



East Ayrshire Adult Protection Committee

**Acting  
against  
harm**

**East Ayrshire**

**Adult Protection Committee**

**Annual Report 2010- 11 and Business Plan  
October 2011 – October 2012**

**DRAFT 1 - Version 4 – updated 22 Aug 2011**



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## FOREWORD



### **Richard Stevens Independent Chair of the Adult Protection Committee**

The aim of this second Annual Report for October 2010-October 2011 is to report on the progress of the Adult Protection Committee (APC) since the Biennial Report to Scottish Ministers in October 2010. It will set the scene for the future direction of the Committee.

The report describes and highlights the current position of our progress made in terms of our Business Plan for 2010/11 and how we will build on this by outlining what we want to achieve over the coming year. It promotes a shift in our focus from one of protection to prevention of harm and introduces the wider theme of safeguarding which is influenced by the recent Scottish Care Institute Report (2011).

This report researched the effectiveness of a range of methods in adult support and protection and stated clearly that the prevention of abuse should occur in the context of person centred support and personalisation and that the strongest messages from people who use services is that “safeguarding should be built on empowerment-in listening very carefully to the voices of individuals who are at risk, and those who have been harmed...without peoples voices, safeguarding did not work” (2009, p13).

With this in mind the final aim of this report is to form the basis from which to provide a focus to the future work of APC, its partner agencies and stakeholders and establish a framework for future adult support and protection for the duration of the current Community Plan 2011-2015. This will include a clear priority on self evaluation and considering what should be the Outcomes of our activity for individuals, organisations and communities.

As a Committee we look forward to the challenge ahead and wish to take the opportunity to thank the Chief Officers Group, members of APC, its sub groups, partners and all staff for their support and commitment to our goal and the ongoing support and protection of adults at risk in East Ayrshire.

You can find further information about Adult Support and Protection, the APC and other relevant information such as our East Ayrshire Interagency Policy and procedure for adult support and protection on our website at <http://www.east-ayrshire.gov.uk/asap>.

## SECTION 1: INTRODUCTION TO THE REPORT

The legislative goal for Adult Support and Protection as described in the Code of Practice from Scottish Government (October 2008) was to;

“Make new provisions intended to protect those adults who are unable to safeguard their own interests, such as those affected by disability, mental disorder, illness or physical or mental infirmity, and who are at risk of harm or self harm including neglect.”

It also ensures this is carried out within a range of principles that acknowledge the legal rights of adults who may be at risk of harm to live free from any preventable harm and fully participate in any decisions by public bodies to intervene in their lives. The Adult Protection Committee has been based on the shared value base that we all have a right to live our lives free from harm and neglect and as such we are committed to the principle and vision of zero tolerance of this in our society.

The Adult Support and Protection (Scotland) Act 2007 (the Act ) however does not sit in isolation from other interventions available and there are currently two other key pieces of legislation which can be considered with respect to the protection of adults who may be vulnerable to harm:

(i) The Adults with Incapacity (Scotland) Act 2000

The Adults with Incapacity (Scotland) Act 2000 can be utilised where adults have been assessed as lacking capacity with respect to all or elements of their lives. Interventions can be granted to intervene in order to manage either welfare and/or financial matters of the person lacking capacity by social work services or privately by friends of families.

(ii) The Mental Health Care & Treatment (Scotland) Act 2003

The Mental Health Care & Treatment (Scotland) Act 2003 requires the person to have a diagnosis of mental disorder which includes mental illness, learning disability and personality disorder in order to secure the authority to intervene in terms of treatment, location and support provision.

It is recognized that all three Acts above can be utilized and that this provides a wide range of legislation that is designed to support and protect the most vulnerable in our communities. The real challenge for all partners is to ensure we work in ways that ensures best practice when applying the law however it is evidenced that the law alone does not always support and protect people or prevent them from harm.

Safeguarding networks recognize that the experience of harm and neglect is likely to have a significant impact on a person’s health and wellbeing. “The very nature of abuse is the

misuse of power by one person over another has an impact on their independence. Neglect can prevent a person who is dependent on others for their basic needs exercising control over the fundamental aspects of their life and cause humiliation and loss of dignity.” Leadership in Social Care (2005)

In East Ayrshire we recognize our success in developing our APC partnership and within that development of policies and procedures that strengthen the capacity of our workforce and partners to support and protect individuals, families and our community. However given the complexity of the factors that contribute to harm we can't do this in isolation. We will also need to move towards a strategic direction that balances an approach that places equal importance on ensuring the causes of harm and its effects on people and communities is prevented, removed or reduced.

This direction can be described as a Safeguarding approach which has prevention at its core and can be defined as;

“a range of activity aimed at upholding an adult's fundamental right to be safe at the same time as respecting people's right to make choices. It involves empowerment, protection and justice.” (Improvement and Development Agency and centre for Public Scrutiny; 2010 p4)

## **SCOTTISH GOVERNMENT RESPONSE TO EAST AYRSHIRE PROGRESS**

The East Ayrshire Adult Protection Committee first Biennial Report 2008-10 to Scottish Government received very positive feedback from Shona Robison MSP, Minister for Public Health and Sport which substantiated the success of progress made in East Ayrshire.

The minister acknowledged the key role that Adult Protection Committee's play to ensure the new law is implemented nationally and noted the national difficulty experienced in accessing medical examinations. The Scottish Government is currently working closely with the British Medical Association to address this through issuing guidelines.

It was noted that in East Ayrshire reports of harm have not been restricted to any specific group the Minister felt this highlighted the importance of ensuring Adult Protection remains a priority for everyone.

A summary of other key points made by the Minister included that our Biennial Report demonstrated that East Ayrshire;

- Have very strong links and joint working has been created with different partners all across the Council.
- Clearly demonstrate a commitment to adult protection by all agencies.
- Reflect an impressive vision of adult protection as a joined up approach to public protection.
- Have an innovative approach to prevention of harm which has the potential to lead to better outcomes for adults at risk of harm

- Has an increased level of awareness of the act amongst staff across agencies due to the provision of training.

The Minister recommended the Committee continues its current approach and in the next two years would like us to;

- Continue to promote increased awareness across communities which is already started to happen through visits to local community groups.
- Provide more information about the outcomes for adults who have experienced adult protection procedures. The Committee is considering a framework for self evaluation which will be developed over the next year.

### **Key Achievements from the business plan 2010-11**

There have been many areas of joint working with partners across the three Ayrshire APC's, the Child Protection Committee and agencies of the Council, NHS and Police. A few of these successes noted have been:

- Established multi agency West of Scottish Guidance across Ayrshire and improved the local East Ayrshire's interagency operational policy and practice for support of adults at risk of harm. These will be reviewed in 2011/12
- Reviewed the Ayrshire information sharing protocol which has incorporated public protection and partners have been extended to include the Police as well as the Council and NHS Ayrshire and Arran. It has been noted that the next review will include Strathclyde Fire and Rescue as a key partner.
- A further "Adults need protecting too" media campaign continues to increase local awareness that harm happens and gave an opportunity for the APC Chair and Adult Protection Team to meet local community groups to raise awareness of the Committee and gauge views on the campaign. The response was that the advert was powerful and clearer than previous campaigns. The Adult Protection Unit has further developed its own website and multi agency public information materials including Council Officer Guidelines and pocket sized z cards and has piloted Proximity Marketing as a low/no cost method of communication via mobile phones.
- We worked alongside the local VIP partners, a user led group who work within a Citizen Leadership model, to support them in delivering a 5 week workshop to promote awareness and understanding of who is an adult at risk and how to get help. Discussions are ongoing with a view to the partners rolling this out as part of their work for individuals with a learning disability.
- A rolling calendar of training related to adult support and protection practice and procedures has been established which includes training for registered establishments and independent providers and a total of 1,938 places have been provided as well as attending a number of local community partnership events for older people, those with a learning disability and homeless services. Further specialist courses in Investigative interviewing, Role of the secondary

worker, Charing Case Conferences, Risk Assessment and Management in Adult Protection have been developed and delivered.

- The Training Coordinator and APC developed a training programme for raising awareness of how males can contribute to the prevention of Gender Based Violence. This has been passed to the local Violence against Women Partnership to implement delivery as part of their training calendar.
- A Joint workshop by the APC and CPC was delivered with practitioners to elected members and was very positively received and evaluated as raising awareness of the importance and complexity of public protection.
- The Organisational Development service for the Council have incorporated mandatory adult support and protection training in their learning and development matrix and are currently working in partnership with the APC and Ayrshire and Arran NHS Lead for e-learning to finalise an adult support and protection module for all employees .This module will be delivered through Learn Pro an e-learning tool with a view to cascading across both organisations. The NHS Lead will also offer access to the module and support to all registered care homes to promote awareness and promote best practice which is consistent with the APC.
- Evaluated the practitioner’s Legal Solutions Forum for social services and other parties to provide support and advice on best practice when considering if legal intervention is appropriate and necessary. As a result the membership is being extended to develop multi agency expertise and integrate regular monitoring to measure outcomes of the intervention for practitioners and the adults they support. The CPC will be approached to consider how this forum can support transition planning for young people who are looked after and accommodated and may require consideration of adult legislation to protect their future welfare.

APC TO DECIDE IF WANT REFERENCE HERE TO APPENDIX 1 TO PROVIDE AN OVERVIEW OR REMOVE APPENDIX 1 AND REFER READER TO THE DOCUMENT ON THE APC WEBPAGE. ALSO IF WANT APPENDIX DO THEY WANT REVIEW DOC OR THE INFO TRANSFERRED ONTO THE TEMPLATE CURRENTLY AT APPENDIX 1.

## **SECTION 2: PARTNERSHIP WORKING**

### **EAST AYRSHIRE ADULT PROTECTION COMMITTEE**

#### **How we will continue to be accountable and work together to protect people**

The East Ayrshire Chief Officers Group ( Child ,Adult and Public Protection) have widened it’s membership in terms of making a formal link with the newly formed Violence Against Women Partnership(VAWP) who report to the Chief Officers Group. This will provide opportunities to share information and contribute to the prevention of harm for those affected by gender based violence.

East Ayrshire APC has been strengthened by the appointment of the Independent Chair in December 2010 and this brings an ideal opportunity to agree a method to evaluate partnership arrangements and in particular consider the involvement of other relevant partners including the Independent Sector, Service User and Carer representation on the APC over the coming year.

