



**EAST AYRSHIRE
CHILD PROTECTION COMMITTEE
NOTE OF MEETING**

**FRIDAY 3 JUNE 2011 AT 1000 HOURS IN MEETING ROOM 1, COUNCIL
HEADQUARTERS, LONDON ROAD, KILMARNOCK**

PRESENT:

Susan Taylor, Chair of East Ayrshire Child Protection Committee/Head of Service: Children and Families and Criminal Justice, East Ayrshire Council;
 Kay Gilmour, Head of Service: Community Support, East Ayrshire Council;
 Chris McAleavey, Head of Service: Housing, East Ayrshire Council;
 Dr Sheila Smith, Associate Specialist Paediatrician for Child Protection, NHS Ayrshire and Arran;
 Maureen Bell, Nurse Consultant for Vulnerable Children, NHS Ayrshire & Arran;
 Superintendant Helen Swann, Strathclyde Police;
 Liam Wells, Team Manager (Substance Misuse), Community Care, East Ayrshire Council; and
 Diane Burns, Child Protection Co-ordinator.

ATTENDING:

Gillian Hamilton, Administrative Officer, East Ayrshire Council.

APOLOGIES:

Cecilia Gray, Senior Manager, Locality Services, East Ayrshire Council;
 Eugene Fitzpatrick, Service Manager, Criminal Justice, East Ayrshire Council;
 Karen Wallace, Authority Reporter, Scottish Children's Reporter Administration;
 Donna McKee, Clinical Nurse Manager (Early Years), NHS Ayrshire and Arran;
 Joanne Sharp, Health Care Manager, Children's, Women's and Sexual Health Services, NHS Ayrshire and Arran; and
 Janet Marshall, East Ayrshire Children's Panel Chair.

CHAIR:

Susan Taylor, Chair of Child Protection Committee/Head of Service: Children and Families and Criminal Justice, East Ayrshire Council.

	SUMMARY OF DISCUSSION	ACTION
1.	<p>MINUTES OF PREVIOUS MEETING</p> <p>There were submitted and approved as a correct record Minutes of the previous meeting held on 8 March 2011 (circulated).</p>	

	<p>(i) <u>Matters Arising - Children Subject to Supervision Requirement</u></p> <p>It was noted that SCRA had indicated that the information requested to confirm whether appropriate multi-agency discussions were taking place prior to referrals being made to SCRA could not guarantee to provide the level of detail required.</p> <p>It was agreed, as an alternative, to look at education related referrals to determine whether the source was teachers or other agencies.</p>	
2.	<p>NOTE OF DEVELOPMENT SESSION</p> <p>There was submitted a report on the development session held on 19 April 2011 (circulated) and it was agreed:</p> <p>(i) to note that arrangements had been made for a follow up session with the Chief Officers Group to be held on 3 August 2011;</p> <p>(ii) to note that the final draft Business Plan would be submitted to the above session;</p> <p>(iii) that Jacqui Ward, Senior Educational Psychologist and Ruth Miller, Educational Psychologist, and the Sub-group Chairs be invited to the session; and</p> <p>(iv) to note the report.</p>	
3.	<p>SUB-GROUP REPORTS</p> <p>(i) Public Engagement and Information</p> <p>The Committee received a report on the Public Engagement and Information Sub-Group (circulated) and agreed:</p> <p>(i) to approve continued monitoring of telephone calls to inform the future development and distribution of information materials, subject to there being no associated operational issues, which will be agreed with Celia Gray;</p> <p>(ii) to approve in principle the proposal to use refuse lorries to raise awareness of safety and protection issues in conjunction with the Adult Protection Committee and the Community Safety Group, subject to confirming:</p> <ul style="list-style-type: none"> • the number of lorries covered by the overall cost of £4,000 • the impact of a similar campaign carried out in Dumfries and Galloway 	

- details of message and time intervals;

(iii) to check the cost of bus advertising; and

(iv) to note the report.

