

Department of Finance and Corporate Support

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To: All Members of Adult Protection Committee.

7 February 2012

Dear Member

ADULT PROTECTION COMMITTEE - 14 FEBRUARY 2012

You are invited to attend the next meeting of the **Adult Protection Committee** to be held on **TUESDAY 14 FEBRUARY 2012** at **1400 HOURS** in **MEETING ROOM 1, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to discuss the undernoted business.

Yours sincerely

SIGNED OFF BY

Richard Stevens
Chair of Adult Protection Committee

GH/SR

B U S I N E S S

INTIMATE APOLOGIES

1. **MINUTE OF LAST MEETING** - Submit for approval Note of Meeting held on 15 November 2011 ([copy enclosed](#)).
2. **MATTERS ARISING**
3. **ADULT PROTECTION ACTIVITY REPORT**
 - 3.1 Statutory Reporting and Referral Activity Progress ([copy enclosed](#)) Donna Sinforiani
 - 3.2 Improving Skills and Knowledge Activity Progress ([copy enclosed](#)) Jenny Bruce
 - 3.3 Gender based violence prevention-promoting a joint approach ([copy enclosed](#)) Jenny Bruce

COUNCIL HEADQUARTERS
L O N D O N R O A D
KILMARNOCK KA3 7BU
T E L: 0 1 5 6 3 5 7 6 0 0 0
F A X: 0 1 5 6 3 5 7 6 5 0 0
Legal Post LP18
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4. PERFORMANCE AND AUDIT

- 4.1 Draft 1 - East Ayrshire Adult Protection Unit Performance Management Information Framework ([copy enclosed](#)) Lisa Brock
- 4.2 National APC Independent Chairs Annual Return ([copy enclosed](#)) Lisa Brock
- 4.3 Joint Public Engagement and Information Sub Group - Progress Update ([copy enclosed](#)) Donna Sinforiani
- 4.4 Performance and Audit - Ayrshire Chairs and Leads Group Progress Update (Verbal Report) Richard Stevens
- 4.5 Scottish Government Letter to Local Authorities - Research into Outcomes Associated with Adult Support and Protection (Scotland) Act 2007 Outcomes dated 18 November 2011 ([copy enclosed](#)) Eddie Fraser

5. IMPROVING PROCEDURES AND PRACTICE

- 5.1 Pan Ayrshire Adult Protection Development Day Arrangements 13 June 2012 (Verbal Report). Donna Sinforiani
- 5.2 Draft Pan Ayrshire Adult Protection Committees Reporting Arrangements Framework ([copy enclosed](#)) Richard Stevens
- 5.3 EAAPC Significant Case Review Mr A - Operational Implementation Plan Progress Update. (Report for noting) ([copy enclosed](#)). Richard Stevens
- 5.4 Pan Ayrshire Significant Case Review Guidelines Review Progress Update and Interim position ([copy enclosed](#)). Donna Sinforiani
- 5.5 Exploring How Practitioners Support and Protect Adults at Risk of Harm in the Light of the Adult Support and Protection (Scotland) Act 2007 - Research Report November 2011 Stirling University. For Noting. ([copy enclosed](#)).

6. AOCB

- 6.1 Minute Of East Ayrshire Chief Officers Group (Child, Adult and Public Protection) of 10 January 2012. For noting. ([copy enclosed](#)) To follow on portal
- 6.2 Minute of East Ayrshire Child Protection Committee of 2 December 2011. For noting. ([copy enclosed](#)) To follow on portal

6.3 Scottish Government Meeting of Independent Richard Stevens
Conveners - Update (Verbal Update)

6.4 West of Scotland Practice Guidance Draft Document
([copy enclosed](#)).

7. Background Papers Circulated with Agenda

7.1 EAAPC Meetings Calendar 2012 ([copy enclosed](#))

7.2 EKOSGEN FAQ Sheet for Local Authority Lead Officers
and Research Ethics for Adult Protection Assessment
c/o Agenda Item 4.5 ([copy enclosed](#))