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There are background papers to agenda items:

## SCOTTISH CHILD PROTECTION COMMITTEE CHAIRS FORUM

**Radisson Blu Hotel, Edinburgh, 20 January 2011**

### Minute of meeting of Scottish Child Protection Committee Chairs Forum

#### MINUTE OF THE MEETING

**DATE/TIME:** 20 January 2011 at 10:30 hours

**LOCATION:** Radisson Blu Hotel, Edinburgh

**CHAIR:** Chief Constable Colin McKerracher (CM) – Grampian Police

**SECRETARY:** Jenna Mckay (JM) – Grampian Police

#### IN ATTENDANCE

Bill	Atkinson	Perth & Kinross CPC – Chair
Eni	Bankole	Scottish Government
Corrine	Begg	NESCPC – LO
Rosie	Bolton	Falkirk CPC
Gillian	Buchanan	Scottish Government
Claire	Carthy	Inverclyde CPC
Deirdre	Cillers	Clackmannanshire
Ross	Drummond	Perth and Kinross Council
Norman	Dunning	South Lanarkshire (Independent) Chair
Sheila	Foggon	East Lothian CPC
Myra	Frankland	East Renfrewshire CPC – Chair
Sheena	Gault	North Ayrshire CPC
Sharon	Glasgow	Renfrewshire CPC
Steven	Hatch	Fife CPC
Pauline	Hoggan	North Lanarkshire CPC – Chair
George	Hunter	Stirling CPC
Tim	Huntingford	Renfrewshire (Chair)
Sandra	Jamieson	SCDEA
Susan	Kerr	Inverclyde CPC
Catriona	Laird	MARS
Adrian	Larwie	ELBEG Public Protection Partnership Officer
Sara	Lovelock	Clackmannanshire CPC
Angus	MacLeod	Western Isles CPC – Chair

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Jo	MacPherson	West Lothian CPC – Chair
Ivor	Marshall	Edinburgh CPC - Chair
Marian	Martin	HMIe
Rena	McCarry	South Lanarkshire
Sean	McGleenan	Dumfries & Galloway SWD
Jenna	Mckay	Grampian Police
Colin	McKerracher	Chair
Anne	Mitchell	ELBEG Public Protection Partnership Officer
Kevin	Mitchell	HMIe
John	Myles	Fife CPC
Gillian	Nicol	Scottish Borders CPC
Kevin	Quinn	South Ayrshire CPC
John	Raine	Borders (Independent) CPC – Chair
Philip	Raines	Scottish Government
Jane	Ridgeway	West Lothian CPC – LO
Kenneth	Ritchie	Inverclyde CPC – Chair
Sharon	Robertson	Angus CPC
Pene	Rowe	Highland CPC
Jillian	Russell	North Ayrshire CPC – LO
Anne	Salter	Stirling CPC
John	Simmons	East Dunbartonshire Council
Gill	Smee	Orkney CPC - Chair
Elizabeth	Strang	Argyll & Bute CPC
Susan	Taylor	East Ayrshire CPC – Chair
Astrid	Telfer	Edinburgh - LO
Nick	Topping	Grampian Police
Helen	Watkins	Shetland CPC – LO
Brian	Yule	NESCPC

**1 (a) CHAIR'S OPENING REMARKS**

Colin McKerracher (CM) opened the meeting and welcomed those present. He gave a brief resume of how the days proceedings would take effect. CM then welcomed Sandra Jamieson, SCDEA and Nick Topping, Grampian Police to the meeting.

**(b) APOLOGIES**

Margaret	Anderson	Falkirk
Tim	Armstrong	Angus CPC
Alan	Baird	Dundee City Council
Safaa	Baxter	East Renfrewshire CPC – Chair
Lesley	Boal	Lothian and Borders
Diane	Burns	East Ayrshire CPC
Hugh	Carswell	South Ayrshire
Hugh	Carswell	South Ayrshire
Kate	Gabb	Shetland
Neil	McKechnie	HMIe
Beth	Smith	MARS
Fiona	Stevenson	Glasgow CPC - Chair

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Donald	Urquhart	Glasgow CPC – Chair
Tom	Wood	
Elaine	Wright	East Ayrshire

### (c) ADOPTION OF PREVIOUS MINUTES

The minute of 8 September 2010 was accepted as a true record by consensus.