It was further agreed that Sub-group Chairs be invited to attend and present their reports at the commencement of future Child Protection Committee meetings.

(ii) Performance and Quality

The Committee received a report on the Performance and Quality Sub-Group (circulated) and agreed:

(i) to note that the draft report on the case file audit (appended to the report) would be finalised and an action plan produced;

(ii) to approve the proposal that future file audits be smaller and more frequent;

(iii) to consider developing the draft self evaluation plan appended to the report to align with the Children's Services Plan;

(iv) to submit Girfec related issues to the Officer Locality Group Sub-Group for consideration; and

(v) to note the report.

(iii) Learning and Development

The Committee received a report on the Learning and Development Sub-Group (circulated) and agreed:

(i) to defer the development of a local child protection training matrix pending the publication of the National Competency Training Skills Framework to ensure consistency of approach;

(ii) to note that the training calendar would continue in the meantime;

(iii) to note that funding to service and support multi-agency learning and development would be addressed in the Committee's Business Plan;

(iii) not to introduce charging for non attendance at courses but to consider whether non attendance was a result of nominations being unrealistic in light of operational demands; reasons for cancellations; and whether to introduce a system of issuing reminders;

	<p>and</p> <p>(v) to note the report.</p>	
4.	<p>STATISTICAL REPORT FOR QUARTER FOUR: 1 JANUARY TO 31 MARCH 2011</p> <p>Committee received a report (circulated) on child protection activity in East Ayrshire for quarter four, from 1 January to 31 March 2011 and agreed:</p> <p>(i) to note the high number of child protection investigations for quarters two and three and the staffing implications;</p> <p>(ii) to note that paragraph 3.4 of the report did not cover all medical examinations, i.e. those carried out by acute paediatricians or GP's. Future reports would provide more clarity on this statistic;</p> <p>(iii) to review attendance at Initial Case Conference for a period of three months;</p> <p>(iv) to note workforce data (tabled); and</p> <p>(v) to note the report.</p>	
5.	<p>SCRA STATISTICAL REPORT QUARTER FOUR: 2010/2011</p> <p>The Committee received SCRA's statistical report for quarter four (circulated) and agreed:</p> <p>(i) that a section on highlights for East Ayrshire be included in future reports as discussed previously; and</p> <p>(ii) to note the report.</p>	
6.	<p>CHILDREN TAKEN INTO POLICE CUSTODY</p> <p>The Committee received a report (circulated) on police standard operating procedures for children taken into police custody and agreed:</p> <p>(i) that Celia Gray provide assurance that workers are clear about their role as corporate parents for children in custody, and related legislation; and</p> <p>(ii) to note the report.</p>	
7.	<p>CHILDREN EFFECTED BY PARENTAL SUBSTANCE MISUSE</p> <p>The Committee received a report (circulated) on action being taken to better identify, support and protect children affected by parental substance misuse (CAPSM) and agreed:</p>	

	<ul style="list-style-type: none"> (i) to recognise the significant impact parental substance misuse has on children in East Ayrshire; (ii) to support the practitioners development session to be held on 20 June 2011, detailed in the report; and (iii) to note the report. 	
<p>8.</p>	<p>SOCIAL WORK SERVICES AND RECOVERY FROM SUBSTANCE MISUSE: A REVIEW OF THE EVIDENCE</p> <p>The Committee received a report (circulated) which provided evidence of the effectiveness of Social Work interventions in recovery from problematic drug and alcohol misuse and agreed:</p> <ul style="list-style-type: none"> (i) to recognise the significant role played by Social Work and Social Care in recovery from problematic substance misuse; (ii) to note the limited research within Scotland; (iii) to note that Liam Wells would attend a briefing session by ADSW to take place on 22 June 2011 and report back to the Committee; and (v) to note the report. <p>Sheila Smith left the meeting at this point.</p>	
<p>9.</p>	<p>NATIONAL GUIDANCE FOR CHILD PROTECTION IN SCOTLAND</p> <p>The Committee received a report (circulated) which advised on the proposed implementation arrangements for the new National Guidance on Child Protection in East Ayrshire and agreed:</p> <ul style="list-style-type: none"> (i) to approve the proposed approach to implementing greater protection for unborn babies detailed in section 5 of the report; (ii) to approve the implementation plan for the National Guidance as appended to the report; and (iii) to note the report. 	
<p>10.</p>	<p>OUTCOMES GUIDE FOR PRACTITIONERS</p> <p>The Committee received a report (circulated) which presented an Outcomes Guide for Practitioners and a proposed implementation programme/project plan and agreed:</p> <ul style="list-style-type: none"> (i) to endorse the proposed Outcomes Guide for Practitioners appended to the report; 	

