



EAST AYRSHIRE CHILD PROTECTION COMMITTEE: 7 DECEMBER 2010

PERFORMANCE & QUALITY SUBGROUP REPORT

1. PURPOSE

- 1.1. To appraise the East Ayrshire Child Protection Committee (EACPC) of progress in relation to the work of the Performance & Quality Subgroup.
- 1.2. To seek agreement to reduce the number of case files reviewed.

2. PROGRESS OF PERFORMANCE & QUALITY SUB GROUP

- 2.1 The sub group has met on one occasion since the last East Ayrshire Child Protection Committee (EACPC).

- 2.2 **The Management Information Framework** agreed by the CPC has now been implemented and has informed the statistical report for July – September 2010.

- 2.3 **Performance and Quality Monitoring and Reporting Framework (appendix1).**

There is one outstanding action from Significant Case Review Child A: - to establish a “mechanism for reviewing cases”. As agreed by the EACPC this action is being remitted to the Officer Locality Group.

- 2.4 **Self-evaluation**

The file audit is in the preparatory phase and is planned for February 2011. Agencies are currently identifying reviewers for the audit, some of whom have experience of file auditing. In order to support those who do not have experience the file reading will be done in pairs, comprising of an experienced and novice reviewer. It has been agreed that file sample should be used to support all areas for self evaluation plan, as agreed by EACPC. The implication of both these actions are, that the original sample of 16 files may be difficult to achieve within the resources available and the subgroup wish the EACPC to consider a reduction in the number of files to be sampled.

- 2.5 **Kyra Ishak and Brandon Muir Reports**

The quality and performance sub group has reviewed both reports. This review has established there are no areas which EACPC have to consider as requiring immediate action. The outcomes from the review are currently being considered within the context of other EACPC action plans and where necessary amendments will be made and reported to the next meeting of EACPC.

3. RECOMMENDATIONS

3.1 It is recommended that the East Ayrshire Child Protection Committee:

- (i) Note the progress of the group
- (ii) Consider the request to reduce the case file sample

**Susan Taylor
Chair of EACPC
December 2010**

Report compiled by Maureen Bell, Nurse Consultant Child Protection



Appendix 2

**EACPC Performance and Quality Sub Group
Monitoring and Reporting Framework**

This framework represents a summary of actions plans relating to:

Plan 1	Annual Report & Business Plan
Plan 2	Significant Case Review action plan- SCR
Plan 3	Assessing Risks and needs- East Ayrshire Child Protection Committee (EACPC) self evaluation approach to assessing risks and needs action plan
Plan 4	Haringey- Action plan as result of the Joint Area Review of Haringey Children's Services

Action Plan	Key areas of action	Timescale	Progress as at November 2010
Plan 1 Annual Report and Business Plan	Management information to enable analysis of trends and inform planning	Dec 2009	<ul style="list-style-type: none"> • Mapping out child protection management information available within key agencies- complete 2009. • Quarterly report provided to East Ayrshire Child Protection Committee (EACPC) on child protection activity from the Social Work Child Protection module. • In place and 3 monthly reporting • A framework for Performance and Management Information developed for consultation at the CPC meeting of 08.06.10, Agreed at EACPC meeting 07.09.10. Initial reporting to begin at EACPC 07.12.10 • Work ongoing on Ayrshire - wide basis on core data set- Basic Data Set Agreed August 2010.
	Monitoring implementation of significant case review plans	Timescales as per individual SCR plans.	See specific plan report below
	Systematic and structured approach to self evaluation	Annual progress in line with Business Planning Cycle	<ul style="list-style-type: none"> • File audit completed August 2009 and report available • Assessing risks and needs agreed at CPC June 2009 • Baby P report agreed at CPC June 2009 • Case conference child/family views forms-

