

**EAST AYRSHIRE COUNCIL**  
**ADULT PROTECTION COMMITTEE**  
**NOTE OF MEETING**

**MONDAY 13 DECEMBER 2010**

**PRESENT:**

Richard Stevens, Independent Chair, Adult Protection Committee;  
 Eddie Fraser, Chief Social Work Officer and Head of Service: Community Care, East Ayrshire Council;  
 Donna Sinforiani, Adult Protection Co-ordinator;  
 Liz Moore, Healthcare Director, NHS Ayrshire and Arran;  
 Wilma Mountain, Training Co-ordinator, Adult Protection;  
 Chris McAleavey, Head of Housing Service, East Ayrshire Council;  
 Stephen Wilson, Team Manager, Care Commission;  
 Alison Findlay, Senior Manager, Social Work, East Ayrshire Council; and  
 Margaret Rooney, Locality Manager, NHS Ayrshire and Arran.

**ATTENDING:**

Gillian Hamilton, Administrative Officer, East Ayrshire Council.

**INDEPENDENT CHAIR:**

Richard Stevens, Independent Chair.

	<b>SUMMARY OF DISCUSSION</b>	<b>ACTION</b>
<b>1.</b>	<p><b>WELCOME AND INTRODUCTION</b></p> <p>Committee members welcomed Richard Stevens, who had been appointed as Independent Chair, to his first meeting of the Adult Protection Committee.</p>	
<b>2.</b>	<p><b>MINUTES OF PREVIOUS MEETING</b></p> <p>The minutes of the previous meeting held on 14 September 2010 (circulated) were approved.</p>	
<b>2.1</b>	<p><b>MATTER ARISING</b></p> <p>Liz Moore reported that discussions were ongoing with the Drug and Alcohol Collaborative, to identify a data set to inform the development of preventative work on alcohol and drugs misuse, the additional impact of mental health issues and repeated hospital admissions. Scottish Patients at Risk of Re-admission and Admission (SPARRA) had been looked at and was considered not enough of a predictor for this purpose. Other means were now being investigated and Liz would report back to the next meeting.</p>	

3.	<p><b>PROTECTION ACTIVITY</b></p> <p><b><u>Improving Skills and Knowledge</u></b></p> <p>The Committee received an update report (circulated) on Multi-Agency progress in relation to improving skills and knowledge within East Ayrshire.</p> <p>It was agreed:-</p> <ul style="list-style-type: none"> <li>(i) to note the continued progress made in regard to training;</li> <li>(ii) to note that during 2010 there had been 27% non attendance at training by commissioned providers and registered establishments. The Training Co-ordinator has raised the issue with East Ayrshire Council Contract and Commissioning Manager and the Care Commission with a view to addressing this;</li> <li>(iii) to note the positive engagement with one local church which provides visits to their more vulnerable parishioners and the plans to roll out Adult Protection awareness briefings to other churches and similar establishments across East Ayrshire; and</li> <li>(iv) otherwise to note the contents of the report.</li> </ul> <p><b><u>Reporting and Referral Activity</u></b></p> <p>The Committee received a report (circulated) on Adult at Risk reporting statistics and Multi-Agency referral systems within East Ayrshire.</p> <p>It was agreed:-</p> <ul style="list-style-type: none"> <li>(i) to note the Adult at Risk referral activity detailed in the report;</li> <li>(ii) to approve the involvement of the East Ayrshire Adult Protection Committee in a Pan Ayrshire Development Session which would focus on raising awareness of inter agency communication and information sharing in order to identify ways to build on current positive practice in this area locally;</li> <li>(iii) that future performance reports provide a more detailed analysis of the category “awaiting outcome” after the Quarterly Breakdown of Outcomes table 15;</li> <li>(iv) to note that feedback was awaited on the Chair’s Biennial report submitted to the Scottish Government; and</li> <li>(v) otherwise to note the contents of the report.</li> </ul> <p>The Adult Protection Co-ordinator then presented an Adult Support and Protection Anonimised Case.</p> <p>It was agreed:-</p>	
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	<ul style="list-style-type: none"> <li>(i) that such cases should be considered for use in training; and</li> <li>(ii) to note that non disclosure of address procedures were now in place for adult support and protection.</li> </ul>	
4.	<p><b>PUBLIC ENGAGEMENT AND INFORMATION</b></p> <p>The Committee received a report which gave an overview of the progress of the Public Engagement and Information Sub Group.</p> <p>It was agreed:-</p> <ul style="list-style-type: none"> <li>(i) to note the progress made, and in particular in relation to proximity marketing and the Joint Media Campaign “Adults Need Protecting Too”;</li> <li>(ii) to approve the Joint Quarterly reporting arrangements;</li> <li>(iii) to note that the Adult Protection website continued to receive a high number of visits; and</li> <li>(iv) otherwise to note the contents of the report.</li> </ul>	
5.	<p><b>REVIEWING PROCEDURES AND PRACTICE</b></p> <p><b><u>East Ayrshire Inter Agency Adult Protection Procedures</u></b></p> <p>The Adult Protection Co-ordinator reported that the East Ayrshire Inter Agency Operational Policy and Procedures - Support and Protection of Adults at Risk were now live since the 13 December 2010 and it was noted:-</p> <ul style="list-style-type: none"> <li>(i) 3 Multi Agency briefing sessions for managers had been held;</li> <li>(ii) a session would be held in January for independent providers; and</li> <li>(iii) the Adult Protection Referral Form (AP1) would be used across Ayrshire on a multi agency basis.</li> </ul> <p><b><u>Gender Based Violence Prevention, Promoting a Joint Approach</u></b></p> <p>The Committee received a report which provided an overview of the national strategic direction for addressing gender based violence and sought approval for future plans involving the Adult Protection Committee.</p> <p>It was agreed:-</p> <ul style="list-style-type: none"> <li>(i) to endorse the development and delivery of specific training for men to raise awareness of the impact of gender based violence against women and families as part of the Multi Agency Protection Calendar;</li> <li>(ii) to consider nominations from all public bodies and committee members to provide photographic images to support the campaign, demonstrating strong leadership and</li> </ul>	

