

**EAST AYRSHIRE CHIEF OFFICERS' GROUP
(CHILD, ADULT AND PUBLIC PROTECTION ARRANGEMENTS)**

**MINUTES OF SPECIAL MEETING HELD ON TUESDAY 20 OCTOBER 2009 AT
0900 HOURS IN THE CHIEF EXECUTIVE'S CONFERENCE ROOM, COUNCIL
HEADQUARTERS, LONDON ROAD, KILMARNOCK**

PRESENT: Fiona Lees, Chief Executive; Graham Short, Executive Director of Educational and Social Services; Eddie Fraser, Interim Chair of the Adult Protection Committee, Chief Social Work Officer and Head of Service: Community Care; and Susan Taylor, Chair of the Child Protection Committee and Head of Service: Children, Families and Criminal Justice, all East Ayrshire Council; Superintendent Douglas Robertson, Strathclyde Police; and Fiona McQueen, Lead Director, Child Protection, NHS Ayrshire and Arran.

ATTENDING: Diane Burns, Child Protection Co-ordinator and Gillian Hamilton, Administrative Officer, East Ayrshire Council.

APOLOGIES: Wai Yin Hatton, Chief Executive, NHS Ayrshire and Arran; Elizabeth Morton, Depute Chief Executive/Executive Director of Corporate Support, East Ayrshire Council.

CHAIR: Fiona Lees, Chief Executive, East Ayrshire Council (Chair).

**EAST AYRSHIRE CHILD PROTECTION COMMITTEE – SELF EVALUATION
FRAMEWORK – OCTOBER 2009**

1. There was submitted East Ayrshire Child Protection Committee Self Evaluation Framework Report dated October 2009, together with supporting documents (all circulated), which had been updated with amendments made at the previous meeting.

Having considered the updated report and supporting documents in detail, it was agreed:

- (i) to incorporate further amendments into the report as agreed during discussion;
- (ii) that the report then be finalised in consultation with Executive Head of Educational and Social Services and the Interim Chair of the Adult Protection Committee, Chief Social Work Officer and Head of Service: Community Care, both East Ayrshire Council, with the exception of Section 9.2 of part 2 of the report, key area 5, on "Leadership and Direction", which, on completion, would be re-circulated to the Chief Officers' Group; and
- (iii) that a glossary of acronyms be appended to the report.

**EAST AYRSHIRE CHILD PROTECTION COMMITTEE ANNUAL REPORT 2008/09
AND BUSINESS PLAN 2008/11**

2. There was submitted the final version Annual Report and Business Plan which had been updated since the last meeting of the Chief Officers' Group.

It was agreed that comments be forwarded to the Child Protection Co-ordinator by midday on 21 October 2009.

Contact: diane.burns@east-ayrshire.gov.uk.

PRESENTATION TO HMIE INSPECTION TEAM

3. The Chief Officers' reviewed the proposed presentation to the HMIE Inspection Team and it was agreed:
- (i) to note that 45 minutes were allocated for the presentation to the Inspectors;
 - (ii) that opportunity be made for discussion during the presentation;
 - (iii) that the presentation focus on service improvements and impact;
 - (iv) that a slide be added to the presentation on changes since the last inspection which strengthened arrangements to deliver services;
 - (v) that the presentation be delivered jointly by Members of the Chief Officers' Group, the East Ayrshire Child Protection Committee Vice-Chairs, the Head of Service: Community Support and the Service Manager for Children and Families, both East Ayrshire Council and the Authority Reporter; and
 - (vi) that information on significant case reviews be added to the presentation.

The meeting terminated at 1052 hours.