The three Ayrshire wide APC,s now all have an independent Chair and this provides an opportunity to explore the current structure of its sub groups who deliver the business plan to consider whether there are any groups that can be developed on a joint basis that would promote consistency in practice across Ayrshire. This would represent a more joined up approach particularly for our partners in the Police and NHS who have an Ayrshire Wide remit and this may be a less resource intensive way of operating.

### **Community Partnership Arrangements**

The East Ayrshire APC has continued to operates in tandem with the East Ayrshire Community Planning structures

East Ayrshire’s Community Planning Partnership Single Outcome Agreement (SOA) 2008-2011 and the Community Plan 2011-15 has been reviewed in terms of it,s outcomes and the APC participated in the review activity. The APC as a key partner report progress on delivering the following strategic priorities and National Outcomes;

- We have improved the life chances for children, young people and families at risk.
- improving community safety in neighbourhoods and homes, and protecting our most vulnerable individuals and families
- protection of children and the safety of vulnerable adults, individuals and families promoted and;
- Improving physical and mental health, wellbeing and care, and reducing health inequalities. **(NEEDS CHECKED BY DONNA TO ENSURE OUTCOMES CONTENT ALLIGNED TO REVIEWED SOA/CP)**

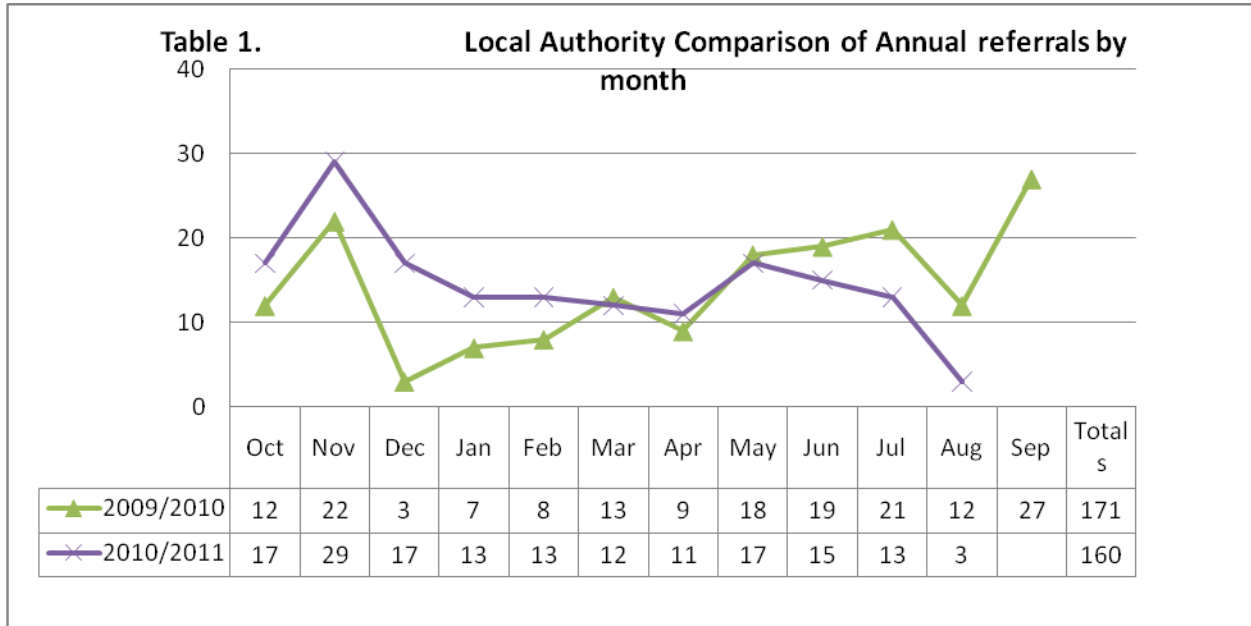
## **SECTION 3 – MANAGEMENT INFORMATION, TRENDS AND PRIORITIES**

The Adult Support and Protection statistics in this section have been drawn from the quarterly performance reports to the Adult Protection Committee in 2010/11 which is Year 3 since the Act was implemented. Where appropriate these have been compared to statistics from 2009/10 (Year 2) to analyse any continued or changing trends in adult support and protection activity. The period reporting years are 29<sup>th</sup> Oct – 31 September)<sup>7</sup>.

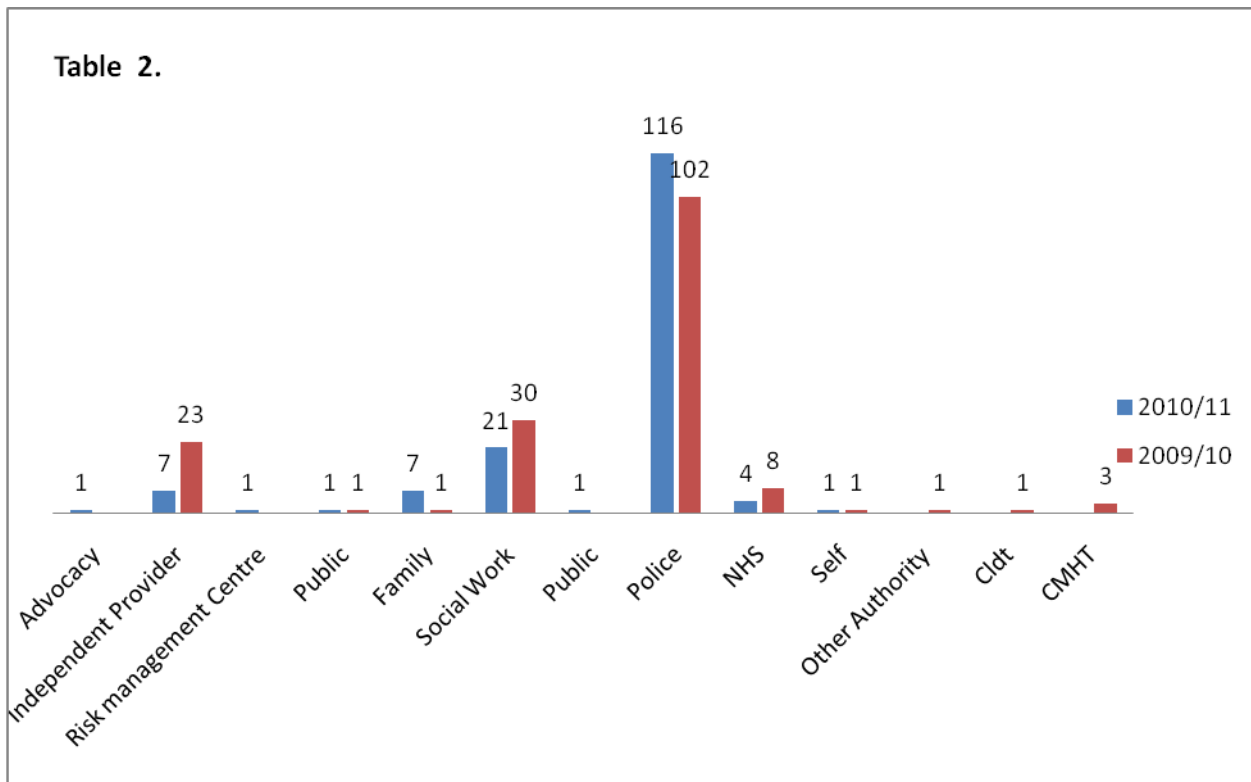
- |                  |                        |              |
|------------------|------------------------|--------------|
| • East Ayrshire  | Referrals Year 2 – 170 | Year 3 - 160 |
| • North Ayrshire | Referrals Year 2 – 264 | Year 3 - 208 |
| • South Ayrshire | Referrals Year 2 - 136 | Year 3 - 162 |

## Adults Referred for Adult Protection Inquiries

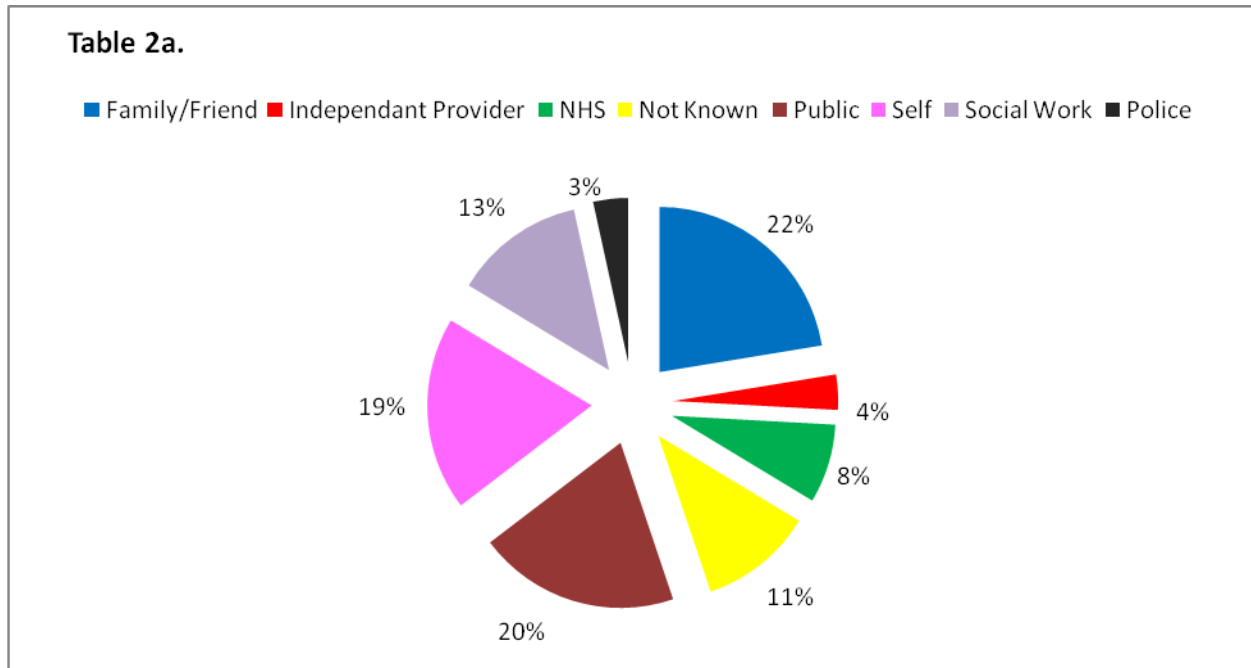
**Table 1:** Referrals by month showing a two year comparison, 2009/2010 and 2010/2011