### (d) OUTSTANDING TASKS

Please see attached Action Log.

## 2. ITEMS FOR DISCUSSION

### (a) Social Care Institute for Excellence (SCIE)

Colin McKerracher (CM) spoke on behalf of Beth Smith (BS) and advised members that BS is seeking agreement to invite Dr Sheila Fish to attend a future meeting of the SCPCCF. Dr Fish has been leading on the 'systems approach' to conducting serious case reviews in England with a number of pilot sites now in operation and could raise awareness of this specific model of conducting SCRs to the SCPCCF members.

Members were happy to take this recommendation forward.

**ACTION: Beth Smith to make the necessary arrangements for Dr Sheila Fish to attend a future SCPCCF Meeting.**

### (b) MARS Review of Significant Case Review Process

CM updated members on the paper submitted by BS which looked at aspects of recommendation 10 following the Scottish Government's response in November 2010. Discussions between the Short Life Working Group (SLWG) and the wider child protection community resulted in 3 recommendations, which are detailed in the paper provided.

Members discussed the paper and agreed the following.

7.1 – Agreed by members.

7.2 – Agreed in general but concerns were raised as to whether SCSWIS were the right body to take this forward. Members questioned whether SCSWIS's had the capacity for this to be done properly. During the discussion it was questioned whether this should be stored at MARS.

7.3 – Agreed but noted that more work requires to be done regarding publication. This issue is to be taken forward to the SLWG meeting in April 2011 to ensure procedures are in place.

**(c) National CPC Coordinator Operational Plan**

Catriona Laird (CL) updated members on Action 5(b) from the previous meeting – only 12 responses were received. In order for this Action to be progressed members must inform CL on whether or not they can access the MARS website.

CL further updated members on the National CPC Coordinator Operational Plan and suggested that members should provide comments on the development of the post of National CPC Coordinator.

Members discussed the Operational Plan and noted that there was not much information with regards to Public Information and Communication – CL informed members that this will be updated after the next SLWG meeting.

**(d) Children Affected by Parental Substance Misuse – Ministerial SLWG**

CM explained that there is a need for a member of the SCPCCF to attend this SLWG in order for the views of the forum to be taken into consideration.

CL chaired the first meeting which took place on 12 January 2011 and gave members an update on that meeting. It was noted that there was not much representation from the child protection community at this meeting.

It was agreed that Bill Atkinson, Perth & Kinross will chair the next SLWG on behalf of members of the SCPCCF and that Gillian Buchanan, Scottish Government will also attend this meeting.

**ACTION: Bill Atkinson to chair the next Children Affected by Parental Substance Misuse Ministerial SLWG.**

**(e) Child Trafficking**

Catriona Laird introduced Sandra Jamieson (SJ) from SCDEA who gave a brief update to members on the work currently being carried out to raise awareness on Human Trafficking.

A DVD about child trafficking was played to members.

SJ informed the forum that the DVD has a training package to accompany it for use in schools, which is due to be finished by February 2011. SJ noted that the timescale for this was challenging. Members were invited to give any input into the training package.

A discussion followed regarding the captive audience for the DVD. Many members thought the DVD was too graphic for children of a school age, SJ explained that the DVD was to be shown in clips with the corresponding training package and that the age group was yet to be determined.

SJ updated members on a table top exercise which was completed with input from Health, Education, Ambulance and Police services. This exercise will be available to

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view on MARS.

Please note contact details for Sandra Jamieson:

E-mail – [sandra.jamieson@scdea.pnn.police.uk](mailto:sandra.jamieson@scdea.pnn.police.uk)

Telephone – 01506 524 506.

**ACTION: Catriona Laird to be the contact for giving feedback to Sandra Jamieson.**

### ITEMS FOR INFORMATION/UPDATE

#### (a) MARS Update

CM asked members if they had any specific questions and/or comments regarding MARS in context of the written update paper submitted by Beth Smith.

