

Chief Executive's Department

Depute Chief Executive/Executive Director of Corporate Support: Elizabeth Morton

Direct Dial: (01563) 576001 Fax: (01563) 576200

Email: elizabeth.morton@east-ayrshire.gov.uk

Council Headquarters, London Road, Kilmarnock KA3 7BU

Legal Post LP18 Fax: (01563) 576245

If telephoning or calling please ask for:

Christine Baillie, Direct Dial (01563) 576129

e-mail: chistine.baillie@east-ayrshire.gov.uk

To: Councillors Douglas Reid (Chair), Iain Linton (Vice-Chair), John MacKay, Jim Buchanan, John Knapp, Hugh Ross, Jim Todd, Robert McDill, Jim Roberts and Kathy Morrice; and Church Representatives: Bill McGregor, John McHugh and Dr Ivy Barclay; Teacher Representative: Iain Harvey; and Parent Representative: David Fraser.

8 January 2009

Dear Member

CABINET - 14 JANUARY 2009

You are requested to attend a meeting of **CABINET** to be held on **WEDNESDAY 14 JANUARY 2009** at **1000 HOURS** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, to consider the undernoted business.

Yours sincerely



Elizabeth Morton

Depute Chief Executive/Executive Director of Corporate Support

CB/SR

B U S I N E S S

INTIMATE APOLOGIES

LIFELONG LEARNING

- 1E. LITERACY AND NUMERACY PROGRESS REPORT (pages 1-7)** - Submit report dated December 2008 ([copy enclosed](#)) by the Executive Director of Educational and Social Services updating Cabinet on the progress and continuing developments in relation to literacy and numeracy support for children, young people and adults within educational establishments and the local community.

- 2E. PROPOSED SECONDMENT FOR MORE CHOICES: MORE CHANCES (pages 8-11)** - Submit report dated 5 December 2008 ([copy enclosed](#)) by the Executive Director of Educational and Social Services seeking approval for the 23 month secondment of a More Choices: More Chances (MC:MC) Co-ordinator to lead and manage the MC:MC partnership programme across East Ayrshire.
- 3E. SCHOOL ESTATE MANAGEMENT PLAN 2008 (pages 12-24)** - Submit report dated 8 December 2008 ([copy enclosed](#)) by the Executive Director of Educational and Social Services seeking Cabinet approval of the 2008 School Estate Management Strategy and its submission to the Scottish Government.
- 4E. UPDATE ON DIRECTORATE/PARENT, PUPIL AND COMMUNITY CONSULTATIONS IN NOVEMBER 2008 (pages 25-27)** - Submit report dated December 2008 ([copy enclosed](#)) by the Executive Director of Educational and Social Services informing Cabinet of recent consultations between the Educational Directorate team and parent, pupil and community representative groups.
- 5E. CAPITAL INVESTMENT REPORT (pages 28-31)** - Submit report dated 5 January 2009 ([copy enclosed](#)) by the Executive Head of Finance and Asset Management proposing a Capital Investment Strategy around which a long term Capital Investment Programme for financial years 2009/10 to 2018/19 can be developed.
- 6E. CORPORATE HEALTH AND SAFETY ACTION PLAN 2008/2009 - 6 MONTHLY PROGRESS (pages 32-37)** - Submit report dated 5 January 2009 ([copy enclosed](#)) by the Depute Chief Executive/Executive of Corporate Support providing Cabinet with an update on progress against the 2008/09 Corporate Health and Safety Action Plan together with reports by the Chief Executive, Depute Chief Executive/Executive Director of Corporate Support, Executive Director of Educational and Social Services and Executive Director of Neighbourhood Services asking Cabinet to note the progress in relation to their respective Health and Safety Action Plans as undernoted:-
- 6.1E EDUCATIONAL AND SOCIAL SERVICES (pages 38-46) ([copy enclosed](#))**
- 6.2 CORPORATE SUPPORT (pages 47-57) ([copy enclosed](#))**
- 6.3 NEIGHBOURHOOD SERVICES (pages 58-65) ([copy enclosed](#))**
- 6.4 CHIEF EXECUTIVE'S DEPARTMENT (pages 66-71) ([copy enclosed](#))**

COMMUNITY WELLBEING

- 7. MAINTENANCE AGREEMENT FOR KILMARNOCK TOWN CENTRE URBAN TRAFFIC MANAGEMENT AND CONTROL SYSTEM (pages 72-74)** - Submit report dated 7 January 2009 ([copy enclosed](#)) by the Executive Director of Neighbourhood Services (i) advising Cabinet of the need for a maintenance agreement for the servicing and repair of the computerised

“SCOOT” traffic control system within Kilmarnock Town Centre; and (ii) seeking Cabinet approval for the Head of Roads and Transportation to negotiate a single supplier contract with PEEK Traffic Limited, who supplied and installed the system, for a comprehensive maintenance contract for the SCOOT System.

ENVIRONMENT AND REGENERATION

8. **FORMER SOCIAL WORK OFFICE AND CLEANSING/PARKS DEPOT, 24 HIGH STREET, STEWARTON (pages 75-78)** - Submit report dated January 2009 ([copy enclosed](#)) by the Executive Head of Finance and Asset Management seeking Cabinet approval to (i) reallocate the site of the former depot to the rear of 24 High Street, Stewarton; and (ii) dispose of the former Social Work Offices at 24 High Street, Stewarton on the open market.

MANAGEMENT AND RESOURCES

9. **CENTRAL JOINT CONSULTATIVE COMMITTEE (pages 79-80)** - Submit Minutes of Meeting held on 4 December 2008 for noting ([copy enclosed](#)).
10. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that Cabinet pass the following Resolution:- “That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraphs 3 and 7 of Schedule 7A of the Act”

COMMUNITY WELLBEING

11. **SOCIAL WORK COMPLAINTS REVIEW PANEL OF 12 DECEMBER 2008**
 - 11.1 **MINUTES (pages 81-82)** - Submit Minutes of Meeting of the Social Work Complaints Review Panel held on 12 December 2008 for information (copy enclosed). **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
 - 11.2 **REPORT (pages 83-91)** - Submit report dated 15 December 2008 (copy enclosed) by the Social Work Complaints Review Panel inviting Members (i) to consider a report from the Social Work Complaints Review Panel following a Hearing held on 12 December 2008; and (ii) to accept the findings and recommendations contained within the report not to uphold the complaint made by the complainer. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**