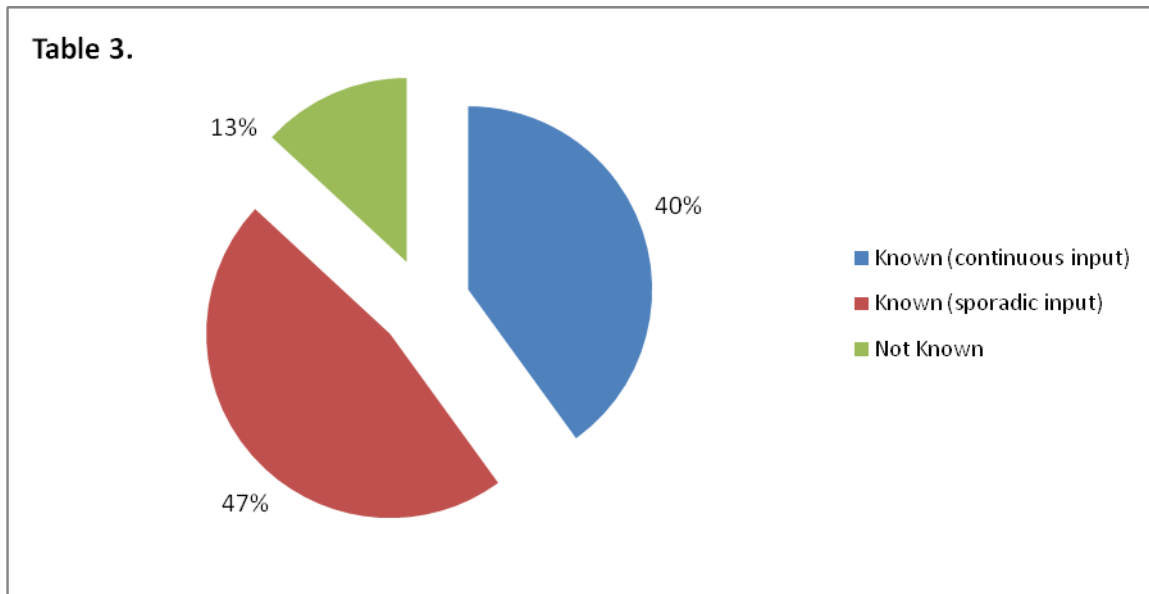
**Table 2:** Referrals by Source; showing a two year comparison, the second year (2009/10) after the Act was introduced and for the current year three.



**Table 2a :** Breakdown of original Source of total Police Referrals in 2010/11.

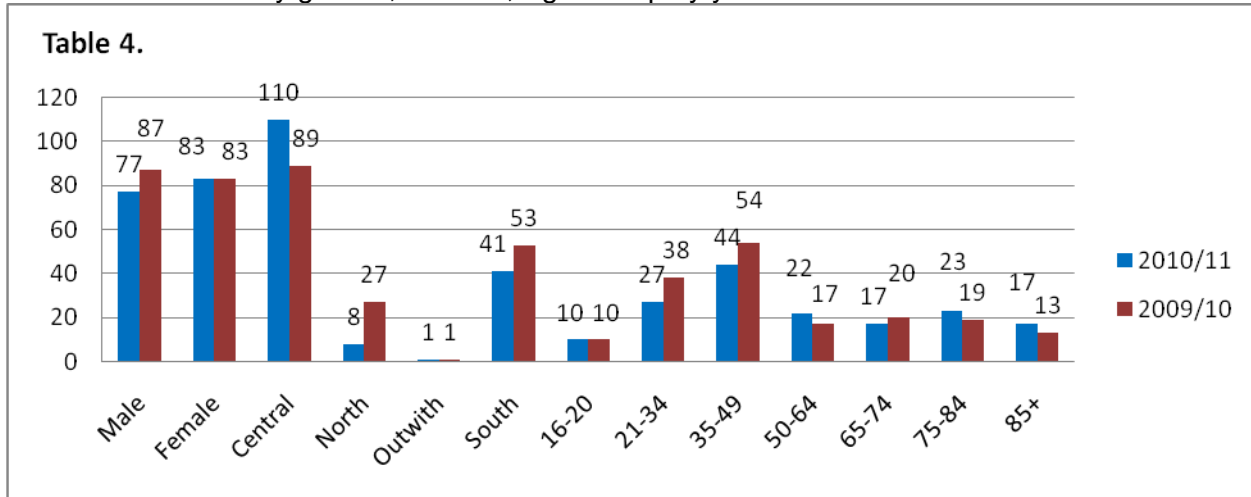


**Table 3:** Breakdown of referrals by those known to social work at time of referral broken down into level of input and those unknown.

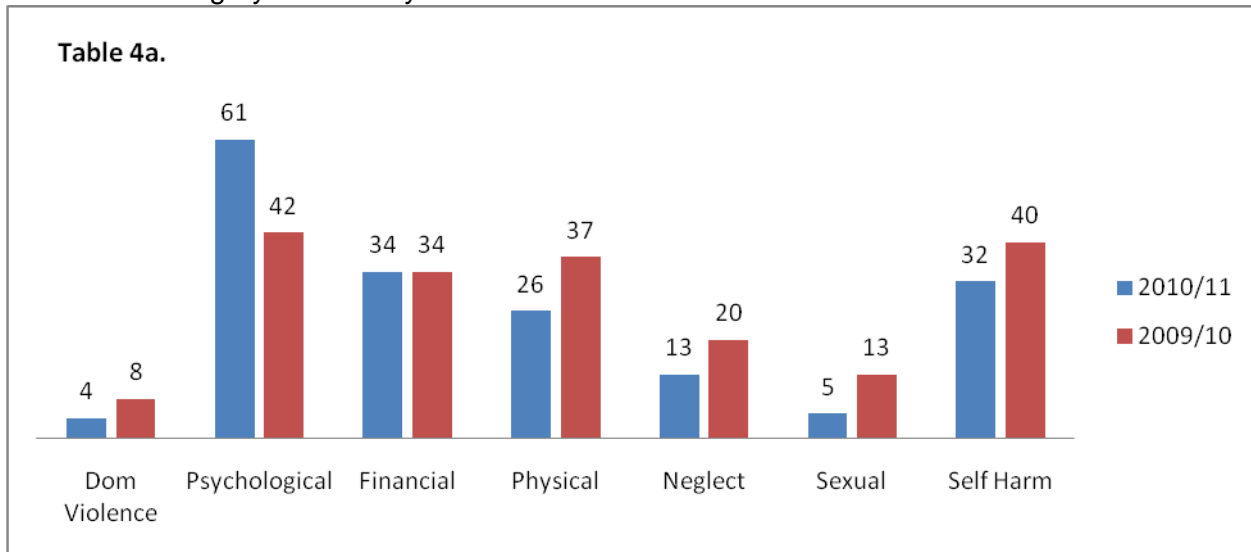


**In Table 3** - of the **21 referrals** that were not already known to social work, **3** were Care Managed, **1** had a Case Discussion, **1** was detained under S44, **2** were signposted to Health services, **10** were no further action and **4** are still awaiting a decision.

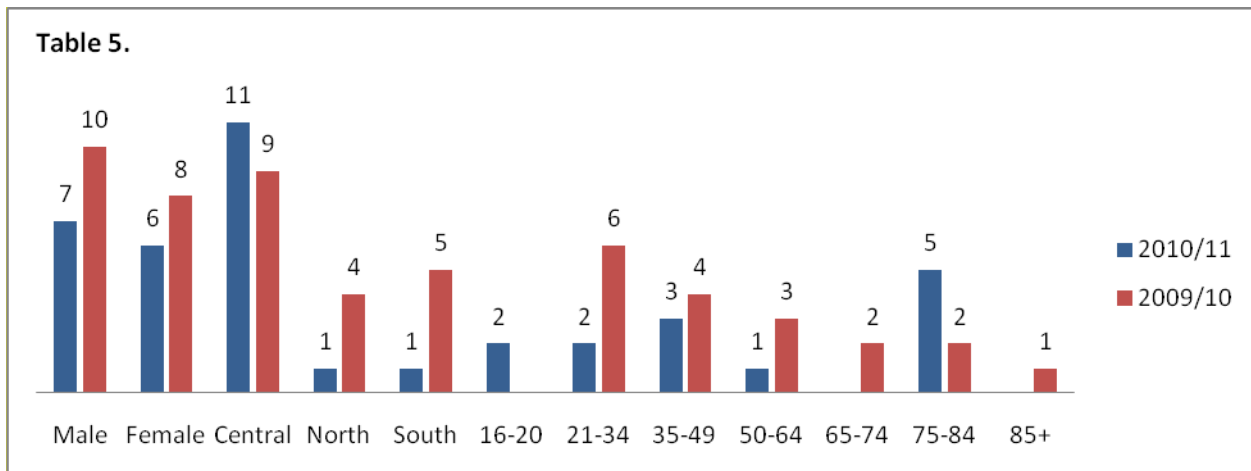
**Table 4:** Referrals by gender, location, Age Group by year



