

## Chief Executive's Department

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To: Councillors Maureen McKay, Tom Cook, Alan Brown, Robert McDill and Elaine Dinwoodie.

17 March 2009

Dear Councillor

### **EDUCATION APPEALS PANEL - 25 MARCH 2009**

You are requested to attend a meeting of the **Education Appeals Panel** to be held on **WEDNESDAY 25 MARCH 2009** at **1000 HOURS** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to discuss the undernoted business.

Yours sincerely



Elizabeth Morton

Depute Chief Executive/Executive Director of Corporate Support

SN/SR

### **BUSINESS**

#### **INTIMATE APOLOGIES**

- 1. APPOINTMENT OF CHAIR** - The Administrative Officer will invite nominations for the position of Chair for this meeting.
- 2. EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Panel pass the following Resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 1 of Schedule 7A of the Act".

**3. HEARING PROCEDURE (pages 1-2)** - Submit procedure to be followed at the meeting (copy enclosed). **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**

**4. CONSIDERATION OF APPEAL NO EA/01/09**

**4.1** Submit "Notification of Grievance Appeal" dated 9 January 2009, submitted by the appellant **(pages 3-7)**;

**4.2** Submit from the appellant:-

(i) list of potential witnesses for the appellant (copy enclosed) **(page 8)**; and

(ii) productions (copies enclosed) **(pages 9-46 and attached separately to this Agenda)**.

**4.3** Submit from the Executive Director of Educational and Social Services:-

(i) list of witnesses for the Department of Educational and Social Services (copy enclosed) **(page 47)**; and

(ii) productions (copies enclosed) **(pages 48-89)**.

**Reports not enclosed - Refer to Exclusion of Press and Public paragraph above.**