			<p>pilot held November 2009 to February 2010</p> <ul style="list-style-type: none"> • EACPC Self evaluation framework developed and agreed CPC 2009 • Multi agency self evaluation report completed - October 2009. • Self evaluation plan for 2010/11 presented to EACPC and COG September 2010 Agreed Implementation in progress
Action Plan	Key areas of action	Timescale	Progress as at
Plan 2 Significant Case Review Child A (2008)	Assessment- GIRFEC/ IAF	Phase 1 – June 2010 Phase 2 – December 2010	<ul style="list-style-type: none"> • IAF training phase 1, 143 multi agency staff attended process and paperwork training and 74 staff attended Lead professional training • Phase 2 – 175 staff completed process and paperwork training • Phase 3- 72 staff completed process and paperwork training • 3 specialist training sessions for process and paperwork training completed • Two further training sessions for Lead professional training September 2010
	Training – challenging families and standard of proof	December 2009	<ul style="list-style-type: none"> • Working with Challenging Families' Guidance agreed November 2008. • Specific training course developed re working with challenging families and available on training calendar. • 66 multi agency staff attended the course in 2009. Course on 2010/11 training calendar. • Training sub-group reviewed training

Significant Case Review Child A (2009)			material. Standard of proof required now explicitly covered in training. - complete
	Awareness raising – staff and public	January 2011	<ul style="list-style-type: none"> Elected member training to be planned as part of dissemination of inspection findings. Training in elected members calendar for January 2011. Communication Strategy agreed at CPC March 2010. Public awareness material in place. Public Engagement Sub Group review and develop material as appropriate.
	Information sharing	March 2010	<ul style="list-style-type: none"> CPC file audit August 2009- one area of focus information sharing. Complete report available. Action plan in place to progress improved information sharing and evaluation of GIRFEC Group. Good practice documents agreed by CPC June 2010 and COG July 2010.Complete
	Individual plans and assessments for each child, referrals follow up in writing	September 2009	<ul style="list-style-type: none"> Training reviewed to strengthen area of practice. Case file audit 2010/2011 to evaluate practice.
	Mechanism for review of cases	Sept 2010	<ul style="list-style-type: none"> This action point to be discussed further. MB to refer to OLG GIRFEC Group.
	Supervision – agencies have systems in place and being implemented	September 2009	<ul style="list-style-type: none"> Performance and Audit Sub Group requested details of agencies supervision/ support systems in July 2009 and reported to the CPC.
	Share findings from SCR via multi agency	Jan 2010	<ul style="list-style-type: none"> Feedback given to multi agency staff

	briefings		involved in the SCR process Nov 2009 <ul style="list-style-type: none"> Multi agency practitioner learning and development sessions in relation to SCR took place 16.03.2010 and 23.03.2010. Sessions here aimed at SCR process, key learning from local and national reviews and discussions of impact on development of practice
	Workforce Planning and Development	Jan 2010	<ul style="list-style-type: none"> Initial paper approved at Chief Officer Group on 1 Sept 09. Performance and Audit Sub Group to include workforce information in future statistical reports to the CPC. A framework for Performance and Management Information developed for consultation at the CPC meeting of 08.06.10, Agreed at EACPC meeting 07.09.10. Initial reporting to begin at EACPC 07.12.10
Action Plan	Key areas of action	Timescale	Progress as at
Significant Case Review Child A (2008)	Assessment and early intervention	October 2009	<ul style="list-style-type: none"> Risk assessment training complete for all front line children and families social workers. March 2009. IAF implementation plan- phased roll out. Agreed Sept 2009 (see above).
	Systematic monitoring of quality of practice	September 2009	<ul style="list-style-type: none"> Performance and Audit Sub Group requested details of agencies monitoring procedures in July 2009.

	Accountability	September 2009	<ul style="list-style-type: none"> Performance and Audit Sub Group requested details of agencies accountability structures July 2009.
	Multi agency file auditing	September 2009	<ul style="list-style-type: none"> File audit completed August 2009 and reported to CPC
Plan 3	File audit	September 2009	<ul style="list-style-type: none"> See Plan 2
Assessing Risks and Needs Action Plan	Children and families views of Child Protection process	March 2010	<ul style="list-style-type: none"> Case Conference children/families views forms- pilot held November 2009 to February 2010. Pilot of form restarted October 2010 led by C Wassell
	Review of sample CP1's	August 2009	<ul style="list-style-type: none"> Completed August 2009 and reported to CPC
	Review of information provided by the child protection module		<ul style="list-style-type: none"> Senior Manager, Social Work to update

