



**EAST AYRSHIRE
CHILD PROTECTION COMMITTEE**

NOTE OF MEETING

9 MARCH 2010

PRESENT:

Susan Taylor, Chair of Child Protection Committee, Head of Service: Children, Families and Criminal Justice, East Ayrshire Council;
Kay Gilmour, Head of Service: Community Support, East Ayrshire Council;
Maureen Bell, Nurse Consultant for Vulnerable Children, NHS Ayrshire & Arran;
Superintendent Douglas Robertson, Strathclyde Police;
Janet Marshall, East Ayrshire Children's Panel Chair;
Liam Wells, Team Manager, Substance Misuse, East Ayrshire Council;
Elaine Wright, Child Protection Coordinator; and
Joanne Sharp, Health Care Manager, Children's, Women's and Sexual Health Services, NHS Ayrshire and Arran
Eileen Taylor, Authority Reporter, SCRA

ATTENDING:

Gillian Hamilton, Administrative Officer, East Ayrshire Council.

APOLOGIES:

Chris McAleavey, Head of Service: Housing, East Ayrshire Council;
Cecilia Gray, Senior Manager, Locality Services, East Ayrshire Council;
Eugene Fitzpatrick, Service Manager, Criminal Justice, East Ayrshire Council;
Dr Sheila Smith, Designated Paediatrician for Child Protection, NHS Ayrshire & Arran;
Diane Burns, Child Protection Co-ordinator
Detective Inspector David Summerhill, Strathclyde Police;
Stuart McMillan, Procurator Fiscal Depute; and
Donna McKee, Clinical Nurse Manager, Early Years, NHS Ayrshire and Arran

CHAIR:

Susan Taylor, Chair of Child Protection Committee, Head of Service: Children, Families and Criminal Justice, East Ayrshire Council

	SUMMARY OF DISCUSSION	ACTION
1.	<p>NOTE OF PREVIOUS MEETING: 14 DECEMBER 2009</p> <p>The minutes of the meeting held on 14 December 2009 were approved.</p>	
	<p>MATTERS ARISING</p> <p>It was noted that: -</p> <p>Multi Agency Guidance: Non Disclosure of Place of Residence or Whereabouts</p> <ul style="list-style-type: none"> • A meeting took place in Ayr convened by SCRA to consider the individual systems in place across agencies, and to consider potential for a standard approach across Ayrshire; • The Chair of the East Ayrshire Children's Panel has confirmed the criteria with all panel members; • An arrangement should be made to check if the implementation of the protocol is proving to be effective; • More detailed work is being undertaken with practitioners at service level in understanding how easy it can be to identify the whereabouts of children, for example through school uniforms. 	
2.	<p>STATISTICAL REPORT: 1 OCTOBER 2009 – 31 DECEMBER 2009</p> <p>The committee received a report on child protection activity in East Ayrshire for the period 1 October 2009 to 31 December 2009 and noted its contents.</p>	
3.	<p>GOOD PRACTICE GUIDANCE: INFORMATION SHARING</p> <p>A report and draft guidance document was tabled at committee. It was agreed that members will submit comments on the draft guidance by 9 April 2010 and submit to the Senior Manager (Children and Families), Social Work</p>	ALL
4.	<p>SUB GROUP REPORTS</p> <p>(i) Public Engagement and Information Sub Group</p> <p>The committee received a report on the progress made by the sub group including the development of the website with the involvement of children and young people; the production of accessible information and the review of the group</p>	

	<p>membership. The committee: -</p> <ul style="list-style-type: none"> • Approved the Communication Strategy; • Noted the contents of the reports and the excellent work taking place by the sub group. <p>(ii) Performance and Audit Sub Group</p> <p>The committee received a report from the sub group and agreed to: -</p> <ul style="list-style-type: none"> • Approve the revised sub group role and remit; • Approve the proposal to develop a new management/performance information reporting format, including the use of Corvu (local authority electronic performance reporting tool); • Approve the proposal for an accumulated plan to be developed, enabling the sub group to monitor and report more effectively; • Note the progress being made. <p>(iii) Training Sub Group</p> <p>The committee received a report on the work of the training sub group, and agreed to: -</p> <ul style="list-style-type: none"> • Note the work taking place to develop the membership of the group; and • Develop capacity in delivery training. <p>(iv) Practitioner's Sub Group</p> <p>The committee received a report on the work of the sub group and noted that work is underway to develop a different future structure/format for the practitioner's forum.</p>	
<p>5.</p>	<p>CHILD PROTECTION CO-ORDINATOR'S REPORT</p> <p>A report was presented to committee detailing the activity of the Child Protection Co-ordinator and the contents were noted.</p>	
<p>6.</p>	<p>EAST AYRSHIRE CHILD PROTECTION CONSTITUTION</p> <p>A report was presented to committee along with the revised constitution which was amended following the development day in 2009. It was agreed to:-</p> <ul style="list-style-type: none"> • Approve the amended constitution, subject to a few minor changes as follows: - <ul style="list-style-type: none"> – Section 4.1 – principal should read principle. – Section 13.2 – check if this complies with the national CPC guidance (subsequently confirmed). 	

7.	<p>EAST AYRSHIRE CHILD PROTECTION GOVERNANCE FRAMEWORK</p> <p>A report was presented to committed along with the draft governance framework. Committee agreed to: -</p> <ul style="list-style-type: none"> • Approve the governance framework, subject to the addition of a diagram showing the planning connection between the CPC and the Officer Locality Group (LOG) (Children's Services); 	CP CO-ORDINATOR
8.	<p>HMIe JOINT INSPECTION OF SERVICES TO PROTECT CHILDREN AND YOUNG PEOPLE IN THE EAST AYRSHIRE COUNCIL AREA: UPDATE REPORT</p> <p>A report was presented to committee detailing the progress made in finalising the inspection report. It was noted that the final report will be published on 10 March 2010. Committee agreed to: -</p> <ul style="list-style-type: none"> • Note the contents of the report. 	
9.	<p>PROVISION OF OUT OF HOUR MEDICAL ARRANGEMENTS FOR CHILD SEXUAL ABUSE ARRANGEMENTS</p> <p>Committee received a report detailing arrangements for sexual abuse examinations. Committee agreed to: -</p> <ul style="list-style-type: none"> • Note the contents of the report. 	
10.	<p>EAST AYRSHIRE CHILD PROTECTION LEARNING LOG</p> <p>Committee received a report proposing the introduction of a learning log to ensure that key learning is captured and acted upon. It was agreed that this would be a helpful tool in encouraging a more reflective approach. Committee agreed to the establishment of the learning log.</p>	CP CO-ORDINATOR
11.	<p>INFORMATION ITEMS</p> <p>The committee received the following items for information: -</p> <ul style="list-style-type: none"> • HMIe Inspection Reports for Edinburgh, Orkney and Aberdeen; • Chief Officers Group Minutes – 12 January 2010 • Adult Protection committee Minutes – 15 December 2009 • Officer Locality Group for Children and Young People Minutes – 26 January 2010 • Alcohol and Drugs Partnership Minutes – 29 September 2009 	