

SOUTH WEST SCOTLAND COMMUNITY JUSTICE AUTHORITY

MULTI-AGENCY PUBLIC PROTECTION ARRANGEMENTS (M.A.P.P.A.)

STRATEGIC OVERSIGHT GROUP

Wednesday 13th May 2009 at 10.30 am

**Ayr Police Office, 1 King Street, Ayr/Police Office, Loreburn Street, Dumfries
(video conferencing used)**

Minutes of Meeting

Present:

Allan Monteforte (Chair) -	Operations Manager (CJSW), Dumfries & Galloway Council
Jacqui Clinton -	Chief Officer, South West Scotland CJA
Norma Slimmon -	MAPPA Coordinator
Linda Boyd -	Health Care Manager, NHS Ayrshire & Arran
Susan Taylor -	Head of Service, Children & Families/CJSW (East Ayrshire)
Jim McCrae -	Criminal Justice Manager (North Ayrshire)
Robert McDowall -	Integrated Business Manager (South Ayrshire)
David Swindle -	Det. Supt. Strathclyde Police
James King -	CJA Liaison Manager, Scottish Prison Service
Katrina Close -	Detective Inspector, Dumfries and Galloway Constabulary
Dr David Hall -	Clinical Director, NHS Dumfries & Galloway
Keith Gardiner -	Senior Officer, Justice Services, North Lanarkshire Council (part attendance – Agenda Item 7)

In attendance: Lesley Hind - MAPPA Admin. Assistant (Minutes)

Apologies:

Fiona MacKinnon -	Ayrshire Criminal Justice Partnership Manager
Kate Thomson -	Det. Supt. Dumfries & Galloway Constabulary
Beth Weaver -	MAPPA Coordinator
Sandra Paterson -	Head of Service, Children & Families/CJSW (North Ayrshire)
Hugh Carswell -	Head of Service, Children & Community (South Ayrshire)

ITEM NO.	DESCRIPTION
1.	Introduction and Apologies
	Mr Allan Monteforte welcomed everyone to today's meeting. Formal introductions were made and apologies noted.
2.	Matters Arising From Previous Meeting
	The minute from the previous meeting held on 26 th February 2009 was agreed as accurate.
3.	Nominating Chair and Vice Chair
	As noted at the previous meeting in February, it was agreed that Mr Monteforte would continue in the role of Interim Chair and nominations sought to appoint a successor at today's meeting.

	<p><u>Chairperson</u></p> <p>A brief discussion ensued with several group members declaring themselves unsuitable for the role due to a potential conflict of interests.</p> <p>As no other nominations were forthcoming it was agreed that Mr Monteforte would continue in his current role until the organisational restructure within Dumfries and Galloway Council had been completed and a new Lead Officer identified who could potentially fulfil the role of Chairperson. It was agreed that the Heads of Service from the three Local Authorities would also be approached with a view to considering their suitability to take on this role.</p> <p><u>Vice Chair</u></p> <p>As discussed at the previous meeting Det. Supt. Kate Thomson, Dumfries and Galloway Constabulary, was proposed as Interim Vice Chair. As no further nominations have been forthcoming for this role the recommendation of today's meeting is to appoint Det Supt Thomson as Vice Chair for the SOG.</p>
<p>4.</p>	<p>MAPPA Statistics Report</p>
	<p>Ms Norma Slimmon informed that this report had been presented to and discussed at the MAPPA Operational Group on 11th May. Members of the MOG and SOG are being asked to consider the nature of the information they would expect to be routinely captured by the Management Report and how often they would like this to be submitted. The timescale being proposed is 6 weekly to the MOG and quarterly to the SOG.</p> <p>Ms Slimmon advised that MOG members had accepted the proposal and identified additional statistics which could perhaps be included e.g. missing/wanted RSO's, information on restricted patients, number of MAPPA meetings within a set period. It was also suggested that the stats could be further broken down into each individual local authority and by MAPPA level.</p> <p>A discussion then ensued amongst SOG members.</p> <p>Ms Jacqui Clinton, Chief Officer, suggested that the information/figures should be shared on a more regular basis than that proposed in order to identify potential trends emerging within each local authority. Ms Clinton added that she would also like information to be made available in relation to RSO's assessment, access to and inclusion in treatment programmes irrespective of which area they resided in. Although this information will be contained in the MAPPA Annual Report, it was acknowledged that submission of this information on a more regular basis would be beneficial.</p> <p>Det. Supt. David Swindle advised the group that the Public Protection Unit had a Data Manager and two Analysts who were compiling statistical information for each CJA area and suggested it would be beneficial for the MAPPA Coordinator to liaise with them. Det. Supt. Swindle added that statistical information was also displayed on the PPU website for Strathclyde Police (although this does not reveal MAPPA Levels). DI Katina Close advised that the same information was displayed on the Force website within Dumfries and Galloway.</p> <p>Mr Monteforte highlighted that an issue concerning SPS attendance rate at MAPPA meetings had arisen at the MOG. Mr Monteforte explained that the information recorded in relation to each agency's attendance is from a MAPPA perspective. As SPS policy states that there is no requirement to attend Level 2 MAPPA meetings (only Level 3), this information could be perceived as showing SPS in a negative light.</p> <p>Ms Slimmon suggested that the information could be split between Level 2 and Level 3 meeting attendance and a narrative included advising of SPS policy in relation to Level 2 attendance.</p> <p>Mr Jim King, CJA Liaison Manager, advised that SPS would endeavour to attend any Level 2 meeting where a specific request was made to do so. Mr King informed that SPS was currently reviewing their ICM and MAPPA processes. A suggestion was made that perhaps SPS could give consideration to attending the initial and first review meetings only. Mr King advised that he would raise this with SPS and feedback accordingly.</p>

