

## **EAST AYRSHIRE CHIEF OFFICERS GROUP (CHILD, ADULT AND PUBLIC PROTECTION)**

### **MINUTES OF MEETING HELD ON TUESDAY 21 DECEMBER 2010 AT 1400 HOURS IN THE CHIEF EXECUTIVE'S CONFERENCE ROOM, EAST AYRSHIRE COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**

**PRESENT:** Fiona Lees, Chief Executive, East Ayrshire Council; Wai Yin Hatton, Chief Executive; Fiona McQueen, Lead Director, Child Protection; and Liz Moore, Health Care Director, all NHS Ayrshire and Arran; Graham Short, Executive Director of Educational and Social Services; Susan Taylor, Head of Children, Families and Criminal Justice; and Eddie Fraser, Head of Service: Community Care, all East Ayrshire Council; and Richard Stevens, Independent Chair, Adult Protection Committee.

**ALSO PRESENT:** Diane Burns, Child Protection Co-ordinator; Donna Sinforiani, Adult Protection Co-ordinator and Wilma Mountain, Training Co-ordinator, Adult Protection.

**ATTENDING:** Gillian Hamilton, Administrative Officer, East Ayrshire Council.

**CHAIR:** Fiona Lees, Chief Executive, East Ayrshire Council (Chair).

#### **MINUTES OF PREVIOUS MEETING**

1. The Minutes of the previous meeting of the Chief Officers Group (Child, Adult and Public Protection) held on 28 September 2010 (circulated) were submitted and approved.

#### **MATTERS ARISING**

2. Following on from the presentation at the previous meeting on effective partnership working in child protection it was agreed:
  - (i) to develop a programme for the submission of child and adult protection performance reports and practice examples to the Chief Officers Group; and
  - (ii) to note a verbal update by the Child Protection Committee Chair on progress with the Significant Case Review: Child E.

#### **REVISED CHILD PROTECTION GUIDANCE**

3. The Group received a report (circulated) by the Child Protection Committee Chair on the launch of the National Guidance for Child Protection in Scotland, the completion of the West of Scotland Inter-agency Child Protection Procedures and the Publication of National Guidance on Under Age Sexual Activity: Meeting the Needs of Children and Young People and Identifying Child Protection Concerns.

The Group noted:

- (i) the publication of the new National Guidance in the form of a web based tool;
- (ii) that the Guidance would impact on the West of Scotland procedures;
- (iii) as a result of the last meeting being cancelled, the Child Protection Committee had not yet had the opportunity to discuss the Guidance, however

an early scoping exercise had been carried out to identify implications for practice and performance reporting; and

- (iv) the Guidance would be shared widely with staff.

It was agreed:

- (i) to note the publication of the new National Guidance for Child Protection in Scotland, the completion of the West of Scotland Inter-Agency Child Protection Procedures and the publication of National Guidance on Under Age Sexual Activity;
- (ii) that the Child Protection Committee consider all documents and proceed with implementation and roll out arrangements; and
- (iii) otherwise to note the report.

#### **EAST AYRSHIRE VIOLENCE AGAINST WOMEN PARTNERSHIP: PROPOSED GOVERNANCE ARRANGEMENTS**

4. The Group received a report by the East Ayrshire Violence Against Women Partnership Chair (circulated) which advised on development of an East Ayrshire Violence Against Women Partnership (EAVAWP) and requested that consideration be given to endorsing proposed governance and reporting arrangements.

It was agreed:

- (i) that the East Ayrshire Violence Against Women Partnership would report directly to the Chief Officers Group during its first year of operation, subject to obtaining the agreement of the Divisional Commander, Strathclyde Police who was not present;
- (ii) that reporting arrangements be reviewed at the end of this period;
- (iii) that comments on the draft East Ayrshire Violence Against Women Partnership Governance Arrangements appended to the report be forwarded to the Chair of the East Ayrshire Violence Against Women Partnership;
- (iv) to receive an update on progress with the Violence Against Women Partnership at the next meeting of the Chief Officers Group;
- (v) that the former Domestic Abuse Forum have the opportunity to be involved in the wider Violence Against Women agenda; and
- (vi) otherwise to note the report.

#### **ADULT PROTECTION COMMITTEE REPORTING AND REFERRAL ACTIVITY PROGRESS UPDATE**

5. The Group received an update report (circulated) on multi-agency progress in adult at risk reporting statistics and multi-agency referral systems within East Ayrshire in the first reporting quarter following the Adult Protection Committee Chair's biennial report to Scottish Ministers at the end of October 2010; and details of a case example (also circulated) which raised awareness amongst partners regarding the importance of collaborative practice.

It was agreed:

- (i) to note the adult at risk referral activity, trends and workforce implications in terms of sustainability in the first quarter of the year;

- (ii) that the Adult Protection Committee and Child Protection Committee submit bi annual performance reports to the Chief Officers Group, to be presented on an alternate basis (paragraph 2(i) above); and
- (iii) otherwise to note the report.

### **ADULT PROTECTION COMMITTEE CONVENER'S BIENNIAL REPORT 2008-2010**

6. The Group received the final version of the Adult Protection Committee Chair's Biennial Report 2008-2010 and Business Plan 2010-2011, (circulated) as submitted to Scottish Government Ministers on 29 October 2010 following agreement by the Adult Protection Committee.

It was agreed:

- (i) to endorse the report, subject to a minor textual amendment, for distribution across partner agencies and for public access on the Adult Protection Committee website, following feedback from Scottish Ministers, currently awaited; and
- (ii) otherwise to note the report.

### **ADULT PROTECTION TRAINING OVERVIEW**

7. The Group received a presentation by Wilma Mountain, Training Co-ordinator, Adult Protection and noted the progress being made in this area.

#### **Medics Against Violence**

The Group also noted information on Medics Against Violence (MAV).

### **PROGRESS UPDATE ON MAPPA DEVELOPMENTS**

8. The Group received a report on recent developments within the multi-agency public protection arrangements (MAPPA) (circulated).

It was agreed:

- (i) to note the contents of the annual report for 2009/10 appended to the report;
- (ii) to note the implementation of a performance reporting system for MAPPA;
- (iii) to note progress with the MAPPA Significant Case Review and that the Chief Officers Group would receive a report back in the new year;
- (iv) to receive a presentation on progress with MAPPA at a future meeting of the Chief Officers Group; and
- (v) otherwise to note the report.

### **INFORMATION ITEMS**

9. The Chief Officers Group received for information and noted:

- (i) minutes of the meeting of the Adult Protection Committee held on 14 September 2010 and special meeting held on 8 November 2010 (both circulated); and
- (ii) minutes of the meeting of the Child Protection Committee held on 7 September 2010 (circulated).

**DATE OF NEXT MEETING**

- 10.** It was noted that the next meeting of the Chief Officers Group would be held on Friday 25 March 2011 at 1000 hours in the Chief Executive's Conference Room, East Ayrshire Council, Council Headquarters, London Road, Kilmarnock.

The meeting terminated at 1540 hours.