

EAST AYRSHIRE COUNCIL

ADULT SUPPORT AND PROTECTION IMPLEMENTATION COMMITTEE

MINUTES OF MEETING HELD ON MONDAY 15 MARCH 2010 AT 1400 HOURS IN MEETING ROOM 1, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK

PRESENT: Eddie Fraser, Interim Chair/Chief Social Work Officer and Head of Service: Community Care; Donna Sinfiorani, Adult Protection Co-ordinator; Alison Findlay, Senior Manager, Authority Wide Services; and Chris McAleavey, Head of Housing, all East Ayrshire Council; Liz Moore, Health Care Director, NHS Ayrshire & Arran; Superintendent Douglas Robertson, Strathclyde Police; and Les Brown, Procurator Fiscal.

ATTENDING: Eileen Brechany, Service Manager, Locality Services North; and Gillian Hamilton, Administrative Officer, East Ayrshire Council.

APOLOGIES: Jaine Best, Solicitor, East Ayrshire Council; Maire Currie, Health Care Manager, NHS Ayrshire and Arran; and Stephen Wilson, Team Manager, Care Commission.

CHAIR: Eddie Fraser, Interim Chair/Chief Social Work Officer and Head of Service: Community Care, East Ayrshire Council.

PRESENTATION - DEVELOPMENT OF A NATIONAL ADULT PROTECTION AUDIT AND SELF EVALUATION PROCESS

1. The Committee received a presentation from Professor James Hogg on the development of a National Adult Protection Audit and Self Evaluation process. The presentation covered aims and outcomes, main components, quality improvement framework, quality indicators and pilot process.

There then followed a question and answer session.

The Committee thanked Professor Hogg for his presentation and agreed Multi-Agency attendance, including the Adult Protection Co-ordinator, at an event to be held during April 2010.

MINUTES OF PREVIOUS MEETING

2. There was submitted and approved as a correct record, Minutes of the previous meeting which was held on 15 December 2009 (circulated).

IMPROVING SKILLS AND KNOWLEDGE

3. There was submitted a report dated 15 March 2010 (circulated) by the Adult Protection Co-ordinator which provided an update on multi-agency progress in relation to improving skills and knowledge within East Ayrshire.

It was noted in addition to the information in the report that:-

- (i) awareness raising for GP's could be delivered through their protected learning days;

- (ii) Scottish Government had targeted GP's for National Campaign material which could be supplemented with local information;
- (iii) a rolling programme of briefings on adult support and protection was being progressed; and
- (iv) housing providers would be targeted for a mail shot.

It was agreed otherwise to note the progress made in regard to training detailed in the report.

REPORTING AND REFERRAL ACTIVITY/ANALYSIS

4. There was submitted a report dated 15 March 2010 (circulated) by the Adult Protection Co-ordinator which provided an update on multi-agency progress in Adult at Risk reporting statistics within East Ayrshire.

It was agreed:-

- (i) that the statistical information from the report be referred to the East Ayrshire Drug and Alcohol Partnership to inform any needs analysis being undertaken to inform future service design;
- (ii) that further analysis was required in respect of referrals by source, where the source was identified as Strathclyde Police; and
- (iii) otherwise, to note the report.

PUBLIC INFORMATION AND ENGAGEMENT PROGRESS

5. The Adult Protection Co-ordinator reported verbally on the Scottish Government's national phase 2 radio campaign, and on a range of services targeted for information distribution.

INTERIM CONSTITUTION

6. There was submitted a report dated 15 March 2010 (circulated) by the Adult Protection Co-ordinator which provided a revised draft Constitution for consideration.

It was agreed to approve the Constitution for adoption on an interim basis prior to submitting it to the East Ayrshire Chief Officers' Group (Child, Adult & Public Protection Arrangements) for approval.

SIGNIFICANT CASE REVIEW GUIDANCE

7. There was submitted a report dated 24 February 2010 (circulated) by the Adult Protection Co-ordinator which provided initial draft guidance for conducting a significant case review, for consideration pending appointment of the Independent Chair.

It was agreed:-

- (i) to approve, in principle, the significant case review guidance prior to submitting this to the Council's Democratic Services for review;
- (ii) that the guidance be considered for implementation on a Pan Ayrshire basis; and

- (iii) that the final version of the Significant Case Review Guidance be submitted to the next meeting, and thereafter for consideration by the East Ayrshire Chief Officers' Group (Child, Adult & Public Protection Arrangements).

PERFORMANCE AND AUDIT

8. There was submitted a report dated 24 February 2010 (circulated) by the Adult Protection Co-ordinator which advised on progress with the development of Adult Protection Performance Management Systems and sought approval for participation in a West of Scotland Practitioners Working Group for developing a national framework.

It was agreed to await further information from Professor Hogg on the national data set to avoid inconsistent reporting across Authorities.

DRAFT GUIDANCE AND TEMPLATE - CONVENORS' BIENNIAL REPORT

9. There was submitted a report dated 24 February 2010 (circulated) by the Adult Protection Co-ordinator which provided a framework for the completion of the Convenors' Biennial report to the Scottish Government.

It was agreed to approve the Annual Report as interim basis for the Convenors' Biennial Report, pending review by the Independent Chair to be appointed.

BUDGET UPDATE

10. The Interim Chair reported that confirmation of next year's budget was awaited. Any issues would be reported to the East Ayrshire Chief Officers' Group (Child, Adult and Public Protection Arrangements).

BUSINESS PLAN 2009/10 PROGRESS UPDATE

11. The Committee noted progress against actions contained in the Business Plan for 2009/10 (circulated).

EAST AYRSHIRE ADULT PROTECTION UNIT LEADS

12. There was submitted and noted Minutes of the meeting held on 28 January 2010 (circulated) which included final Terms of Reference for East Ayrshire Adult Protection Unit Leads.

PROTECTING VULNERABLE GROUPS SCHEME

13. There was submitted for information and noted, the fourth progress update newsletter on the new Protecting Vulnerable Groups Scheme (circulated).

ITEMS FOR INFORMATION

14. The following items were submitted for information:-
- (i) East Ayrshire Chief Officers' Group (Child, Adult & Public Protection Arrangements) - Minutes of Meeting held on 12 January 2010 (circulated); and
 - (ii) East Ayrshire Child Protection Committee - Minutes of Meeting held on 28 October and 14 December 2009 (circulated).

DATES OF FUTURE MEETINGS

- 15.** It was noted that future meetings of the Adult Support and Protection Implementation Committee would take place on 15 June, 14 September and 13 December 2010.

The meeting terminated at 1605 hours.