



Action Notes of Child Protection Committee (CPC) Chairs facilitated by Health Meeting on Thursday 10th March 2011 at 1.15pm in Breakout Room 5, Ayrshire Maternity Unit, Crosshouse

PRESENT

Joanne Sharp Hugh Carswell Susan Taylor Sheena Gault	Health Care Manager, Children's, Women's, Urology and Sexual Health Services (Chair) Chair of South Ayrshire Child Protection Committee Chair of East Ayrshire Child Protection Committee Chair of North Ayrshire Child Protection Committee
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	Item	Action
1.	<p>Notes of Meeting held on Monday 12th April 2010</p> <p>Joanne highlighted that the note of actions from the last meeting circulated for today's meeting were that of Monday 12th April 2010. Joanne confirmed that this was when the last meeting was held, a review of diary and email communication has highlighted that it had been impossible to arrange a meeting before now, when all members of the group would be present. Meetings that had been scheduled required to be cancelled, and rescheduled, due to unforeseen circumstances arising, and individuals not being able to attend.</p>	
2.	<p>Terms of Reference Review</p> <p>Joanne advised that she had circulated the terms of reference with the papers as there had been a request from Helen Swann regarding attendance at this meeting.</p> <p>Discussion took place and it was agreed that the original purpose of setting up this meeting which was led by health, had been to look at ways of increasing capacity through reducing duplication and making more efficient use of child protection resources across Ayrshire. To this end it was agreed that significant progress had been made, however it was noted that this could be improved upon and perhaps has not been as directed as it could have been due to this group not having met for 11 months.</p>	
3.	<p>Workplan 2011</p> <p>Following discussion it was agreed to revise the format for future meetings and that the 3 CPC chairs would meet for the first 1 ½ hours of the meeting. This would then be followed by a meeting of the CPC chairs with the child protection co-ordinator's. A work plan</p>	

	<p>for the year would be developed and there would be 3 meetings per annum. It was further agreed that Hugh Carswell, South Ayrshire CPC chair would chair future meetings of the Child Protection Committee Chairs, and Joanne, as Health representative and current chair would step down from the group as her role in setting up the Ayrshire wide group and promotion of Ayrshire wide working was now complete and this would continue through the revised structure, highlighted above.</p>	
4.	<p>Pan Ayrshire Working</p> <p>Discussion took place regarding the need for a Children’s Service Multi Agency Strategic Group across Ayrshire now that the Children’s Senior Officer Group no longer meets. The role of the Strategic Alliance was discussed and Hugh, Susan and Sheena advised they would schedule a meeting with Iona Colvin to discuss. Joanne advised that she would have a discussion with Mandy Yule regarding this.</p>	
5.	<p>Future Meetings</p> <p>It was agreed that future meetings would be organised by Hugh Carswell.</p>	

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