Action Plan	Key areas of action	Timescale	Progress as at
Plan 4 Joint area review report Haringey Council	Supervision		See Plan 2
	Assessment and early intervention		See Plan 2
	Systematic monitoring of quality of practice		See Plan 2
	Accountability		See Plan 2
	Multi agency File auditing		See Plan 2
	Training		Training Sub Group evaluating multi agency training provision in East Ayrshire and developing training calendar



Appendix 2

East Ayrshire Child Protection Committee Self Evaluation Plan 2010/11 Briefing Paper

1. Areas for Priority 2010-11

The Performance and Quality Sub group has developed a self evaluation plan for East Ayrshire Child Protection Committee (EACPC) for 2010 -11. The areas for improvement detailed in the plan have been identified as priorities through other performance processes which are detailed.

2. File Audit Activities

- File audit will focus on identified areas for improvement
- Practice in the previous 12 months will be evaluated
- The file audit group will be re-established and led by Jillian Dowd (Child Protection Advisor Health)
- Maximum use will be made of the file sample selected to gather data on all relevant areas on the self evaluation plan
- A file sample of 16 will be used
- EACPC agreed file audit tool will be used, selecting the relevant Quality Indicators ONLY.

3. Reporting on self evaluation activities

- A standard reporting format will be used to report on the outcomes of self evaluation activity
- The findings of self evaluation will be reported using the outcome framework

4. Improvement plans

- Improvement plans will be in the EACPC agreed format for improvement/action plans
- Improvement activities will be integrated into the appropriate EACPC business planning processes

5. Single Agency Self Evaluation

- The performance and quality sub group will request of agencies the findings of any self evaluation activity which they are undertaking and include this in reports to EACPC.
- The sub group will also request that single agency self evaluation activity consider where possible the agreed key themes for EACPC self evaluation.



East Ayrshire CPC
Self Evaluation Plan
2010/11

Wellbeing Indicator	Desired/Expected Outcome	Area for Improvement	Linked QI	Methodology	Lead	Target Date	Progress as at November 2010.
Safe Healthy	Children and young people get the right help they need at the right time.	Involvement of health staff in early stages of planning the response to CP concerns <i>(HMIe EACPC report 2010)</i>	2.3 5.2 5.3	Audit Child Protection Investigation reports (CP1s) reports- to review involvement of health at CP investigation stage. File audit – to review involvement of health at point of initial referral. (CP investigations)	J Dowd (Child Protection Advisor, NHS Ayrshire and Arran)	March 2011	Review group membership agreed. Planning meeting January 2011. File sample February 2011
		Arrangements in place for medical examination for children during child protection process		Audit of CP1 information Evaluation medical examination	D Burns	February 2011	Work plan in development

		<i>(HMIE EACPC report 2010)</i>		process.			
Included Respected	Children and young people feel involved in decisions being made about them and why.	Views of children and young people in the child protection process (EACPC business plan)	2.1 5.1	Questionnaire seeking views of children and young people and their families. Audit of case conference minutes Case file audit (same sample as above)	C Wassell (Child Protection Case Conference Reviewing Officer) J Dowds J Dowds	March 2011	Parent and child questionnaire being piloted for initial and review child protection case conference
Safe Healthy	Children and young people are safe and their needs and risks met.	Quality and consistency of assessments of needs and risks (HMIE EACPC report 2010)	3.1 5.1 5.2 5.3	Audit CP1 reports Case file audit (Same sample as above)	J Dowds J Dowds	March 2011	Review group membership agreed. Planning meeting January 2011. File sample February 2011
Safe	Children and young people benefit from the strategies to	Re-referrals to the Girfec Group and impact of decisions	2.2 2.3 5.2	Case file audit of a sample of those re-referred on 3 or	C Gray	March 2011	Discussion with Garth Associates re

	keep them safe.	made. <i>(HMle EACPC report 2010)</i>		more occasions plus data from other case file audit activity.			interface with EACPC research brief.
		Re-registrations:- That children are supported following de-registration and when re-registration onto the child protection registers, circumstances are systematically reviewed.		Re-registrations highlighted to EACPC via quarterly statistical reporting. File audit sample selection will include, where possible, examples of re-registration.		March 2011	