



Action Notes of Child Protection Committee (CPC) Chairs facilitated by Health Meeting on Friday 6th November 2009 at 10.30 am in Joanne Sharp's Office, Ayrshire Maternity Unit, Crosshouse

PRESENT

Joanne Sharp (Chair) Health Care Manager, Children's, Women's and Sexual Health Services (Chair)
 Bob Neilly Chair of North Ayrshire Child Protection Committee
 Hugh Carswell Chair of South Ayrshire Child Protection Committee

1.	<p>Apologies Susan Taylor, Joanne Sharp (CPC Vice Chair) will deputise for Susan Taylor.</p>	Action
2.	<p>Notes of Meeting held on 27th July 2009 This was agreed as an accurate reflection of the discussion that took place.</p>	
3.	<p>Matters Arising Joanne Sharp circulated to the group a paper that she had developed following the last meeting to outline guiding principles and accountability for the group. Following discussion it was agreed that this should now be developed to reflect aims and accountability. The group reviewed the content and made a few amendments which will now be updated and circulated for final agreement.</p> <p>Bob Neilly advised that there may be a delay in progressing the development of a policy/procedure for Child Trafficking. The reason for this delay is that not all information has been received from Scottish Government on this subject and as soon as it has been this area will be progressed.</p> <p><u>Child Protection Training</u> Bob provided an update on ayrshire wide Child Protection training which had been provided by Karen McLean. The ayrshire wide child protection training meeting takes place every 6 – 8 weeks and the last meeting was held on Friday 9th October 2009. Each meeting is minuted and in between meetings the three training co-ordinators meet to progress any joint work. It has been highlighted that there has been no East Ayrshire representative at the meeting for some time, this is due to the current vacancy within East Ayrshire. The current Chair of the ayrshire wide group is Karen McLean, Child Protection Training and Development Co-ordinator for North Ayrshire.</p> <p>The group remit is currently being updated and completion of this is planned to take place at the ayrshire wide training meeting on the</p>	

<p>23rd November 2009. The ayrshire wide remit links to the individual CPC Training Sub Groups remit and that of the National Child Protection Training Group.</p> <p>The reporting arrangements are that each Training Co-ordinator gives feedback on the progress on any work to individual Lead Officers and Child Protection Committees are also offered updates as required.</p> <p>Following discussion it was agreed that it would be helpful if minutes of all ayrshire wide child protection groups were sent to Pam Kinghorn, Joanne's PA. These would then be circulated to the Child Protection Committee (CPC) Chairs for information and discussion at the ayrshire wide groups.</p> <p>Hugh Carswell advised that he had asked Bobby McDowall to draw together a matrix of dedicated resources available to the child protection committees and advised that this would be available for the next meeting.</p> <p>Hugh also highlighted that a number of meetings have taken place with the child protection co-ordinators on an ayrshire wide basis. The group felt that it would be helpful if all ayrshire wide meetings were documented and copies of action notes or minutes sent to Pam Kinghorn for circulation to the CPC Chairs Group. This would help everyone to be kept up to date on progress being made.</p> <p><u>Significant Case Review Framework</u> Joanne advised that Susan Taylor is progressing a review of the Significant Case Review procedures and that Susan would give a fuller account of this at the next CPC Chairs meeting in December.</p> <p>Joanne highlighted that there has been a significant change in way that the third Significant Incident Review in East Ayrshire has been recorded and presented. This change has been positively received by the East Ayrshire Chief Officers Group and the Child Protection Committee.</p> <p><u>Joint Investigation Interview Training</u> Jillian Russell, Child Protection Training Co-ordinator from North Ayrshire provided a written update to the group on the above subject. Jillian recently became a member of the West of Scotland Joint Investigation Training (JIIT) Group.</p> <p>At the first meeting of this group there were potential issues with the standard of JIIT processes, and that there were forthcoming changes in Joint Investigative Interview Training, due partly to the advent of visual recording and partly due to more competence based training. Jillian was concerned about the quality assurance issue and within North Ayrshire a range of measures in relation to quality assurance including convening a Review Group to examine actual recording of Joint Investigative Interviews undertaken in North Ayrshire was convened. The West of Scotland JIIT Steering</p>	<p>ALL</p> <p>HC</p> <p>ALL</p>
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	<p>Group convened an extraordinary meeting in Jackton in October to look at all the issues around JIIT. Both Jillian and David Sommerville will be attending this meeting and will feedback to the Child Protection Committees. JIIT is an area which North Ayrshire has been doing a considerable amount of thinking and work around, and it has been discussed at the Child Protection Committee meetings on a number of occasions.</p>	
4.	<p>AOCB</p> <p>Hugh Carswell advised that they had made an appointment to the post of Child Protection Co-ordinator within South Ayrshire and that South Ayrshire have also appointed to the post of Child Protection Reviewing Officer.</p> <p>Joanne Sharp advised that she was convening a meeting between Health, Police and the Procurator Fiscal in order to consider the evidential factors in relation to images and recording from video colposcopy. Joanne advised that she would update the group at the December meeting.</p>	
5.	<p><u>Date of Next Meeting:</u> The next meeting will take place on Thursday 17th December 2009 at 9.30 am in Joanne Sharp's office.</p> <p><u>Future Meetings for 2010:</u> Monday 15th February 2010 – 3.00 pm Thursday 22nd April 2010 – 3.00 pm Tuesday 22nd June 2010 – 3.00 pm Friday 20th August 2010 – 9.30 am Wednesday 20th October 2010 – 3.00 pm Thursday 16th December 2010 – 9.30 am</p>	