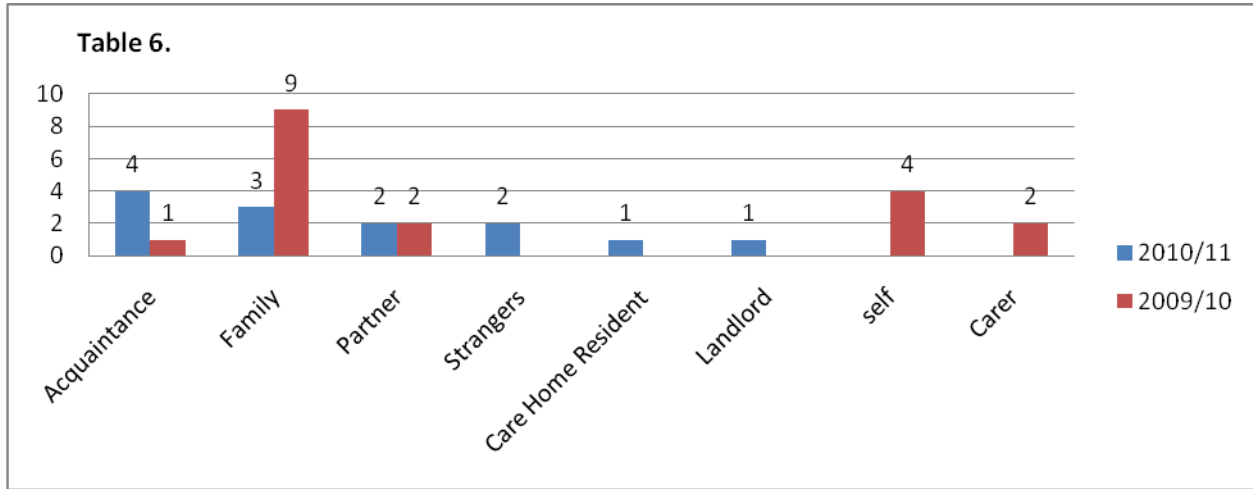
**Table 4a:** Category of Harm by Year



**Table 5:** Total adults with ongoing formal adult protection procedures (Case Conference), by age and locality

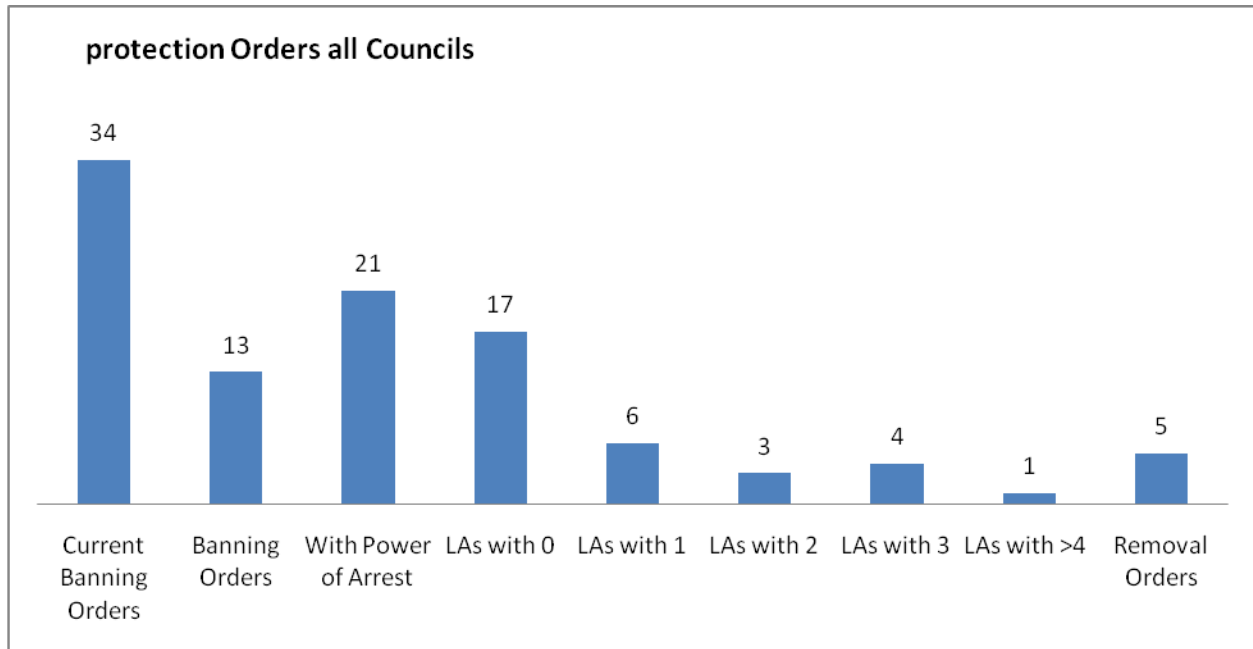


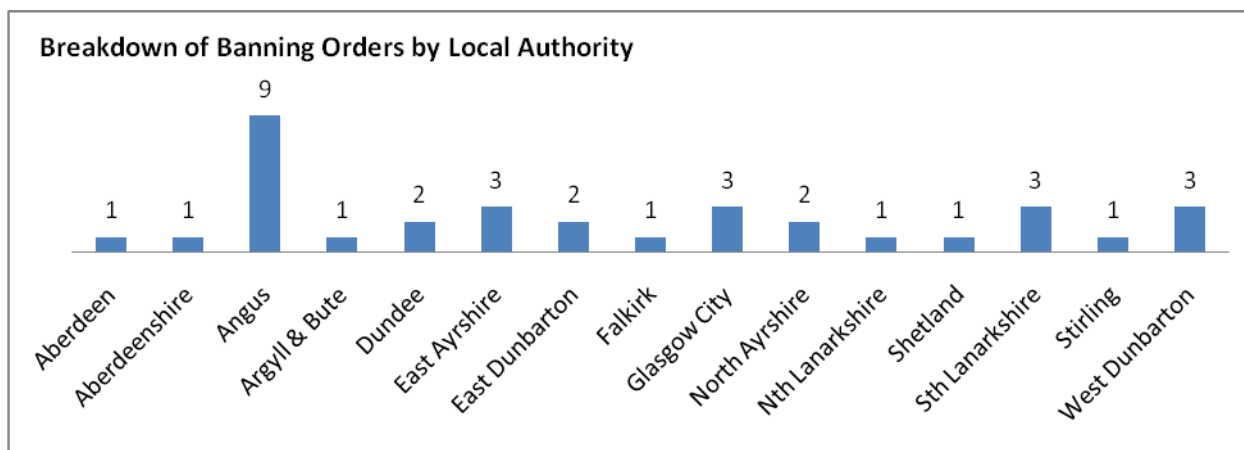
**Table 6:** Category of Primary known or suspected person causing harm of those subject to formal adult protection procedures (Case Conference) Oct 07 – Sept 08



### Protection Order Activity

The national information received from all of the 32 local authorities identified that there were 39 Orders granted. This included 34 Banning Orders (21 of these have Powers of Arrest attached) and 5 Removal Orders. This data was the national position as at 04/07/2011 and forms the basis of the following two charts.





Within East Ayrshire applications for Protection Orders remain low, 3 applications this year compared to last year of 5 applications. This is in the main consistent with National Trends.

The Scottish Government will hold an event for adult support and protection lead officers in September 2011 and the topic of the use of protection orders is on the agenda. It is hoped this will provide a further opportunity to understand how these are being used at a national level and help inform future practice.

## IDENTIFYING TRENDS

A total of **160** reports of adults at risk of harm have been received this year which is a **6%** decrease from last year which is not in line with the anticipated growth of 20% per annum projected by the Biennial Report 2008/10. This may be indicative of a levelling off of referrals and a better understanding of what constitutes an adult at risk through awareness activity by partners at training and workshops referred to throughout this report.

Police remain the highest source of referral at **72%** however further analyses of these figures over this year have identified that the original source of **61%** of these referrals are from members of the public, families and self referrals. A further **25%** are made up of direct referrals from Social Work, NHS through the ambulance service or Independent Sector which are mainly due to incidents where staff or the public are at risk, a crime may have been committed and police assistance is required.

The NHS remains relatively low in terms of reports of harm at 3% which is a lower rate than the 5% last year. To address this NHS have prioritised promoting awareness and have facilitated an intensive programme of flexible drop in sessions facilitated by the NHS training Lead within hospital settings. There has also been awareness sessions planned for G.P.s across Ayrshire as part of their protected development time. An e-learning module that has been reviewed with the NHS and APC Lead is in the final stages of production and will be made available across NHS Ayrshire and Arran and East Ayrshire Council as part of mandatory training for all employees in the next 8 weeks. This will then be offered as a resource for all registered nursing homes across Ayrshire and Arran.

The three highest categories of harm across genders continue to be psychological, self harm and financial. Psychological harm figures was the highest category of harm for males (31%) and were the highest increase overall rising by a third which could be indicative of an increased awareness of this form of harm through awareness raising and training activity. This could also be related to the 50% decrease in reports of Domestic Violence referrals as these may be recorded as such.

Out of a total of 83 males, 4 had been subject to more than one category of harm, comparing this to 7 out of a total of 77 females, this continues to indicate that women are twice as likely as men to be the subject of multiple types of harm therefore awareness raising regarding risk factors and indicators of such harm will be crucial for all partners.

The adult protection team supported the facilitation of partnership seminars by the Office of the Public Guardian directed at practitioners to increase their understanding of financial interventions that can support adults to prevent and reduce potential financial harm. The events delivered across Ayrshire in April 2011 were attended by 10 delegates from East Ayrshire Council. The Local Authority have recruited an access to funds assistant who will ensure arrangements are in place to provide access to funds under part 3 of the Adult Support and Protection (Scotland) Act 2007 which has the potential to provide further options to safeguard the funds of adults who do not have capacity to do so which is also a less restrictive option than a financial guardianship.

Current data detailed in Table 6 of this report also suggests you are more likely to be harmed by someone known to you than a stranger.

In relation to individuals participating in formal adult protection meetings this has fallen from 13% last year to 8 % this year, this could be indicative of services being more successful in promoting support as opposed to formal intervention. In terms of promoting participation of individuals ? of individuals accessed an advocate as part of formal protection procedures and where the person could not attend, ?? were represented by an advocate.

Advocacy involvement for all groups is a crucial element in ensuring that people understand their right to be free from abuse and ensures support to exercise their rights where required. The APC needs to ensure advocacy is available in a way that is proactive in empowering adults to protect themselves. Further consideration will require to be given to whether the advocacy on offer is sufficient to meet the needs of all adults who may be affected which will involve a review of current provision. This has been identified as a future action within the SCR Operational Action Plan referred to in Section 4 of this report.

## **Priority Groups**

The highest source of referrals still remains associated with adults with a learning disability or mental health issues. In terms of individuals with a learning disability there has been activity in the Living and Working in Partnership, East Ayrshire Partnership In Practice Agreement 2011-15 that suggests there are concerns relating to bullying and harassment and work is ongoing to explore peoples experience of this. The Living in Fear Report (MENCAP 1999)

shows that over 70% of people with a learning disability have been verbally abused, threatened or assaulted in a public place. Incidents are unprovoked and occur while people are going about their daily business. A significant number of people also reported that they had been harassed in their own neighborhood, many by neighbors' as well as by local children and people. This is clearly reflected within East Ayrshire trends which also identify you are more likely to be harmed by a friend or family member although this year there were no reports of a formal carer being the source of harm which may be an indication that the East Ayrshire Carer Strategy and promotion of access to carer support plans may be having an impact.

