

## **EAST AYRSHIRE COUNCIL**

### **JOINT CONSULTATIVE COMMITTEE**

#### **MINUTES OF MEETING HELD ON THURSDAY 11 SEPTEMBER 2008 AT 1400 HOURS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**

**PRESENT:** Councillors Tom Cook, Douglas Reid, Drew McIntyre, Jim Todd, Barney Menzies; Jennifer Elliot and William Cree (TGWU); Brian Reid, Liz McCulloch and Gordon Potter (UNISON); and Ian Austin (UCATT).

**ATTENDING:** Elizabeth Morton, Depute Chief Executive/Executive Director of Corporate Support; William Stafford, Executive Director of Neighbourhood Services; Robin Gourlay, Head of Facilities Management; George Park, Employee Relations Manager; and Sharon McHarg, Administrative Officer.

**ALSO ATTENDING:** Andrew Wilson, Manual and Craft Convenor; Arthur West, Trade Union Convenor; May Gallagher and Alistair Gray, Strathclyde Pension Fund.

**APOLOGIES:** Councillors Helen Coffey, John Knapp, Hugh Ross and Eric Jackson; and Elizabeth Wilson and June Minnery (GMB); George Clemny (AMICUS/AEEU); and Jim Winter (TGWU).

**CHAIR:** Jennifer Elliot (TGWU).

#### **EXCLUSION OF PRESS AND PUBLIC**

1. The Committee resolved that under Section 50(A) (4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Paragraph 11 of Schedule 7A of the Act.

#### **PRESENTATION**

2. May Gallagher, Liaison Officer, Strathclyde Pension Fund, gave a presentation on the introduction of the 2009 Local Government Pension Scheme.

Members of the Committee then had the opportunity to ask questions of her and Alistair Gray, Strathclyde Pension Fund, and thereafter the Chair thanked May Gallagher for her informative presentation.

#### **MINUTES OF PREVIOUS MEETING**

3. There were submitted and approved as a correct record Minutes of the previous meeting held on 29 May 2008 (circulated).

#### **3.1 MATTERS ARISING**

##### **3.1.1 Employee Attitude Survey**

It was reported by the Depute Chief Executive/Executive Director of Corporate Support and (i) noted that the period for completion of the Employee Attitude Survey had been extended to 12 September 2008; and (ii) agreed that Trade Unions colleagues should encourage as many employees as possible to return the survey.

### **3.1.2 Cycle to Work**

It was reported by the Depute Chief Executive/Executive Director of Corporate Support and noted that since the Cycle to Work Scheme had been instigated, 37 employees had opted to take up the Scheme.

#### **PROCESSING AND PAYMENT OF WEEKLY WAGES OVER CHRISTMAS AND NEW YEAR PERIOD 2008/2009**

4. There was submitted a report dated 27 August 2008 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which requested that the Central Joint Consultative Committee considered the arrangements for the processing and payment of weekly wages over Christmas and New Year period 2008/2009.

It was agreed:-

- (i) to note the arrangements for the processing and payment of weekly wages over the festive period;
- (ii) that Trade Unions be asked to support the communication of pay arrangements to employees via their own communication channels; and
- (iii) otherwise, to note the contents of the report.

#### **SINGLE STATUS UPDATE**

5. There was submitted and noted a report dated 27 August 2008 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which provided an update on Single Status and related matters.

#### **CAR PARKING/EMPLOYEE TRAVEL PLAN**

6. There was submitted a report (circulated) by the Joint Trade Unions which advised the Central Joint Consultative Committee of Joint Trade Union concerns regarding Kilmarnock town centre parking, general staff transport issues and climate change.

It was agreed that the Executive Director of Neighbourhood Services undertake the necessary action and with other appropriate Officers, meet with Trades Unions representatives to discuss.

#### **WORKERS MEMORIAL DAY**

7. The Committee received a verbal report by the Staff Trade Union Convenor which advised that a commemoration event had taken place at Dean Country Park on 7 June 2008 in memory of workers killed or injured at work.

It was agreed to note:-

- (i) that donations had been received from across Ayrshire for this memorial event;
- (ii) that on 7 June 2008 some further funding had been collected in respect of Community Heart, a charity that supports educational initiatives in South Africa;
- (iii) that an event would take place on 28 April each year in this respect; and
- (iv) that it was also hoped that a number of events would take place throughout the year to support this event.

The meeting terminated at 1500 hours.