	<p>Ms Linda Boyd, Health Care Manager, NHS Ayrshire and Arran, enquired whether the report could be further broken down into a Management and Performance Indicator Report with a narrative included after each statistic and also after each KPI advising the purpose this information was being recorded and collated for.</p> <p>Actions:</p> <ul style="list-style-type: none"> • Discussion to take place with SPS regarding Level 2 MAPPAs meeting attendance – Jim King • SOG to give further consideration to information required and direct any requests in relation to additional stats/performance targets to Beth Weaver, MAPPAs Coordinator – SOG members
<p>5.</p>	<p>Costs Incurred By Agencies in Supporting MAPPAs</p>
	<p>Mr Monteforte informed that this issue had been raised at the previous SOG where it was recognised that the resources secured in terms of MAPPAs were to support the process only and did not take into account the operational costs. An action was agreed that each agency would collate information on the additional costs they had incurred in supporting the MAPPAs process to date and report back at today's meeting.</p> <p>Ms Linda Boyd advised that she had undertaken a costing exercise which indicated that from an NHS perspective it had cost an additional £19,000 to support the MAPPAs process in terms of staff time/costs in relation to preparing for and attending meetings and carrying out actions etc. Ms Boyd advised that she would be willing to share her calculation formula with other agencies, if required. It was agreed that Ms Boyd would circulate her formula to members to enable each agency to compile their costs. In addition each agency was also requested to compile an accompanying report detailing the additional impact on resources. This information should then be fed back to the MAPPAs Coordinators.</p> <p>Ms Clinton highlighted that the costs involved in managing sex offenders had always been there – it was only the MAPPAs process which was new – and commented that it was possible the MAPPAs process had created savings elsewhere in that lower risk offenders or those managed at MAPPAs Level 1 may incur less costs in terms of management than those managed at Level 2 or 3.</p> <p>Mr Jim King asked whether the costs incurred by SPS were to be collated solely in relation to South West Scotland CJA or nationally, given that not all prisons housing sex offenders were within this CJA area. Mr King was advised this should be from a national perspective.</p> <p>Actions:</p> <ul style="list-style-type: none"> • Calculation formula to be circulated to members – Linda Boyd • Responsible Authorities to collate details on additional costs and provide accompanying report which should then be forwarded to the MAPPAs Coordinators – All agencies • SPS costs incurred in supporting MAPPAs to be collated from a national perspective – Jim King
<p>6.</p>	<p>Sex Offender Public Information Leaflet</p>
	<p>Mr Monteforte informed that copies of this leaflet were available from the MAPPAs Office or by downloading from the website quoted.</p> <p>Mr Jim King, CJA Liaison Officer – SPS, asked for clarification in respect of who would be responsible for answering enquiries from the public concerning RSO's living in their community. Mr Monteforte advised that any such enquiries would be dealt with by Police.</p>

7.

West of Scotland information Sharing Protocol

Mr Monteforte welcomed Mr Keith Gardiner, Senior Officer – Justice Services, North Lanarkshire Council to today's meeting. Mr Monteforte informed that Mr Gardiner was in attendance today to discuss the West of Scotland Information Sharing Protocol with the group. Mr Monteforte advised that Strathclyde Police had previously attempted to draw up an Information Sharing Protocol in respect of Violent Offenders/Registered Sex Offenders. It was suggested that Dumfries and Galloway would also be signatories to the document, however no representatives were included in the discussions. The issue to be addressed today is how to engage all responsible authorities with a view to signing up to the protocol.

Mr Gardiner was then invited to give an update on the background to and the current status of the ISP.