The Home Office (2011) has developed and issued Good Practice Guidance for Crime and Disorder Reduction Partnerships and Learning Disability Partnership Boards. The APC has highlighted this to the Mental Health Partnership with a suggestion that this warrants further consideration by themselves and the local Community Safety Partnership in terms of influencing local practice. This may provide an opportunity for joint working in particular to explore good practice examples from other areas.

In relation to those adult who experience mental health issues the Significant Case Review discussed in Section 4 has produced a local multi agency implementation plan aimed at improving current services in respect of those adults with mental disorder who experience repeated and escalating episodes of self harm and progress will be monitored via the APC.

The APC identified a local and national trend of increasing reports of adults who self harm and where this was associated with alcohol and drug misuse it presented particular challenges for all public agencies who were keen to consider if services could work in better ways to ensure improved outcomes for those adults and this is detailed in the next part of this report.

Priority will be given in the coming year to engaging with local services and partnerships that support people with mental health issues to raise awareness of harm and how to access appropriate support.

As part of the research for the recent media campaigns Action on Elder abuse identified through research that the profile of those most likely to commit financial harm against people over 65 years found persons were more likely to be a son or daughter. They are more likely to be aged 41-60yrs. They no longer live at home and have a range of personal issues including relationship problems (30%), financial problems (30%) and drug use (8%)

In East Ayrshire **36%** of referrals are aged 65 and over which is a 10% increase from last year. This coupled with the research below that identifies a high number of adults where these risk factors are present make further evidence for targeting financial harm as an area that should continue to be prioritised. There has been a high presence maintained by the adult protection team at local events for older people and the recent media campaigns used images that aimed at promoting awareness of harm particularly financial concerning older people which may have influenced reporting figures and supported people to eradicate or reduce harm they were experiencing.

Further priorities will be to develop awareness across the Department of Work and Pensions and the Banks and consider ways that partners can work together to reduce the potential and impact of financial harm.

### **Links to Adults who misuse substances and self harm**

In response to national and local trends the East Ayrshire APC worked in partnership with the North and South Ayrshire APC to facilitate a multi agency development seminar on 29 June 2011 in relation to adults who self harm and misuse substances. The participants included representatives from services directly involved in supporting this client group and included commissioned providers, Advocacy services and self help groups.

The aim of the event was to develop multi agency understanding of the challenges and current research around what works identify the strengths and areas for development relating to current practice and agree a set of actions that would support better outcomes for those adults affected.

As part of this event all self harm referrals over a six month period were screened and those where substance use was a factor were identified. An analysis of these referrals was carried out and presented to inform delegates about what these adults were experiencing and to inform future thinking about improvements that could be made.

A summary of key findings and analysis of trends were;

- **98 (29%)** of the total **338** ASP referrals over the year related to self harm
- All **98** referrals were reported by the police due to concern regarding mental health issues and none from health although **33%** were admitted to hospital
- Of those admitted to hospital two thirds were admitted to medical wards and one third psychiatry
- Where mental disorder was known the most common issues were depression, anxiety, bipolar disorder and adjustment disorders.
- **62%** of those self harm referrals had alcohol/drug use as a significant factor
- **54%** of those referrals were male and **46%** female.
- In Males the highest age range for referral was 21-49 years

- Females were relatively low from 16-20 yrs then almost doubles at 21-49 years however possible under estimated as many referrals may be reported under psychological or physical harm
- There were no referrals for those over 65 years however we know from APC statistics that there is increasing reports of financial, physical harm and self neglect which suggests what we are seeing is the impact of sustained substance misuse including the long term effects on mental and physical health which makes them more vulnerable to harm and exploitation. Prevention at an earlier stage is therefore crucial.
- **70%** were a first referral which suggests early intervention at this point may reduce the likelihood of repeat referrals which was **30%**.
- Over **30%** had previous Social Work involvement from children and families and **33%** to criminal justice services

Research around what works in relation to best practice identified that good practice is when people can feel and be more in control of their lives and are supported to start understanding their behaviour and how it is affecting their mental health. We know counselling, advice and information at whatever stage of intervening promotes positive outcomes. It will be crucial therefore for partners to consider what support is needed by who and when and develop ways of working that reduce the amount of individuals with repeat referrals.

The development seminar identified a number of actions that could be progressed to improve local practice and the three Independent APC Chairs are meeting to finalise an action plan for future endorsement by the APC, s.

Given the complexity of the situations it is anticipated this will require the APC to engage our partners of the Child Protection Committee (CPC) and Alcohol and Drug Partnership (ADP) to influence their work over the coming years.

At a national level there is recognition of the challenges faced of the impact on police resources and access to medical assessment and support when there are concerns about the risk of suicide or self harming and the adult is under the influence of alcohol or drugs. This is being considered by a Scottish Government Short Life Working Group in partnership with representation of the Association of Chief Police Officers and APC Independent Chairs.

## SECTION 4: SIGNIFICANT CASE REVIEWS

The East Ayrshire APC conducted its first Significant Case Review (SCR) and the recommendations from the report in terms of lessons learned have been incorporated into an operational implementation plan that identifies key actions to be progressed by partners from the Child Protection Committee, Mental Health Partnership and Data Sharing Partnership as well as the APC. The progress will be monitored by the APC.

Training on Root Cause Analysis was provided for all Review Team Members in preparation for the Review and there are further plans to Self Evaluate the SCR process with a view to reviewing the SCR Guidelines and improving practice.

**DO WE WANT TO WRITE A BRIEF SUMMARY OF IMPROVEMENT ACTIONS HERE TO BE ADDRESSED VIA THE SCR IMPLEMENTATION PLAN ?.**

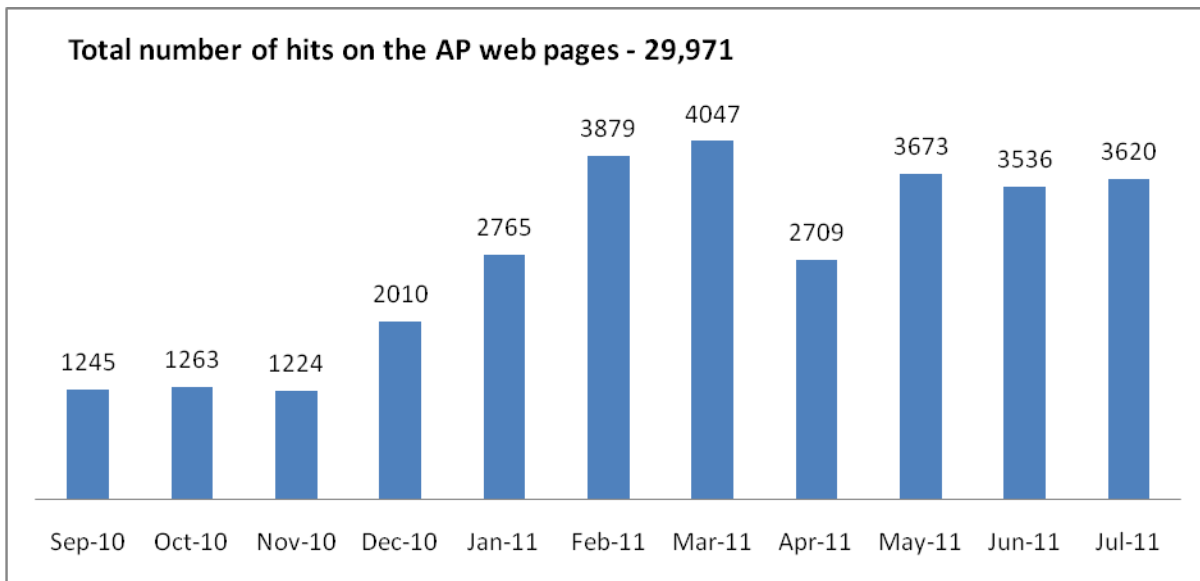
## SECTION 5: PUBLIC ENGAGEMENT AND INFORMATION

### Website Development

The screenshot shows a website page with a purple header and sidebar. The header includes a 'HOME' button and navigation links: 'Accessibility - My Account - A to Z - Find My Nearest - Contact Us - My Links'. A 'Text Size: normal | Large' option is visible. The sidebar contains a 'Departments' menu with items: 'Your Council', 'Chief Executive', 'Finance and Corporate Support', 'Educational & Social Services', and 'Neighbourhood Services'. The main content area is titled 'Social Care & Health' and features a sub-section 'Adult Support and Protection' with a photo of an elderly man and a woman. Below the photo is the heading 'Act Against Harm' and text explaining that links on the right menu open the Inter Agency Operational Policy, Procedures and Proforma, which came into effect on the 13th of December 2010. The right sidebar contains two menus: 'what is ...' with links to 'Inter Agency Operational Policy And procedures - The Guidelines', 'AP 1', 'AP 2', 'AP 3', 'AP 4', 'Access to Records', 'SCR procedures', 'West of Scotland procedures', 'LSF Referral Form', and 'Information Sharing Protocols'; and 'Further Information ..' with links to 'The Adult Protection Committee', 'Publications', 'The ASP Act explained', and 'Communication'.

Web Page	01/09/2010 - 31/07/2011
ASP Home Page	1200
ASP Committee	843
ASP Explained	604
ASP What Happens next	626
ASP Publications	634
ASP Links	602
Total Visits	4509

**Number of hits on specific ASP web pages**



Overall, our web pages have been visited 29.971 times since 1<sup>st</sup> Sept 2010 which has increased significantly each year and can be attributed to the success of the website being promoted during training and awareness raising, public information and during media campaigns.

The adult protection team resource worker has worked in partnership with NHS colleagues to ensure the NHS web information on their ATHENA NHS Website has standardised information regarding adult support and protection and has a clear link to the APC Website to improve communication and consistency.

The next step will be to develop routine ways of using this technology to illicit the views of those accessing the web pages as to how this can be improved upon as well as the use of the Community Planning Forums to provide their views and knowledge of adult support and protection to influence the future business of the APC and partners.

## **Public Engagement and Information Subgroup Progress**

The East Ayrshire APC and East Ayrshire Child Protection Committee (CPC) are committed to working in partnership to raising public awareness of child and adult protection and are supported in this task through its joint Subgroup. Following attendance at the Child Protection Committee Annual Report development event in August 2011 for the Committee and Chief Officers it has jointly agreed an outcome to work towards in the next year and beyond to 2015. This outcome is;

**“The safety of our children, young people, families and communities is supported through the engagement and participation in service planning and in protection processes when necessary.”**

In 2011/12 the focus of work will be the development of a joint communication strategy that has the following objectives;

- Raise Awareness of Child and Adult Protection issues within communities including children and young people
- Promote the work of agencies in protecting children and adults to the public at large; and
- Provide information where members of the public can go if they have concerns about a child or adult and where children, young people can get help for themselves.

