 2010/11 9 fire risk reviews were completed compared to 6 in quarter 1 of 2009/10 an increase of 50%. The increase in fire risk reviews in 2010/11 reflects the programme of reviews required and is not a measure of improving or deteriorating performance.
- 3.12 Two new and revised Master Safety File (MSF) Standards were issued in quarter 1 of 2010/11, with a further three Revised MSF Standards being developed. The MSF standards issued were;
- Revised MSF Standard B19 Personal Safety has been issued following ratification by the Corporate Management Team.
 - New MSF Standard B25 Management of Occupational Stress has been issued following ratification by the Corporate Management Team.
- 3.13 The Health & Safety Training courses delivered in quarter 1 2010/11 is set out below.

| Training Course | Quarter 1 2010/11 |
|------------------------|--------------------------|
| Managing Safely | 17 |
| Risk assessment | 37 |
| Managing Stress | 8 |
| Handling Stress | 8 |
| Fire Warden | 21 |
| Fire Awareness | 56 |
| DSE Assessor | 6 |
| CPI | 77 |
| Induction | 33 |
| Total | 263 |

4. FINANCIAL IMPLICATIONS

- 4.1 There are no financial implications arising from this report.

5. LEGAL / AUTHORITY IMPLICATIONS

- 5.1 East Ayrshire Council has a statutory responsibility to comply with H&S legislation. Failure to comply with statutory Health and Safety responsibilities could potentially leave East Ayrshire Council open to prosecution and / or fines.

6. POLICY / COMMUNITY PLANNING IMPLICATIONS

- 6.1 Community Safety is a core theme of the East Ayrshire Community Plan. The application of rigorous health & safety standards to protect our stakeholders is central to the Councils approach to community safety.

7. CONCLUSION

- 7.1 Monitoring and reporting mechanisms for Health & Safety performance has improved across a range of measures in the last year. It is anticipated that with the continued implementation of effective H&S practices improvements will be maintained.

8. RECOMMENDATIONS

It is recommended that Cabinet:

- (i) Note the content of this report

Elizabeth Morton

Depute Chief Executive / Executive Director of Neighbourhood Services

02 August 2010

EM/IMA/JC

LIST OF BACKGROUND PAPERS

Nil

Any person wishing to inspect the background papers listed above should telephone 01563 555532 and ask for Ian McArthur, Health & Safety Manager

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