

Department of Finance and Corporate Support

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To: All Members of Adult Protection Committee.

16 August 2011

Dear Member

ADULT PROTECTION COMMITTEE - 23 AUGUST 2011

You are invited to attend the next meeting of the **Adult Protection Committee** to be held on **TUESDAY 23 AUGUST 2011** at **1400 HOURS** in **MEETING ROOM 1, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to discuss the undernoted business.

Yours sincerely

SIGNED OFF BY

Richard Stevens
Chair of Adult Protection Committee

GH/SR

B U S I N E S S

INTIMATE APOLOGIES

1. **NOTE OF LAST MEETING** – submit for approval note of meeting held on 17 May 2011([copy enclosed](#))
2. **MATTERS ARISING**
3. **ADULT PROTECTION ACTIVITY**
 - 3.1 Reporting and Referral Activity – progress report ([copy enclosed](#)) Donna Sinforiani

COUNCIL HEADQUARTERS
L O N D O N R O A D
KILMARNOCK KA3 7BU
T E L: 0 1 5 6 3 5 7 6 0 0 0
F A X: 0 1 5 6 3 5 7 6 5 0 0
Legal Post LP18
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4. PERFORMANCE AND AUDIT

- 4.1 Annual Report 2010/11 and Business Plan 2011/12 – draft annual report and business plan ([copy enclosed](#)). Richard Stevens
- 4.2 Adult Protection Unit Work Plan Update – progress report ([copy enclosed](#)). Donna Sinforiani
- 4.3 Public Engagement and Information - progress report ([copy enclosed](#)) Dorothy McAvoy
- 4.4 Performance and Audit – verbal update Donna Sinforiani

5. REVIEWING PROCEDURES AND PRACTICE

- 5.1 Sexual Offences (Scotland) Act 2009 – report ([copy enclosed](#)) Donna Sinforiani
- 5.2 Significant Case Review - Mr A – report. **RESTRICTED ACCESS** Donna Sinforiani
- 5.3 National Guidance for Child Protection in Scotland – report ([copy enclosed](#)) Donna Sinforiani

6. INFORMATION ITEMS

- 6.1 East Ayrshire Chief Officers Group (Child, Adult and Public Protection) – minutes of meeting held on 21 June 2011 ([copy enclosed](#)).
- 6.2 East Ayrshire Child Protection Committee – minutes of meeting held on 3 June 2011([copy enclosed](#)).
- 6.3 Hate Crime – Good Practice Guidance for Crime and Disorder Reduction Partnerships and Learning Disability Partnership Boards ([copy enclosed](#))
- 6.4 Independent Conveners – verbal report on meeting. Richard Stevens