Through this Communication strategy the APC and EACPC will provide information in a range of formats and raise the awareness of child and adult protection. The APC will focus on introducing surveys and evaluation tools to determine if key messages are reaching their intended audience. In undertaking this we will need to consider ways to have more direct engagement with our communities.

## **SECTION 6: BUDGET AND WORKFORCE DEVELOPMENTS**

Extensive work continues to progress in terms of the social work sustainability programme to address the significant pressures on modernising working practices and service models as part of the 21<sup>st</sup> Century review of Social Work and further consideration will require to be given to strengthen front line services to meet the increasing demand of adult protection activity.

The existing performance reporting arrangements within the context of Adult Support and Protection legislation do not record alternative legislative solutions which have been applied in order to protect and which therefore would not be reflected in statistics that evidence growing activity in this area of work. As an example, there are currently **111** people subject

to Guardianship in East Ayrshire. In order to provide protection for them all require their Guardianship Orders to be supervised by a Social Work officer.

These demands are further compounded by the increasing demand on frontline services responding to adult support and protection concerns as outlined in Section 3 of this report. In recognition of this the Social Work Cabinet of 1<sup>st</sup> June endorsed the development of a Legislative Assistant Post with responsibility for further developing reporting processes that will enable an overview of the practice, resource commitments and range of interventions utilised to protect beyond the confines of the ASP. It will also enable informed consideration with respect to resource and training requirements across agencies involved in protection activity.

Due to the original model of funding from Government the posts within the Adult Protection Unit were established as temporary, but are staffed by permanent employees. With the funding model now established it was agreed that these become permanent and the details of this are contained in Appendix 3.

These demands are further compounded by the increasing demand on frontline services responding to adult support and protection concerns as outlined in Section 3 of this report. In recognition of this the Social Work Cabinet of 1<sup>st</sup> June endorsed the development of a Legislative Assistant Post with responsibility for further developing reporting processes that will enable an overview of the practice, resource commitments and range of interventions utilised to protect beyond the confines of the ASP. It will also enable informed consideration with respect to resource and training requirements across agencies involved in protection activity.

The APC will continue to ensure effective use of it's resources which it has demonstrated for example joined up working with the West of Scotland Leads resulted in being able to deliver a media campaign costing £44,000 at a shared cost of £3,444 for the first television and radio advert with a repeat campaign further reduced to £1000. This had the impact of reaching an audience of 2.3 million adults who live in the STV Glasgow transmission area which covers Ayrshire and Arran.

## **SECTION 7: WHAT WE WANT TO ACHIEVE NEXT**

All the trends and analysis detailed throughout our annual report have a common thread of the need to move from a focus on protection to one of prevention if we are to work in meaningful ways which embrace the vision of safeguarding.

The key to ensure we are able to deliver on the strategy will be to strengthen our vision. As we move into Year 4 of the implementation of the Adult Support and Protection (Scotland) Act 2007 we have an ideal opportunity to consult with our current and future planning partners and our community in developing this.

The key priority for us in 2011-12 will be to develop and implement a Prevention Strategy for Adult Support and Protection with our partners that takes us from 2011-2015 when Community Plans will be reviewed.

The definition of safeguarding in the introduction of this report by the Improvement Development Agency recognized there were five key elements to a prevention plan. The APC aspires to these therefore has condensed the themes into three key areas and used them to form the framework for future business activity which is a move away from aligning our work to the functions of the APC although these remain reflected within these key elements.

The future work of the APC and partners are high level objectives which the Subgroups will be responsible for developing annual action plans for and delivering on these. The summary of what we want to achieve and how we will do this is detailed below using the three key themes of;

## **1. Empowering people to safeguard themselves**

By making sure information about harm is available to that people know how to recognise this and know who to report this to; we will increase people's confidence and ability to keep themselves safe.

People will be more likely to report harm if we have clear information in different ways that people can understand the public will be more likely to report harm or concerns. This also includes building the capacity of our community to become key partners in all aspects of what we do and will include building service user participation into our APC.

Proactively promoting the participation of those affected by harm at the earliest stage in particular in planning and implementation of peoples safeguarding assessment and plans will be crucial.

The significant progress in this area has been detailed in Section 5 of this report and work will continue to progress through the Joint Public Information and Engagement Subgroup which will include in the next 4 years;

- Developing and delivering a Communication Strategy with the involvement of our communities
- Establishing a number of ways we can seek the views of individuals to ensure they influence the that we work and receive feedback about this
- Developing guidelines for practitioners to support children, young people and adult's safe and responsible use of the internet.

## **2. Earlier detection of harm**

Prevention is achieved by making sure that Improving services and systems quality is aimed at ensuring people who provide support for others are better trained in recognising harm,

understanding its effects on people and how best to support people to prevent themselves and promote good practice in positive risk taking.

Making sure that partners have practice that identifies clear outcomes with and for people will help establish better relationships and increase the likelihood of someone discussing harm. Open discussions naturally increase the likelihood that taboo issues can be raised and therefore dealt with. Person Centred Practice and personalised services can encourage confidence; promote independence therefore help safeguard people.

The complex nature of adult support and protection will require to have a much clearer emphasis on multi agency and partnership working with the CPC , ADP and VAWP if it is to promote a safeguarding approach and ensure resources are maximised. With this in mind there will be a focus on multi agency learning and development the key priority for us will be to;

- Develop multi agency learning and development plan which includes links with public protection partners and involves wider scoping of training that links to the three main statutory Acts. A more in depth analysis of training needs would identify where there are specific areas within services that may require prioritised for future training.
- Have in place an Outcomes framework that provides clear and consistent definitions of what partners agree is an appropriate outcome for safeguarding at an individual, service and organisational level.
- Developing performance reporting on a multi agency basis that is able to measure people's participation in any adult support and protection process and ensure their rights are upheld in particular access to advocacy and access to appropriate adult services at a time they need this.
- We will ensure the Outcomes framework we develop is integrated into routine assessment frameworks to ensure these can be agreed with individuals.
- Developing reporting processes that will enable an overview of the practice, resource commitments and range of interventions utilised to protect beyond the confines of the Adult support and protection (Scotland) Act 2007. It should also demonstrate it has enabled informed consideration with respect to resource and training requirements across agencies involved in protection activity.

### **3. Reducing the impact and likelihood of repeat episodes of harm**

Information that is collected that is analysed to show a pattern or trends can be used to take action that helps us to understand the nature of harm experienced by groups. This allows us to focus on who may be a priority for action or where practice can be changed to reduce risk factors to prevent harm in the future. It may identify areas that make the risk of harm more likely and these can be acted on. This local research can be used to look at other models of practice used that may prevent harm.

Improving policy and practice across agencies will include how services whether paid or voluntary safely recruit their staff. How we learn from good practice but also that we learn when things go wrong for example national local enquiries and enquiries of serious case reviews.

We know that services that have good recruitment and disciplinary procedures and prevent the likelihood of people who harm being hired or have record that can prevent the likelihood of these persons causing harm doing it again.

Based on our current trends and priorities we will continue to ensure our performance reporting and analysis is able to identify trends and we can show information is used by partners to influence practice and ensure improved outcomes for those who access services. Our focus in the next year and towards 2015 will be to develop a Multi agency Performance and Quality Assurance Framework that includes;

- A framework for self evaluation that includes participation of our partner agencies and our communities that will show the outcomes of our support and protection activity
- Review with our partners how key safeguarding concerns such as the Protection of Vulnerable Groups Scheme and Good Practice in relation to tackling Hate Crime are being addressed
- Deliver on practice improvements that have been identified by partners during multi agency events in particular then action plans from the review of the SCR and Adults who misuse substances and self harm that have been implemented to identify any areas that may require improvement.
- Review the current protection policies and procedures across public protection partners to ensure they support frontline staff to be able to work jointly across and between agencies including young people in transition who may need further legal safeguards due to incapacity or previous protection concerns
- Considering ways with our partners and communities further practice that can prevent or reduce the impact of financial harm experienced

## **CHAPTER 8: HOW WE KNOW WE HAVE SUCCEEDED**

The East Ayrshire APC and its partners continue to build a solid foundation that has public protection at its core and one that will move towards one of prevention and ensuring we are focused on outcomes of our activity at an individual, service and strategic level as we move towards 2015.

We know we will have succeeded by 2015 if we have a clear Prevention Plan in place that has been developed for and with partners and the community and this is delivered in a way we can show;

- We have been creative and our communication strategy has been developed and delivered with community involvement
- We have been able to measure our success in getting key messages about safeguarding to priority groups
- Our multi agency Learning and Development Strategy has been developed and delivered with the participation of our public protection partners
- Our workforce have participated in the development of learning opportunities and we can demonstrate we have a confident competent workforce
- We can demonstrate that adults who are at risk of harm are supported to fully participate in decision making, that their views are heard and taken into account
- Practitioners and partners continue to participate in policy and practice development
- We have developed and delivered an outcomes based quality assurance framework which is able to measure our success in safeguarding activity
- Our APC can demonstrate continuous improvement through the implementation of National standards for adult support and protection

The Committee will continue to regularly inform partners and stakeholders on the outcomes of this plan through the appropriate Committee cycles and within the wider planning and reporting channels for Adult Services and Community Planning and through its Web-Site.

# Access to this Report

This document is also available, on request in braille, large print, or recorded on to tape and can be translated into Gaelic, Urdu, Chinese, Punjabi and Polish.

Ma tha sibh airson fiosrachadh fhaighinn ann an cànan sam bith eile, cuiribh brath thugainnaig an t-seòladh a leanas.

