

**EAST AYRSHIRE CHIEF OFFICERS GROUP (CHILD, ADULT AND PUBLIC PROTECTION)**

**MINUTES OF MEETING HELD ON TUESDAY 21 JUNE 2011 AT 1400 HOURS IN THE CONFERENCE ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**

**PRESENT:** Fiona Lees, Chief Executive; Graham Short, Executive Director of Educational and Social Services; Eddie Fraser, Chief Social Work Officer/Head of Service: Community Care; and Susan Taylor, Head of Service: Children and Families and Criminal Justice, all East Ayrshire Council; Superintendent Douglas Robertson, Strathclyde Police; Fiona McQueen, Lead Director, Child Protection and Liz Moore, Health Care Director, both NHS Ayrshire and Arran; Dick Stevens, Independent Chair of Adult Protection Committee and Donna Sinforiani, Adult Protection Co-ordinator.

**ATTENDING:** Gillian Hamilton, Administrative Officer, East Ayrshire Council.

**ALSO ATTENDING:** Jaine Best, Solicitor, East Ayrshire Council.

**APOLOGIES:** Divisional Commander John Thomson, Strathclyde Police; Wai Yin Hatton, Chief Executive, NHS Ayrshire and Arran; Dianne Burns/Elaine Wright, Child Protection Co-ordinator (job share); and Joyce Campbell, Service Officer Planning and Review, East Ayrshire Council.

**CHAIR:** Fiona Lees, Chief Executive, East Ayrshire Council (Chair).

**ORDER OF BUSINESS**

1. It was agreed to alter the order of business to that shown below.

**MINUTES OF PREVIOUS MEETING**

2. There were submitted and approved as a correct record minutes of the previous meeting held on 25 March 2011 (circulated).

**2.1 Matters Arising**

- 2.1.1 Superintendent Douglas Robertson undertook to confirm whether the agreement of the Divisional Commander, Strathclyde Police, had been secured in respect of the East Ayrshire Violence against Women Partnership reporting directly to the Chief Officers Group during its first year of operation and report back to the Chair.

**Post Meeting Note**

It was subsequently confirmed that the Divisional Commander's agreement was secured in respect of the above matter.

- 2.1.2 It was noted that a proposed alteration to the establishment within the Adult Protection Unit, to be resourced from the dedicated funding provided by the Scottish Government, would support regular reporting of Adult Protection statistics and benchmarking with North and South Ayrshire Councils.

## **ADULT PROTECTION**

### **ADULT PROTECTION COMMITTEE REPORTING AND REFERRAL ACTIVITY**

3. There was submitted a report dated 14 June 2011 (circulated) by the Independent Chair of the Adult Protection Committee which provided an update on multi-agency progress in adult at risk reporting statistics and multi-agency referral systems within East Ayrshire (circulated).

It was agreed:-

- (i) to note the adult at risk referral activity, trends, workforce implications and the redeployment of finances to strengthen front line services in this respect;
- (ii) to note the East Ayrshire Adult Protection Committee's response to local and national trends; and
- (iii) otherwise to note the report.

### **SIGNIFICANT CASE REVIEW - MR A**

4. There was submitted a report dated 1 June 2011 (circulated) by the Independent Chair of Adult Protection Committee which provided an overview of a significant case review and sought endorsement for the strategic action plan appended to the report; and advised on arrangements for a multi-agency short life working group to develop a detailed local operational implementation plan with a view to incorporating lessons learned into future practice.

The Group noted:

- (i) that a summary of the main findings would be included in the Conclusions and Recommendations Section of the Executive Summary; and
- (ii) that any subsequent revisions would not alter the contents of the report, but would provide clarity in terms of the information.

The Chief Officers Group also heard a presentation by Jaine Best, Solicitor, East Ayrshire Council on behalf of the Review Team.