	<ul style="list-style-type: none"> (ii) that phase 1 of the implementation programme/project plan focus on very young children, and phase 2 on older children; (iii) that Joyce Campbell continue as Lead Project Planning Officer with resource support; (iv) that the short life working group continue with its current membership, and further expertise from IT or systems development staff on the use of electronic toolkits eg the Rickter Scale; and (v) to note the report. 	
11.	<p>EAST AYRSHIRE CHILD PROTECTION COMMITTEE 4 YEAR BUSINESS PLAN 2011 TO 2015</p> <p>The Committee received a report (circulated) on the proposed timeline for the development of the East Ayrshire Child Protection Committee Annual Report and Business Plan 2011 to 2015 and agreed:</p> <ul style="list-style-type: none"> (i) to note the suggested timeline; (ii) to endorse the key themes and focus for year 1, subject to empowering communities and being more creative in engaging with children, families and their communities being combined, and providing more clarification on the latter; and (iii) to note the report. 	
12.	<p>SIGNIFICANT CASE REVIEW (SCR) - CHILD E (2010)</p> <p>Diane Burns reported verbally on progress with the significant case review for Child E (2010).</p>	
13.	<p>INITIAL CASE REVIEW (ICR) - (2011)</p> <p>Susan Taylor reported verbally on progress with the initial case review (2011) and it was noted that the Committee would receive a report back on key issues.</p>	
14.	<p>INFORMATION ITEMS</p> <p>Committee received for information and noted:</p> <ul style="list-style-type: none"> (i) East Ayrshire Child Protection Committee Minutes of meeting held on 23 February 2011 (circulated); (ii) Officer Locality Group (Children and Young People) Minutes of meeting held on 22 March 2011 (circulated); 	

	<ul style="list-style-type: none"> (iii) Alcohol and Drug Partnership Minutes of meeting held on 14 February 2011 (circulated); (iv) Children Who Are On Supervision Requirements for 5 or More Years SCRA research report (circulated); (v) Scottish Government and ACPOS Leaflet – Keeping Children Safe: What We All Need to Know to Protect our Children (circulated); (vi) Scottish Government and ACPOS Leaflet - Keeping Children Safe: Information Disclosure about Child Sexual Offenders (circulated); (vii) West of Scotland Child Protection Newsletter (circulated); (viii) Positive Starts Newsletter (circulated); (ix) West of Scotland Child Protection Chairs Consortium Minutes of Meeting held on 24 February 2011 (circulated); (x) Child Protection Committee Chairs Meeting facilitated by Health Minutes of Meeting held on 10 March 2011 (circulated); (xi) SCRA Corporate Plan 2011-2014 (circulated); and (xii) Child Protection in Scotland - Capita's National Conference 12 September 2011 - Glasgow (circulated). 	
<p>15.</p>	<p>DATE OF NEXT MEETING</p> <p>Tuesday 6 September 2011 at 1000 hours in Council Chambers, Council Headquarters, London Road, Kilmarnock.</p>	
	<p>The meeting terminated at 1300 hours.</p>	