	<p>direction from partners, names to be forwarded to Wilma Mountain early in 2011;</p> <p>(iii) to consider and make recommendations for representatives from partner agencies to participate in a short life working group to implement the delivery of training on this topic;</p> <p>(iv) to consider how this agenda linked to the Violence Against Women Partnership; and</p> <p>(v) otherwise to note the contents of the report.</p> <p><b><u>The Use of Welfare Guardianship Under the Adults with Incapacity (Scotland) Act 2000 for People Aged Under 25 - The Mental Welfare Commission</u></b></p> <p>The Committee received a report which gave an overview of the contents and the implications of the Mental Welfare Commission report on the use of Welfare Guardianship under the Adults with Incapacity (Scotland) Act 2000 for people aged under 25.</p> <p>It was agreed:-</p> <p>(i) that the Adult Protection Co-ordinator seek endorsement from the Chair of the Officer Locality Group for Adults to facilitate a short life working group to consider and implement the Action Plan appended to the report; and</p> <p>(ii) otherwise to note the report.</p>	
6.	<p><b>PERFORMANCE AND AUDIT</b></p> <p><b><u>Budget</u></b></p> <p>The Committee received for information and noted correspondence dated 25 October 2010 from the Head of the Adult Protection Legislation Team to Directors of Social Work, Local Authorities and Chief Constables regarding the Adult Support and Protection (Scotland) Act 2007: Funding to Support Implementation for 2010 to 2011, which confirmed an allocation for 2010/2011 to East Ayrshire of £362,000 (Local Authority) and £9258 (Police).</p> <p><b><u>Performance and Audit</u></b></p> <p>The Committee received a report which advised on progress with Performance and Audit arrangements and sought approval of arrangements for reporting future Business Plan progress for 2010 to 2011.</p> <p>It was agreed:-</p> <p>(i) to note the continued steady progress in terms of performance and audit arrangements;</p> <p>(ii) to approve the template for quarterly reporting from the Adult Protection Unit Sub Group and the development of a Pan Ayrshire Performance Reporting Framework; and</p> <p>(iii) otherwise to note the contents of the report.</p>	

<b>7.</b>	<p><b>INFORMATION ITEMS</b></p> <p>The Committee received the following items for information, viz:-</p> <ul style="list-style-type: none"> <li>(i) East Ayrshire Chief Officers Group (Child, Adult and Public Protection) - Minutes of 20 September 2010 (circulated);</li> <li>(ii) East Ayrshire Adult Protection Unit Leads - Minutes of 1 September 2010 (circulated);</li> <li>(iii) East Ayrshire Chair of the Adult Support and Protection Implementation Committee Biennial report 2008 - 2010 and business plan 2010 - 2011 - final version (circulated) Donna Sinfioriani would circulate an "easy read summary"; and</li> <li>(iv) Mental Welfare Commission - Annual Report 2009 - 2010 (circulated).</li> </ul>	
<b>8.</b>	<p><b>2011 MEETING DATES</b></p> <p>It was agreed that meetings of the Adult Protection Committee would be held during 2011 on Wednesday 23 February, Tuesday 17 May, Tuesday 23 August and Tuesday 15 November all commencing at 1400 hours, and that development sessions be held on Tuesday 15 March and Wednesday 14 September, both commencing at 0930 hours.</p>	
	<p>The meeting terminated at 1455 hours.</p>	