

EAST AYRSHIRE COUNCIL

CHILD PROTECTION COMMITTEE

**MINUTES OF SPECIAL MEETING HELD ON WEDNESDAY 23 SEPTEMBER 2009
AT 0930 HOURS IN THE BOARD ROOM, EAST AYRSHIRE COUNCIL OFFICES,
GREENHOLM STREET, KILMARNOCK**

PRESENT: Joanne Sharp, Health Care Manager, Children's, Women's and Sexual Health Services; Dr Sheila Smith, Paediatrician; Maureen Bell, Consultant for Vulnerable Children; and Donna McKee, Clinical Nurse Manager (Early Years), all NHS Ayrshire and Arran; Cecilia Gray, Senior Manager, Children and Families; Chris McAleavey, Head of Housing; and Kay Gilmour, Head of Service: Community Support, all East Ayrshire Council; Superintendent Dougie Robertson, Strathclyde Police; and Alan Mulrooney, Authority Reporter, SCRA.

ATTENDING: Andy MacDonald, Performance and Development Manager; Joyce Campbell, Service Officer, Planning and Review; and Gillian Hamilton, Administrative Officer, all East Ayrshire Council.

APOLOGIES: Susan Taylor, Chair of Child Protection Committee, Head of Service: Children, Families and Criminal Justice; and Eugene Fitzpatrick, Service Manager, Criminal Justice, both East Ayrshire Council; Detective Inspector David Summerhill, Strathclyde Police; and Diane Burns, Child Protection Co-ordinator.

CHAIR: Joanne Sharp, Health Care Manager, Children's, Women's and Sexual Health Services, NHS Ayrshire and Arran (Vice-Chair).

SELF EVALUATION FOR HMIE INSPECTION 2009

1. There was submitted a report dated 22 September 2009 (circulated) by the Chair of the Child Protection Committee, Head of Service: Children, Families and Criminal Justice which advised on the work undertaken in relation to the Multi-agency Self Evaluation in preparation for the HMIE Inspection of Child Protection Services, and presented a number of actions which were required by Committee Members in relation to the draft Joint Self Evaluation Report (also circulated), viz:
 - (i) to consider the contents of the Multi-agency Self Evaluation Report;
 - (ii) to consider any areas of work that has been omitted from the report;
 - (iii) to consider and review the suggested gradings given for each of the quality indicators; and
 - (iv) to consider and review the areas for improvement.

It was agreed:

- (i) to note the timescales for consideration and review of the Joint Self Evaluation Report by the Child Protection Committee and the Chief Officers' Group (Child, Adult and Public Protection Arrangements);
- (ii) to note that the finalised Joint Self Evaluation Report would be submitted to HMIE Inspectors on 26 October 2009;
- (iii) to endorse the submission of Girfec, Initial Response Teams and Solihull as good practice examples;

- (iv) that 2-3 measurable and achievable areas for improvement be given for each of the quality indicators addressed in the Joint Self Evaluation Report;
- (v) to include single agency activity in the Joint Self Evaluation Report, but highlight Child Protection Committee priority areas for multi-agency action;
- (vi) that Andy MacDonald and Joyce Campbell make revisions to the Joint Self Evaluation Report as agreed during discussion at the meeting and recirculate the Report to Members of the Child Protection Committee; and
- (vii) that any further updates/revisions be submitted by Members to Andy MacDonald or Joyce Campbell by 25 September 2009.

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EAST AYRSHIRE CHILD PROTECTION COMMITTEE ANNUAL REPORT 2008/2009 AND BUSINESS PLAN 2008/2011

2. There was submitted the Annual Report 2008/09 and Business Plan 2008/11 which incorporated a Progress Report for 2008/09 and an Action Plan for 2009/10 (circulated).

It was agreed:

- (i) to note the timescale for submission of the Annual Report and Business Plan to the Chief Officers' Group (Child, Adult and Public Protection Arrangements); and
- (ii) that Members of the Child Protection Committee review these documents and forward comments to Andy McDonald or Joyce Campbell.

The meeting terminated at 1120 hours.