Mr Gardiner informed that the document came into being following the Jamie Campbell incident in Lanarkshire which highlighted the need for key agencies to share information with each other. A draft protocol was drawn up and an agreement reached in principle by key agencies. This was subsequently put on hold until the Memorandum of Understanding and Memorandum of Police Information documents were finalised before being rewritten to incorporate MAPPA.

Mr Gardiner explained that there were two parts to the document – the first part being the Data Sharing Protocol which outlines each agency's role and responsibility, the issues surrounding information sharing and the consequences of breaching this. The second part of the document looks at the minimum standards for operational issues i.e. it outlines MAPPA.

Ms Clinton asked what the current status was in terms of SWS CJA area and WOSSIP.

Mr Monteforte advised that it was not possible to sign up to the document until consultation has taken place with Dumfries and Galloway. Ms Linda Boyd, Health Care Manager, NHS Ayrshire and Arran highlighted out that restricted patients would also have to be incorporated into the document.

Ms Susan Taylor enquired as to the benefit of the WOSSIP given that the MAPPA Guidance was in operation. Det Supt Swindle added that whilst the concept was good care should be taken that WOSSIP did not undermine the legislative framework of the CJA i.e. MOU and MOPI.

DI Close stated that her understanding was Dumfries and Galloway would have their own ISP in addition to the MOU and WOSSIP. DI Close expressed concern as to the potential impact this could have on the legislative framework.

Ms Monteforte enquired whether there would be any capacity to have separate ISP's in Ayrshire and Dumfries and Galloway.

Ms Clinton highlighted that the CJA Area Plan stated the commitment to the development and information sharing via a single protocol and expressed concern should there be a number of ISP's in operation.

A brief discussion ensued with the general consensus reached that more than one ISP over and above the MAPPA Guidance would not be viable. It was agreed that a consultation exercise would take place with Mr Gardiner and DCI Grahame Clarke liaising with both NHS Ayrshire and Arran and NHS Dumfries and Galloway in terms of restricted patients. The document will then be reviewed by all agencies and any issues addressed with Mr Gardiner. A timescale of 4-5 weeks was agreed in which to carry this out after which it is anticipated that all agencies will sign up to WOSSIP. Agencies wishing a copy of the draft document should contact Mr Gardiner in relation to this.

Actions:

- Consultation exercise to be carried out with both Health Authorities – Keith Gardiner/DCI Grahame Clarke
- Agencies to review document and address any issues prior with a view to signing up to the protocol within a 4-5 week timescale – All Agencies

8.	<p>Meeting Dates for 2009</p>
	<p>August/September 2009 and December 2009</p> <p>A list of dates will be circulated to members prior to actual dates being agreed.</p>
9.	<p>Any Other Competent Business</p>
	<p><u>Interface Between MAPPA and Adult Protection/Child Protection</u></p> <p>Ms Norma Slimmon informed the group that a discussion had taken place with the National MAPPA Coordinator in relation to a requirement to develop both national and local standards in terms of the interface between MAPPA and Adult Protection/Child Protection. Ms Slimmon advised that both herself and Ms Weaver would take on an area of responsibility each and focus on establishing those links.</p> <p>It was agreed that the possibility of both MAPPA Coordinators meeting with the Lead Officers from each Local Authority would be explored.</p> <p><u>Swine Flu</u></p> <p>Mr Monteforte informed that this topic had been raised at the MOG on 11th May where it was agreed that a sub group would be formed to draw up a contingency plan across partner agencies to deal with the impact of any potential pandemic.</p> <p><u>ACPOS Statement</u></p> <p>Mr Monteforte advised that this was a statement issued in respect of non registered high risk offenders – Potentially Dangerous Persons. The groups identified under this category are as follows:-</p> <ul style="list-style-type: none"> Previously registered but registration has lapsed Young person charged but not convicted Strongly suspected but not charged Young person under no legislation i.e. under the age of 16 <p>It was noted that the view of Social Work is that the latter group would be dealt with under Child Protection Procedures and/or the Children's Hearing System.</p> <p><u>Significant Incident/Case Reviews</u></p> <p>Det. Supt. David Swindle raised the issue of significant case reviews and the need to have a procedure in place as currently there is no formal structure in operation to report on accountability.</p> <p>A brief discussion ensued with Ms Boyd and Ms Taylor both advising that, if required, they could circulate for information purposes copies of procedural documents used by Health and Child Protection in respect of case reviews.</p> <p>It was agreed that in the interim any potential case review will be discussed between Local Authorities with a key group of people identified to investigate and report back to the Chief Officer. It should be noted that the purpose of the review would be to focus on the failure of the MAPPA process only and not the crime. It was also agreed that this topic would be carried forward as an agenda item for the next SOG.</p>
10.	<p>Date, Time and Location of Next Meeting</p>
	<p>Next meeting to take place at the end of August/beginning of September – a list of dates will be circulated to members prior to date and venue being agreed.</p>