اگر آپ یہ معلومات کسی اور زبان میں پنا چاہتے ہیں تو براۓ مہربانی مچھو دیے گئے ہے پر ہم سے رابطہ کریں۔

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ਚਾਹੀਦੀ ਹੈ ਤਾਂ ਕਿਰਪਾ ਕਰ ਹੇਠ ਦਿੱਤੇ ਗਏ ਪਤੇ ਤੇ  
ਸੰਪਰਕ ਕਰੋ ।

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[www.east-ayrshire.gov.uk/asap](http://www.east-ayrshire.gov.uk/asap)



To create customised copies of information sheets on the  
Adults With Incapacity Act 2000 for service users and carers  
that can be printed off use the Talking Mental Health Website at  
[www.talkingmentalhealth.net](http://www.talkingmentalhealth.net)



## EAST AYRSHIRE

## ADULT PROTECTION COMMITTEE

## BUSINESS PLAN REVIEW 2010 - 2011



**Acting against harm**

<b>AIM 1 - COOPERATION AND COMMUNICATION</b>					
<b>OBJECTIVE</b>	<b>ACTION</b>	<b>TIMESCALE / LEAD</b>	<b>OUTCOME</b>	<b>PROGRESS</b>	<b>LINK TO POLICY &amp; OTHER PARTNERSHIP PLANS</b>
What do we want to achieve?	How we are going to achieve it	When we will achieve it and who will make sure it happens?	How will we know if the objective has been achieved	How are we doing achieving our outcome?	How we know we are working in partnership
1. Strengthen partnership arrangements and communication for adult protection.	<p>1.1 Identify and establish a model of involving the Independent Sector, Service Users and the Carers Forum on the APC.</p> <p>1.2 Engage with further education colleges to consider formal arrangements for promoting awareness/knowledge of adult protection for college staff and students.</p>	<p>APC Chair and Adult Protection Coordinator by Oct 2011</p> <p>Training Coordinator by Oct 2011</p>	<p>Minutes of meetings /Business plan progress evidence appropriate and regular partnership representation by service users/carers/community.</p> <p>Annual and Biennial Report evidences partnership structures</p> <p>Local college leads to be identified and agree formal arrangements in place to engage with the APC.</p> <p>Adult Support and Protection Training to be incorporated into Social Care and Health care modules in local FE college courses.</p>		<p>Adult Support and Protection Act 2007 (S)42</p> <p>Scottish Government Guidance for Adult Protection Committees Oct 2008</p> <p>Report of the 21<sup>st</sup> Century Social Work Review: Changing Lives. Strengthening partnership arrangements</p> <p>Community Plan Guiding Principles 2011-15 Community Planning Partners (CPP) – Promoting lifelong learning –Local Outcome - individuals supported to gain skills for work</p>

<p><b>2. Resources and services delivered and maximised through use of shared premises.</b></p>	<p><b>2.1</b> Identify new premises in Kilmarnock</p>	<p>APC Chair and EAC Senior Manager Resource Support by 31<sup>ST</sup> July 2011</p>	<p>Adult Protection Unit (APU), APC ,CPC leads and admin collocated.</p>		<p>Single Outcome Agreement (SOA) – National Outcome 15- Our Public Services are high quality, continually improving etc</p>
<p><b>3. APC provide strong leadership and direction through clarity of multi agency roles and responsibilities</b></p>	<p><b>3.1</b> Two development seminars to be facilitated over next 12 months in March and September.</p> <p><b>3.2</b> Local event to launch the Biennial Report 2008-2010.</p>	<p>3, 1 APC Chair to agree focus for seminars by end December 2010.</p> <p>3.1Adult Protection Coordinator and Training Coordinator to arrange Seminars by 31<sup>st</sup> March 2011 and 31<sup>st</sup> Sept 2011</p> <p>3.2 Arrangements for event to be agreed by APC and facilitated by 31st September 2011.</p>	<p>Evaluation reports from seminars demonstrate enhanced knowledge and clarity of roles/direction</p>		<p>SOA - National Outcome -6 –We Live Longer and Healthier Lives</p> <p>CPP Strategic priority- Improving community Safety in neighbourhoods and homes, and protecting our most vulnerable individuals and families</p>
<p><b>4. Ensure Scottish Government and partners aware of adult support and protection activity addressing analysis of trends to inform future Business Planning priorities within East Ayrshire.</b></p>	<p><b>4.1</b> Produce annual progress report by end October 2011</p> <p><b>4.2</b> Produce Biennial report for Scottish Government</p>	<p><b>4.1</b> Adult Protection Coordinator and APC Leads by end October 2011</p> <p><b>4.2</b> Adult Protection Committee Chair by 29 October 2012</p>	<p>Reports signed off by APC &amp; COG and circulated /available to all partner agencies and public bodies.</p> <p>Circulation and Mailing List</p> <p>Evidence of reports on Website</p>		<p>SOA-National Outcome 8-We have improved the life chances for children young people and families at risk. CPP Local Outcome- Protection of children &amp; the safety of Vulnerable adults, individuals &amp; families promoted.</p>

<b>AIM 2 -IMPROVING POLICIES ,PROCEDURES, AND PRACTICE -</b>					
<b>OBJECTIVE</b>	<b>ACTION</b>	<b>TIMESCALE/LEAD</b>	<b>OUTCOME</b>	<b>PROGRESS QUARTERLY</b>	<b>LINK TO OTHER PARTNERSHIP PLANS</b>
<p><b>1.</b> Ensure a consistent approach to adult support and protection by ensuring East Ayrshire Interagency Operational Policy and Procedure Support and Protection of adults at risk of harm – Version 4 are implemented.</p>	<p><b>1.1</b> Produce a management resource pack and a practitioners guide on the role of Council Officers.</p> <p><b>1.2</b> Produce a multi agency implementation plan to ensure briefings cascaded across all public bodies and commissioned providers.</p>	<p>1.1 Resource Worker by end Dec 2010.</p> <p>1.2 Adult Protection Coordinator and APU Leads by end November 2010.</p>	<p>Evidence of 100 Resource Packs and 150 Council Officers Guides produced and distributed. Website evidences access to publications.</p> <p>East Ayrshire Interagency Operating Procedures Evaluation from multi agency briefings demonstrate increased knowledge of policy and local operational procedures relevant to their position.</p>		<p>SOA- National Outcome 8</p> <p>CPP Strategic priority- Improving community Safety in neighbourhoods and homes, and protecting our most vulnerable individuals and families</p> <p>CPP – Improving physical and mental Health, wellbeing and care, and reducing health inequalities</p>
<p><b>2.</b> Ensure all APC policies and procedures are compliant with equalities legislation and policy.</p>	<p><b>2.1</b> Identify and establish process for completing Equality Impact Assessments (EQIA) for all APC policy and procedures.</p> <p><b>2.2</b> EQIA to be completed for all current APC Procedures</p>	<p>2.1 APU Housing Lead and APU by 28 January 2011.</p> <p>2.2 Adult Protection Coordinator and APU partners by June 2011</p>	<p>All APC Policies and Procedures will evidence compliance with EQIA</p>		<p>Social Work Action Race Equality Action Plan</p>
<p><b>3.</b> Improve partnership information sharing protocols to reflect Adult Support and Protection Act 2007.</p>	<p><b>3.1</b> Establish short life group to review multi agency information sharing protocols.</p>	<p>3.1 NHS Information Governance Manager and all Ayrshire APC leads by end June 2011</p>	<p>Evidence of revised Ayrshire multi agency Information Sharing Protocols signed off by APC &amp; COG and distributed across partner agencies.</p>		<p>CPP Local Outcome- Protection of children and the safety of Vulnerable adults, individuals and families promoted.</p>

<p>4. Ensure all NHS, Social Work ,Police and Care Commission protocols for reporting significant incidents reflect reporting arrangements for Significant Case Reviews (SCR) to the APC.</p>	<p>4.1 Identify all relevant multi agency protocols for reporting and agree revision to incorporate signposting to APC SCR procedures.</p>	<p>4.1 All APU Leads by March 2011</p>	<p>APC partners evidence revision of protocols in APC and APU meeting minutes.</p>		<p>SOA -National Outcome 7 We have tackled the significant inequalities in Scottish Society CPP Local Outcome- Protection of children and the safety of Vulnerable adults, individuals and families promoted.</p>
<b>AIM 3 - IMPROVING SKILLS AND KNOWLEDGE</b>					
<b>OBJECTIVE</b>	<b>ACTION</b>	<b>TIMESCALE/LEAD</b>	<b>OUTCOME</b>	<b>PROGRESS QUARTERLY</b>	<b>LINKS TO OTHER PARTNERSHIP PLANS</b>
<p>1.Establish Multi Agency Training Strategy for Adult Protection that links to multi agency and interagency workforce planning</p>	<p>1.1 Working group established to develop training strategy. 1.2 Produce Annual Training Calendar.</p>	<p>1.1 Training Coordinator by end January 2011 1.2 Training Coordinator by end May 2011</p>	<p>APC Multi Agency Training Strategy signed off by APIC and COG Evidence of Annual Training Calendar distributed and available on APC Website.</p>		<p>SWIA – Recommendation 13- Social Services should ensure that every area has a training plan based on needs analysis/workforce plan</p>
<p>2. Continue to ensure all public bodies and stakeholders are aware of their roles and responsibilities under the East Ayrshire Interagency operational policy and procedures-support of adults at risk of harm.</p>	<p>2.1Develop a programme for partnership-management toolbox talks 2.2Engage with commissioned providers to identify progress made and need for delivery of further training for trainers events.</p>	<p>2.1 Training Coordinator and Adult Protection Unit Leads by end November 2010 2.2 Training Coordinator by end January 2011.</p>	<p>2.1 100% of toolbox talk's evidence enhanced understanding of policy and procedure from Managers. 2.2 All East Ayrshire commissioned providers and registered establishments received training.</p>		<p>SOA –National Outcome 8 Educational and Social Services Community Care Service Plan2010/11- Action 2 Community Plan Local Outcome-Protection of children and the safety of vulnerable adults, individuals and families promoted.</p>