It was agreed:-

- (i) to endorse the executive summary and recommendations of the East Ayrshire Adult Protection Committee in respect of the significant case review;
- (ii) to endorse the local arrangements for development and implementation of the action plan through the multi-agency short life working group;
- (iii) to note the arrangements for further review of the report by a critical friend;
- (iv) to note the national issues which will be presented to Scottish Ministers through dissemination of the executive summary;
- (v) to note the wider learning to be promoted in all Council business; and
- (vi) otherwise to note the report.

Graham Short, Executive Director of Educational and Social Services, East Ayrshire Council joined the meeting during consideration of the above item.

Jaine Best, Solicitor, East Ayrshire Council left the meeting.

## **MAPPA**

### **SOUTH WEST SCOTLAND COMMUNITY JUSTICE AUTHORITY MAPPA STRATEGIC OVERSIGHT GROUP**

5. There was submitted and noted a report dated 13 June 2011 (circulated) by the Chair of South West Scotland Community Justice Authority Mappa Strategic Oversight Group, which provided a brief summary of the challenges facing the Group and an overview of action being taken to respond to the challenges.

#### **SIGNIFICANT CASE REVIEW**

- 5.2 Susan Taylor gave a verbal update on the Mappa significant case review and it was noted that a report on the findings would be submitted to the Chief Officers Group.

## **CHILD PROTECTION**

### **NATIONAL GUIDANCE FOR CHILD PROTECTION IN SCOTLAND**

- 6.1 There was submitted a report dated 15 June 2011 (circulated) by the Chair of the Child Protection Committee which advised on proposed implementation arrangements in East Ayrshire for the new national guidance on child protection.

It was agreed:-

- (i) to endorse the implementation arrangements for the national guidance as proposed in the report;
- (ii) that the Child Protection Committee maintain oversight of implementation and review arrangements after a period of 12 months; and
- (iii) otherwise to note the report.

### **EAST AYRSHIRE CHILD PROTECTION COMMITTEE 4 YEAR BUSINESS PLAN 2011-2015**

- 6.2 There was submitted a report dated 15 June 2011 (circulated) by the Chair of the Child Protection Committee which advised on the proposed timeline for development of the East Ayrshire Child Protection Committee Annual Report and Business Plan for 2011-2015.

It was agreed:

- (i) to note the proposed timeline for the development of the East Ayrshire Child Protection Committee Annual Report and Business Plan for 2011-2015; and
- (ii) otherwise to note the report.

Fiona Lees, Chief Executive, East Ayrshire Council left the meeting at this point and Fiona McQueen, Lead Director, Child Protection, NHS Ayrshire and Arran assumed the Chair.

### **OUTCOMES GUIDE FOR PRACTITIONERS**

- 6.3 There was submitted a report dated 15 June 2011 (circulated) by the Chair of the Child Protection Committee which presented an outcomes guide for practitioners.

It was agreed:

- (i) to note the development of the outcomes guide for practitioners and its implementation plan;
- (ii) to note that the Child Protection Committee would monitor progress with the implementation plan; and
- (iii) otherwise to note the report.

#### **SIGNIFICANT CASE REVIEW (CHILD E)**

- 6.4** Susan Taylor gave a verbal update on the significant case review (Child E) and it was noted that a report on the findings would be submitted to the Chief Officers Group.

#### **INITIAL CASE REVIEW (CHILD B)**

- 6.5** Susan Taylor gave a verbal update on the initial case review (Child B) and it was noted:
- (i) that there was no requirement for a significant case review; and
  - (ii) that a report on the findings would be submitted to the Chief Officers Group.

#### **VIOLENCE AGAINST WOMEN PARTNERSHIP**

##### **SEMINAR PROGRESS/LAUNCH OF PARTNERSHIP**

- 7.** Susan Taylor gave a verbal update on the launch of the violence against women partnership and undertook to circulate details.

#### **INFORMATION ITEMS**

- 8.** The Chief Officers Group received for information and noted:
- (i) Adult Protection Committee Minutes of meetings held on 13 December 2010 and 23 February 2011 (circulated); and
  - (ii) Child Protection Committee Minutes of meeting held on 24 January 2011 (circulated).

The meeting terminated at 1535 hours.