

**Minutes of West of Scotland Child Protection Chairs Consortium
Held on 25th November 2010 at Jackton**

Present: H Anne Ritchie, West Dunbartonshire CPC
 Tim Huntingford, Renfrewshire CPC
 Norman Dunning, South Lanarkshire CPC
 Donald Urquhart, Glasgow CPC
 Kenneth Ritchie, Inverclyde CPC
 John Weir, Police Public Protection
 Paul Carruthers, Police Public Protection
 Jillian Russell, North Ayrshire CPC
 Mike Briggs, Dumfries and Galloway CPC
 Kevin Quinn, South Ayrshire CPC
 Moira McKinnon, Glasgow CPC
 Fiona Stevenson, Glasgow CPC
 Gillian Buchanan, Scottish Government
 Claire Carthy, East and West Dunbartonshire CPC
 Helen Swan, Strathclyde Police/East Ayrshire CPC

Apologies: Safaa Baxter, East Renfrewshire CPC
 Dougie Dunlop, Argyll and Bute CPC
 Tony Keogh, East Dunbartonshire CPC
 Susan Taylor, East Ayrshire CPC
 Hugh Carswell, South Ayrshire CPC

		ACTION
1.	Anne Ritchie welcomed everyone to today's meeting.	
2.	Matters Arising from Meeting held on 26th August 2010	
2.1	<u>Child Trafficking</u> Glasgow CPC held a multi-agency workshop on 24/11/10 which reviewed the current guidance. An evaluation of the national toolkit by the London Safeguarding Board is underway. Discussion has also taken place with The Scottish Government and it is likely that a Scottish toolkit will be launched in February 2011.	
2.2	<u>Domestic Abuse/Implementation of GIRFEC</u> There was an event held at Jackton on 21/10/10 attended by the GIRFEC implementation team and representatives of all local authorities in the Strathclyde Police Force area. Lesley Grogan is leading on GIRFEC implementation from	

	<p>Strathclyde Police, Divisional Commanders have been asked to identify good practice which can be shared. The Chief Constable and Directors of Social Work are due to meet again on 24th January 2011.</p>	
	<p>AGENDA</p>	
<p>3</p>	<p><u>Visual Recording</u> John Weir had prepared an interim briefing. A short life working group has been established to lead on this project across the West Of Scotland. The group has been productive and has undertaken a scoping exercise to identify potential sites and technology required. This group liaises with the national project board which is chaired by Tom Little. The main issues to date have been allocation of funding, specifications for equipment, procurement of equipment, bidding processes and identifications of sites.</p> <p><u>JiIT</u> The meeting considered a request received to conduct research into our JiIT course. As the outcomes and the impact were unclear it was agreed that it is not appropriate to conduct the suggested research.</p>	<p>Anne to write declining offer.</p>
<p>4</p>	<p><u>National Child Protection Guidance</u> Gillian Buchanan reported that the guidance has been updated to include comments from the recent consultation and is currently being printed. The Scottish Government plan to launch the guidance on 13/12/10 although there will be an incremental implementation plan. The launch will include a series of discussions with key stakeholders, including Child Protection Chairs and Adult Protection Chairs.</p> <p>It was recognised that the guidance will necessitate some changes to current practice in the West of Scotland. One example of this is that the current categories of registration will be replaced by risk indicator data sets. These data sets will require to be reported upon nationally.</p> <p>Please note the recent Holyrood conference advertisement regarding the event in January is neither a government event nor an official launch of the guidance. While the National Guidance will be launched nationally it was recognised this should be supported by local public information events.</p> <p>Fiona and Claire will draft a short staff briefing. This will be disseminated at the same time as the guidance is launched.</p>	<p>Fiona and Claire</p>

5.	<p><u>West of Scotland Child Protection Procedures</u> The revised procedures are now available on the internet. Any errors or technical difficulties should be reported to Barry and copied to Tim asap.</p> <p>The procedures will be launched in January, Tim will seek advice from the Press Officer in Renfrewshire in order to achieve consistency in press releases through the area.</p> <p>The procedures will be subject to review as the National Guidance is implemented and changes to current practice are required. It was previously agreed that the review group will consist of Paul, Moira, Myra, Rikki, other members to be identified. Anne to write to CPCs requesting multi-agency representation at the review group.</p> <p>The procedures will be accompanied by an e-learning tool, and should have simultaneous launches in each CPC, accompanied by staff training. Moira will liaise with the CP training group regarding the development of training on the procedures.</p> <p>WoS LO should consider the alignment of the procedures with the guidance and the implications for staff.</p>	<p>All</p> <p>Tim Huntingford</p> <p>Anne Ritchie</p> <p>Moira McKinnon</p> <p>Lead Officers</p>
6	<p><u>Audit of attendance</u> Fiona Stevenson spoke to the report on attendance at case conferences which she helped compile on behalf of the West of Scotland Lead Officers at the request of the Chairs. The report shows there is a reasonably high rate of attendance at case conferences but each agency collects and reports on data in different ways. Each CPC needs to address on non attendance on a local basis. Claire to provide a progress report on the EDC pilot scheme of paying GPs to attend case conference.</p>	<p>ALL</p> <p>Claire Carthy</p>
7	<p><u>West Of Scotland Managed Clinical Network</u> A request has been received from the MCN for suggested topics that can be discussed at the planning event and addressed in the programme for the coming year.</p> <p>Anne to respond suggesting the following items: National CP Guidance, WoS Procedures, Engaging with GPs.</p>	<p>Anne Ritchie</p>
8	<p><u>AOCB</u> Catriona Laird, National CP Co-ordinator, has requested permission to post minutes of this meeting on the MARS website. This item was discussed at length and it was decided that the minute can be shared if it is structured to accommodate publication.</p>	<p>Anne to respond to Catriona.</p>

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9	<u>Issues for the National Chairs</u> Timescales for circulating papers prior to each meeting. Strategic Assessment (Colin McKerracher).	Anne to forward the agenda items.
10.	<u>Date of Next Meeting</u> 24 th February 2011 at 2pm	