<p>3. Continue to engage and Improve knowledge and cooperation of General Practitioners and NHS staff in hospitals in relation to their roles and responsibilities under the Act and interagency procedures.</p>	<p><b>3.1</b> Establish mechanism for delivering ASAP training for GP, s and local practices to meet service needs.</p> <p><b>3.2</b> Awareness raising Briefings programme in place to be rolled out to GP,S</p>	<p><b>3.1</b> Training Coordinator and NHS Lead for APU by end December 2010</p> <p><b>3.2</b> Training Coordinator and North and South APC Training Leads by end March 2011</p>	<p>Evidence of system in Ayrshire Training and Planning Sub group and APC Minutes.</p> <p>50% of GP practices received training sessions and evaluations evidence 90% have increased awareness of legislation and their responsibilities.</p>		<p>SOA - National Outcome 7</p> <p>CPP Local Outcome Protection of children and the safety of Vulnerable adults, individuals and families promoted.</p> <p>CPP – Improving physical and mental Health, wellbeing and care, and reducing health inequalities</p>
<p>4. Engage with Local Practitioners Forum (LPF) to promote wider learning opportunities in relation to adult support and protection .</p>	<p>4.1 Attend LPF to discuss options for sharing learning from the Legal Solutions forum and APU.</p>	<p>4.1 Training Coordinator by end June 2011</p>	<p>Agenda and minutes of LPF events reflect consultation with APU and evidence of Adult protection learning on Agenda.</p>		<p>As above</p>
<p>5. Implement learning from national inquiries and Significant Case Reviews into local practice.</p>	<p>5.1 APU to review two inquiries per annum and agree any action to promote learning and improve skills, knowledge &amp; practice of partners.</p>	<p>5.1 Training Coordinator and APU Leads by October 2011</p>	<p>APC and APU Leads Sub group minutes evidence two practice reviews and action implemented.</p>		<p>As above</p>

<b>AIM 4 - PUBLIC ENGAGEMENT AND INFORMATION -</b>					
<b>OBJECTIVE</b>	<b>ACTION</b>	<b>TIMESCALE/LEAD</b>	<b>OUTCOME</b>	<b>PROGRESS</b>	<b>LINKS TO OTHER PARTNERSHIP PLANS</b>
1. Improve formal arrangements for ensuring information regarding the work of the APC is disseminated across services ,agencies and the Community	1.1 Produce an initial APC Communication Strategy to provide baseline for future joint review with the CPC.	1.1 NHS APU Lead by end Jan 2011	Evidence Of Communication Strategy in place on website.  Evidence of progress and review via minutes of APC,COG and Public Information and Engagement Subgroup		Educ & Social Services Service Plan –Com Care 2008/09-2010/11 SWIA – Recommendation 4- Impact On staff –revisit & review existing communication strategies.
2. Key Information regarding protection of people to be available and accessible to the public, the local media and community.	2.1 Joint audit of public information by APC and CPC to be carried out to identify gaps.  2.2 Continue to promote access to APC Website	2.1Adult Protection Coordinator and PE&I subgroup by end Jan 2011  2.2 Resource worker ongoing quarterly reporting Via PE&I Group and website survey.	Audit available to APU and APC.  Hits on website increased in 2011  Website survey outcome incorporated into design reflected in reports to the APC in 2011		CPP Local Outcome Protection of children and the safety of Vulnerable adults, individuals and families promoted.
3. To promote the views of East Ayrshire residents in regard to Adult Support and Protection in business planning processes of the Adult Protection Committee	3.1 Consult with key staff involved in developing residents survey to explore possibility of additional information requirements re ASAP for inclusion in 2011 residents survey	3.1 APU Resource Worker by end January 2011	3.1 APC minute and reports reflect any agreed changes to residents survey,  Evidence of residents views in Biennial Report and minutes of APC and COG		SOA -National Outcome 9: We Live our lives safe from crime, disorder and danger

4. Carers have increased awareness of Adult Support and Protection Legislation	4. Explore ways to promote Adult Protection across carers groups with Carers Forum	4. Adult Protection Coordinator by Oct 2011	Evidence of Consultation in Biennial report Minutes of APC reflect progress		SOA National Outcome 11-We have strong and resilient communities where people take responsibility for their own actions and how they affect others East Ayrshire Carers Strategy.
5. Priority groups identified in Annual Report have increased awareness of Adult Support and Protection and influence the business plan of the APC.	5. Establish Links with stakeholder groups for Mental Health ,Learning Disability to identify needs  5.1 Facilitate Adult Support and Protection Conference	5. APU Leads by end June 2011  5.1 Adult Protection Committee by end September 2011.	APC Reports evidence progress  Evidence of increased awareness from Conference Evaluation		East Ayrshire partnership In Practice Agreement

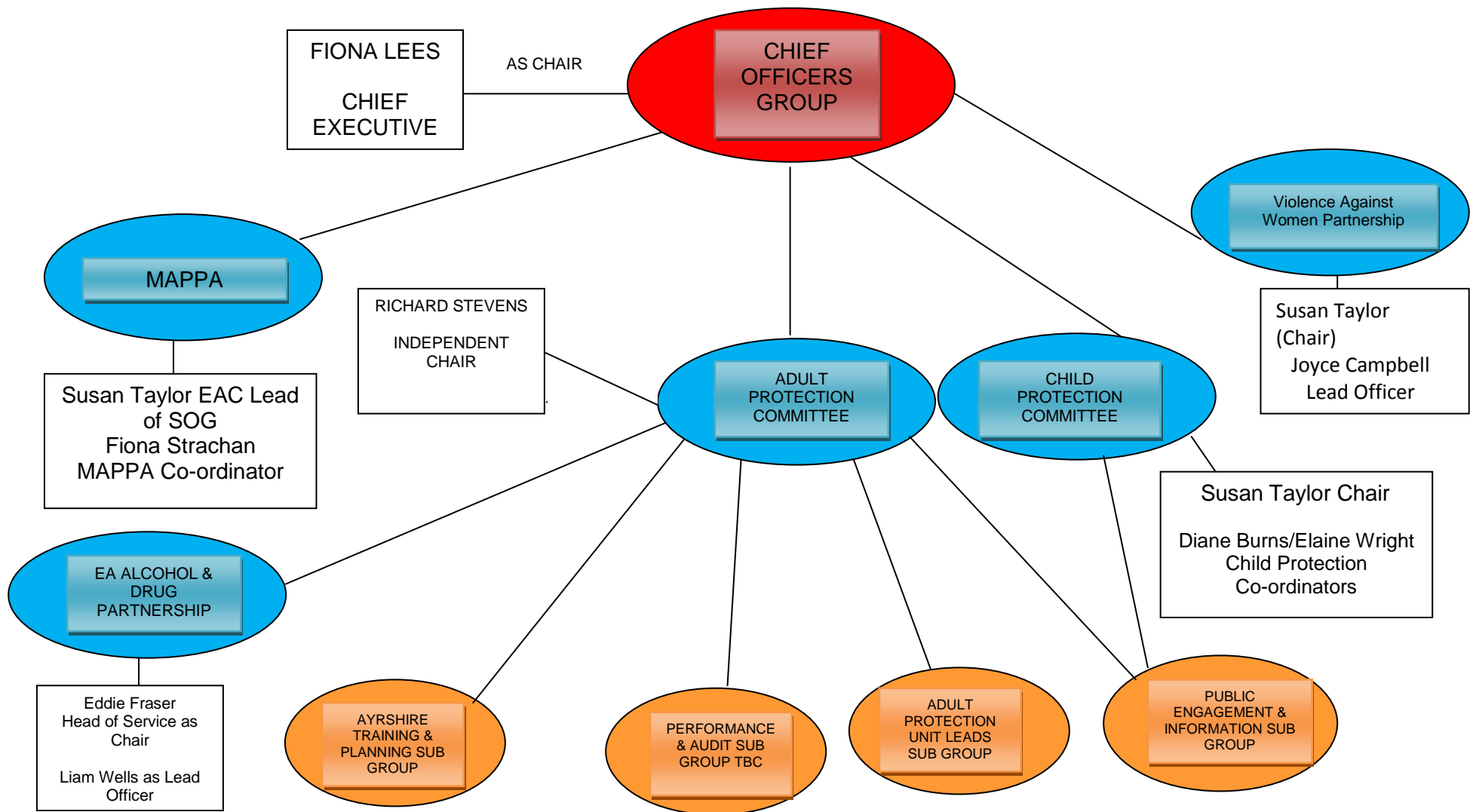
<b>AIM 5 - PERFORMANCE , AUDIT AND EVALUATION</b>					
<b>OBJECTIVE</b>	<b>ACTION</b>	<b>TIMESCALE/LEAD</b>	<b>OUTCOME</b>	<b>PROGRESS</b>	<b>LINKS TO OTHER PARTNERSHIP PLANS</b>
1. Ensure process for systematic evaluation of Adult Protection practice is in place to promote continuous improvement.	1.1 Establish short life working group to develop Adult Protection Performance Framework.  1.2. Develop Self Evaluation Framework and complete initial Audit with review process	1.1 Performance Framework short life working group in place by end March 2011  1.2 Adult Protection Coordinator and short life working group by 31st August 2011	Biennial Report and Business Plan 2010-11 reflect Performance Framework  Self Evaluation Audit completed and baseline established for performance indicators.		SOA -National Outcome 15  Educational and Social Services Community Care Service Plan 2010/11-Action 11 Performance management and reporting

<p><b>2</b>, APC has robust systems in place for continuous improvement.</p>	<p><b>2.1</b> Agree arrangements for routine monitoring of performance management systems.</p>	<p><b>2.1</b> APC by 29 September 2011</p>	<p>Annual report evidences partnership arrangements for monitoring and reviewing progress.</p>		<p>CPP Local Outcome Protection of children and the safety of Vulnerable adults, individuals and families promoted.</p>
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APC: PUBLIC PROTECTION GOVERNANCE AND REPORTING AUGUST 2011





## Breakdown of Scottish Government Agreed Funding Allocation

### APC Allocation

Authority	Local Authority Allocation 2009/10 , 2010/11 & 2011/12	Police Allocation 2009/10 , 2010/11 & 2011/12
East Ayrshire	362,000	9,258

- Police Allocation used to fund the Ayrshire wide Police Adult at Risk Coordinator Post based in the Public Protection Unit at Kilmarnock.

### East Ayrshire Breakdown of Local Authority Expenditure 2010/11 & 2011/12

Area of Expenditure	Sub total
<b>Adult Protection Unit Salary Costs (including on-costs)</b>	
Adult Protection Coordinator Grade 12	
Learning and Development Practitioner – Adult Protection Grade 11	
Resource Assistant Grade 7	
Legislative Assistant Grade 6	
P/T Administration Support Grade 3 (O.5 WTE)	155,991
Independent Chair – other employee costs	3,000
2 x Additional F/T frontline Qualified Social Workers	84,966
<b>Other Supplies and Services</b>	
Training	26,000
Publicity and Awareness	16,000
<b>Third Party</b> Staff to support Service User Care Plans and Commissioning	76,043
<b>Total</b>	<b>362,000</b>

\* An additional £5,000 has been provided by Scottish Government as a one off payment for dissemination of the Biennial Report findings. The timescales for expenditure is the end of 2012.