Subsequent discussion with members in relation to communities of expertise and responses to queries of MARS indicated that not all members were aware of the processes and timescales for submitting queries to MARS. Specifically members asked what the current timescales for responding to queries were?

**ACTION: CM to pass the query to Beth Smith.**

#### (b) National Coordinators Update

Catriona Laird (CL) updated members on the paper submitted and asked if they had any specific questions in relation to the written update which was provided.

Members advised that the SCR's event was very useful and asked whether there was an intention to do another. CL informed members that the next event would most likely be a different topic but one to one SCR training can be arranged.

CL asked members to note that the main parts from the SCR event can be viewed on the MARS website.

#### (c) Inspection Updates

No inspection updates were provided at the meeting.

#### (d) JIIT Training – Added to agenda by CM

CM updated members on the JIIT training which was scheduled to take place on Monday 24 January 2011. Many members of the forum felt that they should have been invited to this meeting and were not aware it was taking place. After discussion it was questioned whether members from the SCPCCF should attend these meetings so that the forums views can be heard.

**ACTION: Cm to feed the points raised back to the JIIT meeting organiser. John Myles, Fife CPC will represent forum at these meetings.**

## **AFTERNOON SESSION**

CM opened the afternoon session by welcoming representatives from the Scottish Government and also HMIe. He advised them that members had an extremely valuable discussion during the morning session.

### **4 ITEMS FOR DISCUSSION**

#### **(a) Strategic Review**

CM explained that a more detailed discussion was required between members and the Scottish Government around the Strategic Review.

CM suggested to members that a small group should form to discuss the strategic review before the next meeting on 2 March 2011.

The group should include members from – Scottish Government, MARS and some CPC Chairs.

CM advised members to look over the paper submitted so that this topic can be discussed in full at the meeting which is scheduled to take place on 2 March 2011.

**ACTION: CM to write to members seeking Chairs to go over the Strategic Review before 2 March 2011.**

#### **b) Scottish Government Response to the SLWG Report on Significant Case Review**

PR informed members that the Scottish Government agreed with most of the recommendations made and were grateful for the work carried out by Beth Smith.

PR explained that Scottish Government would require access to Significant Case Reviews from the last 2 years in order to look back at issues that continue.

### **5. ITEMS FOR INFORMATION/UPDATE**

#### **(a) Scottish Government Written Update**

CM invited Philip Raines (PR) to provide members with the Scottish Government update.

Key updates included:-

- The National Child Protection Guidance which was published on 13 December 2010.
- Under-age sexual activity guidance was published in December 2010.
- Scottish Government will be revising the Getting Our Priorities Right guidance. Bill Atkinson, Perth & Kinross CPC has agreed to attend the meetings regarding this on behalf of the SCPCCF.

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- Scottish Government are looking for a number of volunteers to pilot the National Risk Assessment tool.
- SCSWIS will be taking over the next round of inspections in April 2011. It was noted that CPC's will still be measured on the outcomes.

### **(b) Update on Revised National Child Protection Guidance**

Philip Raines (PR) gave members an update on the national child protection guidance.

Members were provided with a hard copy of the guidance.

PR explained that it would be useful if he could discuss the renewal of the national child protection guidance over the next year with members of the forum. By discussing at this meeting he hopes this would develop into a regular update session which would propose additional changes to the guidance.

### **(c) Beyond the review of the National Child Protection Guidance Options Paper**

PR gave a presentation to members on the 1998 guidance.

The review highlighted specific gaps and areas where further work would be beneficial, it also highlighted longer term areas that require substantive work.

PR discussed the elements which can reinforce continuous improvement, they were; common guidelines, learning and quality assurance and capacity building.

New guidelines which the Scottish Government are keen to progress include :-

- A review of Getting our priorities right (GOPR)
- Dedicated work needed to look into mental health and child protection.

Other key issues:-

- National child protection guidance renewal
- Children missing from services
- Coordinating adult and child protection

## **6. AOB**

## **7. Date of next meeting**

2 March 2011