

## Department of Finance and Corporate Support

Executive Director: Alexander McPhee ACMA

Direct Dial: (01563) 576279 Fax: (01563) 570525

Email: [alex.mcphee@east-ayrshire.gov.uk](mailto:alex.mcphee@east-ayrshire.gov.uk)

If telephoning or calling please ask for:

Christine Baillie, Direct Dial (01563) 576129

e-mail: [christine.baillie@east-ayrshire.gov.uk](mailto:christine.baillie@east-ayrshire.gov.uk)

To: Councillors Douglas Reid (Chair), Iain Linton (Vice-Chair), John MacKay, Maureen McKay, Jim Buchanan, Hugh Ross, Jim Todd, Robert McDill, Jim Roberts, Barney Menzies and Kathy Morrice; and Church Representatives: Maria Dorrian and Ian Rennie; Parent Representative: David Fraser; and Teacher Representative: Bryce Wilson.

26 May 2011

Dear Member

### **CABINET - WEDNESDAY 1 JUNE 2011**

You are requested to attend a meeting of **Cabinet** to be held on **WEDNESDAY 1 JUNE 2011** at **1000 HOURS** in the **COUNCIL CHAMBERS, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to consider the undernoted business.

Yours sincerely



Alex McPhee

Executive Director of Finance and Corporate Support  
CB/SC

### **B U S I N E S S**

#### **INTIMATE APOLOGIES**

#### **PROMOTING LIFELONG LEARNING**

- 1E. REPORTING TO PARENTS AND CARERS: BUILDING THE CURRICULUM 5 (pages 1-4)** - Submit report dated 10 May 2011 ([copy enclosed](#)) by the Executive Director of Educational and Social Services on revised National Guidance on Reporting to Parents and Carers and seeking its agreement to adopt the guidance as East Ayrshire Council's formal policy for reporting to parents and carers.
  
- 2E. LITTLEMILL PRIMARY SCHOOL - CAPITAL PROGRAMME UPDATE AND DECANT ARRANGEMENTS (pages 5-11)** - Submit joint report dated 6 January 2011 ([copy enclosed](#)) by the Executive Director of Educational and Social Services and Finance and Corporate Support on the current project to upgrade Littlemill Primary School and outlining the decant arrangements for pupils during the construction phase of the project.

COUNCIL HEADQUARTERS  
L O N D O N R O A D  
KILMARNOCK KA3 7BU  
T E L: 0 1 5 6 3 5 7 6 0 0 0  
F A X: 0 1 5 6 3 5 7 6 5 0 0  
Legal Post LP18  
[www.east-ayrshire.gov.uk](http://www.east-ayrshire.gov.uk)

- 3E. EMPLOYEE EXCELLENCE AWARDS (pages 12-15)** - Submit report dated 25 May 2011 ([copy enclosed](#)) by the Executive Director of Finance and Corporate Support submitting for Cabinet's approval, the arrangements for the 2011 Employee Excellence Awards Ceremony.

### **IMPROVING COMMUNITY HEALTH AND WELLBEING**

- 4. ADULT SUPPORT AND PROTECTION (pages 16-26)** - Submit report dated 19 May 2011 ([copy enclosed](#)) by the Executive Director of Educational and Social Services (i) advising of progress in the development of the Adult Protection Committee; (ii) providing information in respect of the Biennial Report by the Chair of the Adult Protection Committee for 2008-10 and Business Plan 2010-11 (iii) seeking endorsement to develop a prevention strategy that sets out the vision for East Ayrshire Community Planning Partnership to utilise the resources allocated through Scottish Government in support of implementing Part I of the Adult Support and Protection (Scotland) Act 2007 in terms of a future direction of travel that promotes safeguarding; and (iv) seeking agreement to alterations to the establishment within the Adult Protection Unit.

### **DELIVERING COMMUNITY REGENERATION**

- 5. KICKSTART COUNCIL HOUSE BUILDING BID SUBMISSION (pages 27-86)** - Submit report dated 12 May 2011 ([copy enclosed](#)) by the Depute Chief Executive/Executive Director of Neighbourhood Services seeking authority to submit to the Scottish Government a bid for funding to assist in the provision of the new Council Housing across East Ayrshire on the site at Grassyards Road, New Farm Loch, Kilmarnock as identified on the plan attached to this report as Appendix 1, in accordance with the general aims of the approved East Ayrshire Strategic Housing Investment Plan 2011/12 - 2015/16 and seeking authority in the event of the submission being successful, to appoint Atrium Initiatives as the Council's agents to manage the design and build project in respect of the fourth phase of the Council's house building programme, as attached as Appendix 2.
- 6. HOUSING INVESTMENT PROGRAMME 2011/12 - 2015/16 (pages 87-94)** - Submit joint report dated 25 May 2011 ([copy enclosed](#)) by the Depute Chief Executive/Executive Director of Neighbourhood Services and Executive Director of Finance and Corporate Support updating Cabinet on the previously agreed Housing Investment Programme as presented to Cabinet on 16 June 2010 and proposing a revised Housing Investment Programme Strategy for 2011/12 to 2015/16 that takes account of budgetary fluctuations to ensure continuing support for the Council's commitments in terms of the Standard Delivery Plan until April 2015 and ongoing maintenance of the housing stock thereafter.

### **STRATEGIC PLANNING, MANAGEMENT AND RESOURCES AND EQUALITIES**

- 7. GENERAL SERVICES CAPITAL INVESTMENT PROGRAMME 2011/12 - 2018/19 (pages 95-111)** - Submit report dated 5 May 2011 ([copy enclosed](#)) by the Executive Director of Finance and Corporate Support advising on progress made with regard to the 10 Year Capital Investment Programme 2009/10 to 2018/19 and seeking approval for proposed amendments to the programme.

8. **PROVISION OF SERVICES TO GYPSY TRAVELLERS (pages 112-128) -** Submit report dated 3 May 2011 ([copy enclosed](#)) by the Depute Chief Executive/Executive Director of Neighbourhood Services (i) on the work of the short term Officers' Working Group, convened to ensure that East Ayrshire Council is adequately fulfilling its public duty in respect of Gypsies/Travellers; (ii) presenting for approval a draft policy for Managing Gypsy/Traveller Unauthorised Encampments in East Ayrshire; and (iii) on work that has taken place to identify a site within East Ayrshire for a transit site for Gypsies/Travellers and recommending a preferred site for approval.
9. **EXCLUSION OF PRESS AND PUBLIC -** Recommend that Cabinet pass the following Resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 1 of Schedule 7A of the Act".

#### **STRATEGIC PLANNING, MANAGEMENT AND RESOURCES AND EQUALITIES**

10. **REVIEW OF MANAGEMENT STRUCTURES - INFORMATION TECHNOLOGY AND ASSET MANAGEMENT (pages 129-157) -** Submit reports dated 16 May 2011 by the Chief Executive and the Executive Director of Finance and Corporate Support (i) providing Cabinet with an executive summary of the outcomes of the review of management structures within the Information Technology and Asset Management Service and recommending that Cabinet approve the recommendations as detailed in the accompanying report on the future management arrangements for this service; and (ii) advising Cabinet of the outcome of the review of management structures within the Information Technology and Asset Management Service and making recommendations for the future management arrangements of this service. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**